

**Stoke Mandeville Parish Council**  
*Clerk: Mrs Jill Knowles*  
*Telephone: (01296) 613888*  
*Email : smparishcouncil@btconnect.com*

**To: Finance & Governance Committee Members:** Cllrs Butler, Clark, Hunt, Kirve, Starr and Wood

**NOTICE OF MEETING**

You are hereby summoned to attend a meeting of the **GOVERNANCE AND RESOURCES COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road on **Tuesday 23rd May 2017**, commencing at **7.30pm**.

*Jill Knowles*

Jill Knowles, Clerk to the Parish Council  
16<sup>th</sup> May 2017

***Members of the Public and Press are welcome to attend.***

**AGENDA**

- 1. ELECTION OF CHAIRMAN**
- 2. APOLOGIES** – to receive any apologies
- 3. DECLARATIONS OF INTEREST** - To declare any non registered pecuniary or personal interests regarding the Agenda
- 4. MINUTES** - To approve the minutes of the previous meeting held on 28<sup>th</sup> February 2017
- 5. TERMS OF REFERENCE** – to consider and agree Committee Terms of Reference in relation to its function (draft enclosed)
- 6. GOVERNANCE MATTERS**
  - a) Review and agree latest Parish Council Standing Orders
  - b) Review and agree latest Parish Council Financial Regulations
- 7. FINANCIAL**
  - a) To review the spend to date for 2017-18
  - b) To review Councils Asset Register
  - c) To review funding arrangements for street lighting upgrade
  - d) To review costs of electricity from E-ON
  - e) Options for investment of cash balances
- 8. POLICIES**

To note the list of policies in place and agree timetable for reviewing
- 9. STAFFING MATTERS**

To note any issues raised by Councillors or Clerk
- 10. LOCAL COUNCIL AWARD SCHEME**

To update latest position on application for Silver Award
- 11. POINTS OF INFORMATION**

To enable Councillors to report on any issues
- 12. DATE OF NEXT MEETING**

The date of the next meeting will be Tuesday 19<sup>th</sup> September 2017

