

STOKE MANDEVILLE PARISH COUNCIL

Minutes of the meeting of Stoke Mandeville Parish Council held on 14th November 2017 the Committee Room, Community Centre, Eskdale Road, Stoke Mandeville

Present: Cllrs J Hunt (Chairman), D Starr, A Clark, B Ezra, K Gomm, S Kirve, M Rogers, P Wood
County Cllr S Bowles, District Cllr B Adams
Mrs Eileen Stewart (for item 17/183)
Locum Clerk: S Copley

No.	Description	Action
17/155	<p>APOLOGIES</p> <p>Apologies had been received from Cllrs Pluckwell, Watts and Atkinson. Cllr Butler was absent.</p>	
17/156	<p>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</p> <p>a) There were no declarations of interest. b) No written requests for dispensation had been received.</p>	
17/177	<p>OPEN FORUM FOR PARISHIONERS</p> <ul style="list-style-type: none"> • Cllr Bowles gave a brief update on the recent meeting held regarding the closure and future use of RAF Halton. • Cllr Adams updated on the footpaths on Hawkslade and suggested that the Parish Council contact Aylesbury Town Council for assistance. The Chairman said that she had been in contact with AVDC in order to clarify responsibility for maintenance of public areas, trees and shrubs at Hawkslade. A response was awaited. • Cllr Kirve reported that the BCC Sports and Social Club have been requested to submit a formal business plan to the County Council and had asked if the Parish Council would support this. He agreed to request that the Business Plan be forwarded to the Parish Council. 	
17/178	<p>MINUTES OF PREVIOUS MEETING</p> <ul style="list-style-type: none"> • The minutes of the meeting held on 10th October were agreed subject to the inclusion of Cllr Clark's apologies and duly signed by the Chairman as a correct record. • The minutes of the extraordinary meeting held on 8th August were agreed as a correct record and signed by the Chairman. 	
17/179	<p>STAFFING</p> <p>a) Appointment of Clerk to the Council Following interviews on 2nd November 2017, Tony Skeggs had been appointed Clerk to the Council and commenced duties on 13th November 2017.</p> <p>b) Recruitment of Assistant to the Clerk It was agreed to delegate the recruitment of an assistant to the Staffing Committee.</p>	Staff committee
17/180	<p>FINANCE</p> <p>a) Payment of invoices October 2017 – the list of payments previously circulated was APPROVED. It was also AGREED to pay the insurance premium of £8,912.50 and also outstanding pensions contributions for the former Clerk.</p>	

