



Stoke Mandeville Parish Council
Clerk: Mrs Sarah Copley - Tel: 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs S. Atkinson, R. Butler, A. Clark, B. Ezra, J. Hunt, S. Kirve, S. Pluckwell, M. Rogers, D. Starr, G Watts and P. Wood

You are hereby summoned to attend a Meeting of **STOKE MANDEVILLE PARISH COUNCIL** at the Community Centre (Committee Room), Eskdale Road, Stoke Mandeville on **Tuesday 14th March 2017** commencing at 7.30pm for the purpose of transacting the following business.

S.Copley
Sarah Copley, Clerk to the Council
9th March 2017

Members of the Public and Press are welcome to attend.

AGENDA

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non registered pecuniary or personal interests relating to the Agenda
 - b) To consider any written requests for dispensation received
- 3. OPEN FORUM FOR PARISHIONERS**

To adjourn the meeting to allow public participation and for issues to be raised with the Council. Items requiring a decision will be included in the agenda for the next meeting.
- 4. MINUTES OF PREVIOUS MEETING**
 - a) To approve the Minutes of the Meeting of the Parish Council held on 14th February, copy enclosed
 - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
- 5. PARISH COUNCILLOR VACANCY**
 - a) To note there is still a vacancy for Hawkslade ward and to receive any update
- 6. RECRUITMENT OF NEW CLERK**

Update on progress from Staffing Sub Committee
- 7. FINANCE (DS/Clerk)**
 - a) **Payment of Invoices** – to approve payments to be made (to be tabled)
 - b) **Bank reconciliation and Finance Report** – to be noted
 - c) **Risk Assessment** – to consider and adopt the risk assessment (copy enclosed)
- 8. GOVERNANCE AND RESOURCES COMMITTEE**
 - a) To note the minutes of the previous meeting and consider any recommendations therein
 - b) To adopt the following policies – Scheme of Delegation, Grants Policy, Document Retention and Management
 - c) Local Council Award Scheme – to confirm that the Council meets the criteria for the Silver level award
- 9. COUNCIL'S LAND AT MARSH LANE**
 - a) To note fencing has now been removed and to report on meeting with ATC Grounds Manager concerning the erection of a fence along the inside boundary of the Council's land.
 - b) To consider any grounds remedial work at the site as an interim measure until decisions are made on its use.
 - c) **New Burial Ground** – to receive an update from the working group

10. PARKING ISSUES, HAWKSLADE

To receive an update from Cllrs Wood and Starr regarding construction vehicles parking on residential roads near Oats Close site

11. QUEEN ELIZABETH PLAYING FIELD ESKDALE ROAD

- a) To note action taken concerning drainage pipes into ditch
- b) Clerk to report on flooding in neighbouring field behind the tennis courts

12. HS2

- a) To note correspondence from HS2 regarding register of undertakings and assurances
- b) To receive a report of the meeting with Valuation Agency and Engineering Representatives from HS2/Atkins concerning Old Church Site.
- c) Any Further Issues

13. PLANNING COMMITTEE

- a) To receive the minutes of the meetings held on 23rd February (enclosed)

14. NEIGHBOURHOOD PLAN (SA)

- a) To receive Progress Report

15. CLERK’S REPORT AND CORRESPONDENCE RECEIVED

- a) To receive report from the Clerk on matters of note not on the agenda
- b) To note correspondence received and consider any response to be made

From	Details	Response required?
Bucks CC	Temporary closure of footpath 16 from 1 st May	No
Bucks CC	Temporary closure of footpath 5 from 1 st May	No
Best Kept Village	Details of 2017 competition	Decision required whether to enter
Play around the Parishes	Confirmation of dates/times for 2017: <ul style="list-style-type: none"> • Thursday 27th July - 2 hours - 2pm to 4pm • Friday 18th August - 3 hours - 9.30am to 12.30pm • Friday 25th August - 3 hours- 9.30am to 12.30pm 	No

16. POINTS OF INFORMATION

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council. Please notify the Clerk prior to the meeting.

17. DATE OF NEXT MEETING

Tuesday 11th April 2017 at 7pm, immediately followed by the Annual Parish Meeting at 7.30pm