

Stoke Mandeville Parish Council
Clerk: Mrs Jill Knowles
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To: Finance & Governance Committee Members: Cllrs Butler, Clark, Hunt, Kirve, Starr and Wood

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **GOVERNANCE AND RESOURCES COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road on **Tuesday 19th September**, commencing at **7.30pm**.

Jill Knowles

Jill Knowles, Clerk to the Parish Council
13th September 2017

Members of the Public and Press are welcome to attend.

AGENDA

- 1. APOLOGIES** – to receive any apologies
- 2. DECLARATIONS OF INTEREST** - To declare any non-registered pecuniary or personal interests regarding the Agenda
- 3. MINUTES** - To approve the minutes of the previous meeting held on 23rd May 2017
- 4. GOVERNANCE MATTERS**
 - a) To note if a New Standing order for Attendance has been created. [DS/Clerk. Minute item F17/15a]
 - b) To note if the front sheet of the Financial Regulations and Standing Orders have been updated. [Clerk. Minute item F17/15b]
- 5. MEETINGS FOR 2018**
 - a) To discuss the dates for the Finance and Governance Committee Meetings for 2018.
- 6. FINANCIAL**
 - a) To review the spend to date for 2017-18.
 - b) To review Councils Asset Register [deferred from last meeting].
 - c) To review funding arrangements for street lighting upgrade.
 - d) To report the cost of the repair work to the drains.
- 7. POLICIES**

To report when the policy for Time off in Lieu will be formulated [Minute item F17/17].
- 8. STAFFING MATTERS**

To report when the Staffing Committee would be [Minute item F17/18]
- 9. IMPROVING MEETING EFFICIENCY**
 - a) To consider options of paper-light working.
 - b) To consider options for delegation of decisions.
- 10. POINTS OF INFORMATION**

To enable Councillors to report on any issues
- 11. DATE OF NEXT MEETING**

The date of the next meeting will be Tuesday 28th November 2017