

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Meeting of the Parish Council Meeting held on Tuesday 10th January 2017
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: S Atkinson, R Butler, A Clark, B Ezra, J Hunt (Chair), S Kirve, M Rogers, D Starr, P Wood

Clerk: Mrs Sarah Copley

Other: County and District Cllr B Adams

One member of public for the open forum.

17/1	APOLOGIES Apologies for absence were received from Cllr Pluckwell and from County Cllr C Adams.	
17/2	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received.	
17/3	OPEN FORUM FOR PARISHIONERS a) Cllr Adams advised that AVDC would be voting on unitary proposals to be submitted to DCLG when it next met. They were proposing two unitary authorities for Bucks. b) Cllr Butler reported that one of the lights in Marsh Lane had been obscured by new telegraph poles which had been installed. c) A local resident voiced his concerns about the application for 117 houses to be built on land east of Lower Road. He had met with district councillor Bill Chapple and David Lidington MP to raise his concerns and had also asked David Lidington to request that the Secretary of State call the application in. The Secretary of State had refused an earlier request to call it in but Mr Barnes considered that recent announcements regarding the reduction in required housing numbers for Aylesbury Vale and Aylesbury Garden Town meant that that this decision should be revisited. He asked that the Parish Council engage with the District Council on this matter and encouraged the production of a Neighbourhood Plan for Stoke Mandeville.	
17/4	MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• The minutes of the meeting held on 12th December were agreed as a correct record and duly signed by the Chairman.• The Actions list was reviewed and actions taken noted. A meeting of the burial ground working group would be arranged.	
17/5	PARISH COUNCILLOR VACANCIES a) The Chairman welcomed new Parish Councillor Gillian Watts. b) It was noted that there was still a vacancy for Hawkslade Ward. A leaflet drop would be carried out.	
17/6	FINANCE a) Payment of invoices - the list of payments tabled was AGREED and is attached to these minutes as Appendix 1. b) Bank Reconciliation and Finance Report – the bank reconciliation and finance report were noted and accepted. c) Business Rates – the clerk reported that a review of rateable values had been carried out and the value of the burial ground had increased from £390 to £1975. She had contacted the Valuation Office Agency for an explanation of the increase and was awaiting confirmation of any increase to the business rates. d) Precept 2017-18 – The Clerk reported that DCLG had announced that parishes would not be subject to capping for the next financial year but that the situation would	

	continue to be monitored and it remained an option for the future. The precept demand of £128,060 agreed at the December meeting would therefore now be submitted to AVDC.	Clerk
17/7	<p>SECTION 106 FUNDS</p> <p>The Parish Council had been asked to nominate projects for which section 106 funds would allocated for the following planning applications should permission be granted:</p> <p>16/04243/AOP – Land at Thornbrook House and Roylands - £240,000</p> <p>16/04238/AOP – Land West of Wendover Road - £1,100,000</p> <p>After discussion it was AGREED that the funding be allocated to provision of additional sport/leisure facilities for the parish, including the purchase of land for this purpose.</p> <p>The Leisure Committee would consider more details projects for the funding.</p>	Clerk Leisure
17/8	<p>HIGHWAYS ISSUES – HAWKSLADE</p> <p>Cllr Wood reported that there appeared to be an improvement in the number of lorries parking on residential streets but that the situation was being monitored.</p>	
17/9	<p>COMMUNITY CENTRE</p> <p>a) The Clerk reported that the drains had required rodding again the previous week as they were blocked again. The engineer had suggested that part of the problem may be due to the shape of one of the junctions in the pipe work. They had suggested putting a camera down the next time the drains blocked to try to establish where and why it was backing up. This was AGREED.</p> <p>b) It had been suggested at the previous meeting that the Parish Council work with SMVCA to produce an addendum to the lease to clear up any ambiguity in the lease. This was AGREED and the Clerk would arrange a meeting date between members of the Leisure Committee and SMVCA’s management committee.</p>	Clerk
17/10	<p>MODERNISING LOCAL GOVERNMENT IN BUCKINGHAMSHIRE</p> <p>Aylesbury Vale District Council had submitted proposals for two unitary authorities in Buckinghamshire, one covering the Aylesbury Vale and the other covering Chiltern, Wycombe and South Bucks. After discussion it was agreed to write to AVDC and Bucks CC to draw attention to the lack of details on social care provision in proposals from both councils.</p>	Clerk
17/11	<p>HS2</p> <p>a) A meeting had taken place on 15th December with Bucks CC to discuss mitigation for Hawkslade which Cllrs Starr and Rogers both attended for the Parish Council. Although a deeper cutting would not be provided, HS2 had agreed to provide additional trees to screen the line in this area.</p> <p>b) Cllr Clark suggested that a minister be asked to lobby for amendments in the HS2 bill for Stoke Mandeville and offered to work with Cllr Rogers and Starr on this, which was agreed.</p>	
17/12	<p>PLANNING COMMITTEE</p> <p>a) The minutes of the meeting held on 15th December were noted.</p> <p>b) An application to build 375 houses on land West of Wendover Road had been submitted to AVDC, this application would be considered at the next Planning Committee meeting which was at 10.30am on Thursday 26th January. The papers were available in the office to view before the meeting. The application number was 16/04238/AOP and could also be viewed on AVDC’s website.</p>	
17/13	<p>NEIGHBOURHOOD PLAN</p> <p>a) The neighbourhood plan steering group would be meeting with the planning consultant in January to move forward with the questionnaire and evidence report.</p>	
17/14	<p>THE WAY FORWARD</p> <p>a) The current development plan was noted and the Chairman, Cllr Rogers and the Clerk would meet to prioritise the work.</p>	