	<p>b) Bank reconciliation October 2017 – the bank reconciliation was noted. Arrangements are in hand for Cllrs Starr, Wood and Ezra to have online access to the bank account. Cllr Kirve would then be added to the account as a signatory and online access. The new Clerk would also be set up with access in order to be able to set up payments for Councillors to approve.</p> <p>c) Finance Report- the report of spending against the budget to the end of October was noted. Cllr Kirve asked if budget lines showing an underspend could be used for other purposes. Councillors were invited to submit suggestions for modest project to be funded by the underspend.</p> <p>d) Repair of patio alongside and around the Community Centre – two quotes had been received for the repairs. The first of £900 was for the urgent repair which was currently fenced off to prevent an accident and lose paving slabs to the rear and side of the building. The contractor had confirmed he could carry out the work before Christmas. The second quote to fill in the grouting in between the existing slabs on the patio was for £797 and would be done in January. It was unanimously AGREED to accept both quotes.</p> <p>e) Play Around the Parishes 2018 – it was AGREED to fund two three hour sessions of Play around the Parishes to be held in the mornings during the summer holidays 2018. A budget of £1200 was agreed which would include cleaning of the hall if needed. It was also agreed that a Councillor would be nominated to be the named contact person for each event including unlocking and closing down the Centre after use.</p> <p>f) It was unanimously AGREED to fund the BMKALC training course on Resilience Planning on 12 December at a cost of £40. Councillor P Wood to attend.</p> <p>g) It was unanimously AGREED to fund appropriate training courses for Clerk including CiLCA.</p>	<p>All</p> <p>Clerk</p> <p>Clerk</p>
17/181	<p>GOVERNANCE</p> <p>A workshop had been scheduled for 21 November 2017 to discuss changes to working practices. It was agreed to postpone this until the new year.</p>	
17/182	<p>ENVIRONMENT COMMITTEE</p> <p>a) Minutes - The Minutes of the meeting held on 17 October 2017 were noted. Cllr Wood reported that the dog bin at Oat Closes had been moved and that the manhole cover had been repaired.</p> <p>b) Street Lights - it was noted that the following street lights had been reported as faulty and E Sharp (Electrical) had been asked to undertake repairs - Irvine Drive, Community Centre Car Park, Eskdale Road, Winterton Drive, Chalgrove End.</p> <p>c) Dog Bin – A request had been received from a parishioner for an additional dog bin in Barley Close, Hawkslade. Cllr Starr proposed that a new dog bin be purchased, this was unanimously AGREED.</p>	<p>Clerk</p>
17/183	<p>STOKE MANDEVILLE PRIMARY SCHOOL</p> <p>Cllr Rogers declared that he was a school governor and talked to a background note which had been tabled on the potential expansion of the school to enable a two-form entry which was necessary to accommodate committed and future housing growth in the parish.</p> <p>After an extensive discussion and questions put to Cllr Rogers and Mrs Stewart (Headteacher of the school), it was unanimously agreed that the Parish Council support in principle the expansion of the school. Bucks CC would need to carry out</p>	

	a feasibility study to establish the options for expanding the school and how this could be achieved. County Cllr Steve Bowles also indicated his support.	
17/184	<p>PLANNING COMMITTEE</p> <p>a) Minutes - the Minutes of the meeting held on 19th October 2017 were noted.</p> <p>b) Planning Applications</p> <ul style="list-style-type: none"> • Application 16/04238/AOP for 375 Homes on land west of Wendover Road – It was noted that a revised proposal to reduce the number of homes to 200 had been submitted. It was agreed to maintain the Council's original objection to the development of this site which was AGREED. • Application 17/03985/COUOR Unit 1 - Determination of whether planning permission was required for the conversion of office accommodation to 89 residential units at First Floor, 1 Triangle Business Park Wendover Road. The application was considered and it was AGREED to respond to AVDC that planning permission should be required for this development due to the number of residential units proposed and that the site was away from a sustainable community. • Application 17/03347/COUOR - Determination whether approval is required for creation of 26 residential units, Unit 1 Triangle Business Park This application was considered and it was AGREED to respond to AVDC that planning permission should be required for a development of this size. 	Clerk to submit responses
17/185	<p>VALE OF AYLESBURY LOCAL PLAN</p> <ul style="list-style-type: none"> • A memory stick containing the draft VALP was given to each Councillor, pages 71-78 related to the area of Stoke Mandeville termed as South and South West Aylesbury. The deadline for responses was 14th December. • It was agreed that the Chairman and Cllr Rogers would review the response to the previous version in 2016 and draft a suitable response for the latest version which would be put to the Council at its December meeting. All Councillors were invited to submit their comments for the response. • The Chairman asked that the report on s106 be reviewed as AVDC had stronger restrictions than some other district councils and representations could be made on this, along with requesting that parish councils be included in negotiations regarding s106 agreements. 	All / JH,MR
17/186	<p>SOUTH EAST AYLESBURY LINK ROAD</p> <p>Bucks CC were currently consulting on the proposed link road between Wendover Road and Lower Road.</p> <p>After discussion it was AGREED to submit a response which would include a request for acoustic and landscape mitigation screening, improved siting of Toucan crossings and the maintenance access road for the bridge to be moved south of the new link road.</p> <p>It was also agreed to ask BCC to clarify future intentions as current plans did not show any spurs off the new link road which could accommodate new developments in this area.</p>	JH/Clerk

