

**STOKE MANDEVILLE PARISH
ACTION PLAN – updated March 2017**

Area	Item/s of work	Responsibility	Estimated cost	Timeline	Success Criteria	Update/ Completion Date/outcome
Trees	<ol style="list-style-type: none"> 1. Identify and catalogue all trees which are the responsibility of the Parish Council 2. Establish routine inspection process 	Working Group – DS, PW, RB and JR		Timescale for completion – March 2017	Trees identified and inspection regime in place Tree warden appointed	<i>Trees around the playing field cut back Jan 2015 Working group established to catalogue the trees</i>
Street Lights	<p>Safety</p> <ol style="list-style-type: none"> 1. Structural and electrical testing - <i>completed</i> 2. Replacement of 10 columns identified as structurally unsafe - <i>Completed</i> 3. Replacement of further 12 columns recommended for replacement - <i>11 replaced in Feb 2016, one to be done when Stoke Leys lights are upgraded</i> 	Working Group – MR, DS, JH, RS, SP	Columns approx. £525 each plus £800 UKPN charge if cabling required	May 2017	Street lights upgraded to current specifications	<i>Partially complete</i>
	<p>Upgrade to LED</p> <ol style="list-style-type: none"> 1. 243 lights in total to be upgraded, 43 done to date 2. Lights in Castlefield, Petersfield, Arnold Close and roads in Stoke Leys to be upgraded in Mar/Apr 2017 	Environment Committee	Approx. £300 per light	7 year rolling programme	Street lights replaced with LEDs showing energy savings	<i>Project plan produced, tranche of lights being upgraded each year</i>

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Play Facilities Hawksalde	<ol style="list-style-type: none"> 1. Identify site for provision of play area for children in conjunction AVDC Leisure services 2. Liaise with AVDC Leisure services over suitability of land 3. Project plan 	Leisure Committee	£112,000 S.106 funding from housing development at Wiseman Close	Timescale for completion – On hold pending Oat Close development	Provision of play area for Hawksalde	<i>Possible site identified behind Sheridan Close. Land is owned by AVDC. On hold pending Oat Close development</i>
New Burial Ground	<ol style="list-style-type: none"> 1. Explore and identify sites for future provision, working with other agencies. e.g. Thames Valley Water Authority, AVDC Planning Authority, Environment Agency and others. 2. Establish project plan 3. Submit bid to New Homes Bonus for funding 	Parish Council (Working group – JH, DS, RB, PW)	Approx. £150-200k		Provision for future burials in the parish	Marsh Lane land - permission for change of use granted by DCLG, planning application to be submitted to AVDC.
Local Council Award Scheme	<ol style="list-style-type: none"> 1. The Quality Council scheme has been replaced by Local Council Award Scheme 2. Assess the PC against the criteria and submit application 	Chair / Vice Chair and Clerk	£75	Timescale for completion September 2017	Award achieved	<i>Foundation award achieved, silver award to be applied for</i>
Resilience Planning	<ol style="list-style-type: none"> 1. Produce a resilience plan for Stoke Mandeville 2. Flooding - Identify water courses in the parish and who has the responsibility 	Parish Council – AC/PW to lead	n/a	Timescale for completion March 2018	Resilience plan in place	<i>Working group to meet</i>

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Neighbourhood Plan	<ol style="list-style-type: none"> 1. Establish process for the development of Neighbourhood Plan 2. Produce project plan 3. Establish process with AVDC 4. Identify Funding for Project Worker 5. Co ordinate core community group to take development of Plan forward 	Planning Committee/ Parish Council	£15k (£9k Gov grant available)	Timescale for completion – December 2017	Co ordinate and agree development plan for the parish to give guidance to potential developers	<i>Working group established, planning consultants appointed Project plan produced</i>
Conservation Area	Identify and apply for conservation area within Stoke Mandeville	Parish Council			Conservation area established	

Action plan to be reviewed and updated by the Parish Council bi-monthly.