	b) It was agreed that a separate workshop be arranged to review working practices of the Council and its committees.	All
17/15	CLERK'S REPORT AND CORRESPONDENCE RECEIVED <ul style="list-style-type: none"> • The Clerk reported that the Council's application for the Local Council Award Scheme Foundation Level had been successful. • The defibrillator would be installed in the covered entrance to the community centre by E Sharp Electrical. • BALC had sent information regarding nominations for the Queen's Garden Party and it was agreed to nominate Cllr Hunt to attend. 	
17/16	POINTS OF INFORMATION <ul style="list-style-type: none"> • Nothing reported under this item. 	
17/17	DATE OF NEXT MEETING The next meeting of the Parish Council would be held on 14 th February 2017.	
17/18	CONFIDENTIAL ITEMS It was unanimously agreed to close the meeting to public and press for the following item as it related to a legal matter.	
17/19	COUNCIL'S LAND AT MARSH LANE The Clerk reported that she had contact HB Public Law to request that they write on the Council's behalf to the neighbour. They had raised a number of queries which she had replied to after consultation with the Chairman.	

Signed _____

Date: 14th February 2017

Appendix 1 – Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
From Current Account				
10/01/2017	Altodigital Networks Ltd	2315	291.57	Photocopies (May-Nov 2016)
10/01/2017	E Sharp Electrical	2316	560.05	street light maintenance
10/01/2017	BALC	2317	26.00	Good Cllr Guides
10/01/2017	E Sharp Electrical	2318	172.10	street light maintenance
10/01/2017	E Sharp Electrical	2319	450.00	street light maintenance
10/01/2017	J&S Landscapes	2320	200.00	clear ditch in Marsh Lane
10/01/2017	Cllr A Clark	2321	50.00	Q3 allowance
10/01/2017	Mrs S Copley	2322	107.76	January salary balancing pmt
10/01/2017	Post Office Counters	2323	340.85	PAYE & NI January
10/01/2017	Groundwork Uk	2324	1,076.90	Retrun of unspent NP grant
10/01/2017	Paul Merrison	2325	270.00	guttering & bus shelter repair
10/01/2017	BALC	2326	147.65	Training courses x 3
10/01/2017	Peoples Pension	DD	179.44	Pension - January
16/01/2017	EON	DD	805.24	Street light electricity December
16/01/2017	BAS Associates	DD	36.00	Payroll
19/12/2016	British Telecom	DD	30.65	office phone
28/01/2017	Mrs S Copley	SO	1,070.00	January salary s/o
28/01/2017	Mr R Haines	SO	628.98	grounds maintenance
From Clerk's Imprest account				
	Post Office	Debit Card	26.40	Stamps
	Argos	Debit Card	39.99	replacement phone for office
Total				
Payments			6,509.58	

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
16/170	All HS2 documents and correspondence for the archives	MR / Clerk	
16/186	Submit precept demand to AVDC by 20 th January	Clerk	✓
16/190	Burial ground working group to meet	JH, DS, PW, RB	✓
17/5	Leaflet drop for Hawkslade councillor vacancy		
17/7	Advise AVDC of Council's decision for s106 allocation	Clerk	✓
17/7	Leisure committee to discuss detailed projects for s106 funds	Leisure	
17/9	Arrange meeting with SMVCA Management Committee and Leisure Committee	Clerk	✓
17/14	Workshop to be arranged to discuss future working for the PC and committees	All	