	<p>The Chairman read a letter from Councillor Atkinson asking a number of questions. It was agreed that these were relevant but needed to be edited as points for action.</p> <p>Cllr Wood raised concerns regarding the location of the aspirational link road between Lower Road and Oxford Road with the link road between HS2 and residential properties. However, it was noted that there was no commitment or funding for this extension at the current time.</p>	
17/187	<p>HIGH SPEED RAIL 2</p> <p>a) A public meeting would be held on at 7.30pm on 30th November with a presentation by HS2/Fusion on HS2 Archaeology of Stoke Mandeville Old Church Site.</p> <p>b) HS2 Community Engagement fund – Cllr Starr reported that there were a number of conditions on this funding but that an informal enquiry regarding funding for the burial ground had been submitted. He had also approached Fusion regarding their remit to work with residents. Fusion had indicated it might be able to offer support with either funding or practical assistance currently potential areas for the placing of top soil.</p>	
17/188	<p>NEIGHBOURHOOD PLAN</p> <p>Evidence papers were still ongoing.</p> <p>A public consultation meeting would take place on Sunday 19th November, 11am-4pm at the Community Centre with an exhibition on all the responses from the questionnaire and the objectives that have been derived from these. Councillors were encouraged to attend and give their comments.</p> <p>Grant funding had been received for consultancy work on the next steps of drafting the neighbourhood plan.</p>	
17/189	<p>POINTS FOR INFORMATION</p> <ul style="list-style-type: none"> • Correspondence had been received from Bloor Homes to the Chairman concerning the S106 Agreement for Open Spaces for the site of 190 homes in Lower Road being transferred to the Council. This was agreed in principle subject to clarification on the land and facilities to be transferred and a commuted sum for maintenance being provided • The Chairman said she had had laid a poppy wreath on behalf of the Parish Council at the War Memorial in the Parish Church at the Remembrance Service the previous Sunday. • Cllr Clark would be attending a meeting about integrated health services the following week. • Correspondence had been received from BCC regarding plans for two children's homes to be built in or close to Stoke Mandeville. • Cllr Wood had attended last ARLA liaison meeting and gave a verbal report. • Cllr Starr had attended the recent budgets and reserves training run by BMKALC. 	JH
17/190	<p>DATE OF NEXT MEETING</p> <ul style="list-style-type: none"> • The next meeting of the Council would be held on 12th December 2017. • There would be a Governance and Resources Committee meeting on 28th November to discuss the budget and precept for 2018/19 when all councillors were invited to attend. • The meeting dates for 2018 were circulated and noted. 	

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
17/109	17/96c – Future Involvement with HS2 – Arrange meeting of HS2 Working Group to discuss framework for establishment of new HS2 Committee.	MR / JH	
16/170	All HS2 documents and correspondence for the archives.	MR / Clerk	
17/26	Investigate investment accounts	SK	
17/92	At item 17/15 of the Minutes of the PC meeting on the 23 rd May. To create a Standing Order about Attendance at Meetings	Clerk and DS	?
17125	Repairs of the bus shelter windows	Clerk	Estimate received from Mr. Battista but not followed up
17/131	Item E17/36 in the Environment minutes. The speed roundel sign should read 40mph and not 30mph. Clerk to amend.	Clerk	To be activated
17/131b	The street light covered by overgrowth in Lower Road belongs to the Parish – Clerk to organise getting this cut back.	Clerk	?
17/131b	Item E17/36 speeding in Anton Way – Reduction of speed in Anton Way	Clerk	Environment meeting
17/137a	JH is going to ask BALC how they judge the competition.	JH	Reasons for failure to succeed in PC magazine
17/137	KG to check security on office computer and install the relevant Malwarebytes and antivirus protection	Clerk / KG	?
	Retrieve MVAS from Weston Turville PC	DS	