

MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Meeting of the Parish Council Meeting held on Tuesday 13th September 2016
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: J Hunt (Chairman), S Atkinson, A Clark, B Ezra, S Kirve, S Pluckwell, M Rogers, D Starr

Clerk: Mrs Sarah Copley

Other: County and District Councillors B Adams and C Adams

16/125	APOLOGIES Apologies for absence were received from Cllrs Butler and Wood. District Cllr S Chapple had sent apologies. The Chairman reported that Cllr Richard Swinney had resigned from the Parish Council as he is moving away from the parish. Cllr Garrett was absent. The clerk reported that Cllr Garrett had not attended a meeting since January 2016 or sent apologies since the meeting on 8th March. As such, under s85 of the LG Act 1972, Cllr Garrett was now no longer a member of the Council. The Chairman would write to both Councillors thanking them for their services to the Parish. Both vacancies would be advertised in accordance with Regulations.	
16/126	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received.	
16/127	OPEN FORUM FOR PARISHIONERS <ul style="list-style-type: none">• Cllr C Adams said he was pleased that Eskdale Road had now been resurfaced, it needed to be completed with the drains still needing to be unblocked. CA is chasing up as they had not resurfaced the roundabouts or completed the road markings. Cllr Hunt thanked Cllr Adams for his persistence to get the road resurfaced. CA asked that any problem areas with pavements in the village ward are reported to him.• Cllr B Adams [Hawkslade] said that BCC wished to redevelop the Bucks Sports and Social club for housing. Cllr Hunt reminded Cllr Adams that this was a registered asset of community value and that the Parish Council should be contacted before it is put up for sale on the open market.	
16/128	MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• The minutes of the meeting held on 12th July were agreed as a correct record and duly signed by the Chairman.• The Actions list was reviewed and actions taken noted. It was agreed that the redesign of the development plan be prioritised by Cllrs Rogers, Hunt and the Clerk.	JH / MR / Clerk
16/129	PLANNING APPLICATION 16/02673/APP - THE PROVISION OF 73 DWELLINGS ON LAND TO THE REAR OF ESKDALE ROAD In introducing this item the Chairman reported that the Planning Committee had received a presentation on the proposals by the developers the previous week when a number of residents had attended and at the same time a public engagement session had taken place. Councillors agreed to close the meeting to allow residents to speak about the application, all of whom were against the proposals due to the impact it would have on the area, particularly traffic in Eskdale Road and pressure on the infrastructure. Meeting was reconvened. Members of the Council proceeded to discuss the proposals taking into account the concerns received from the Planning Committee which covered in the main the	

<p>overdevelopment of the site, the impact of additional traffic on Eskdale Road and the proposal for a pathway to Station Road with the provision of steps to Station Road near to the railway bridge. It was proposed, seconded and unanimously AGREED that the Council oppose the application for the following reasons :=on the following grounds:</p> <ol style="list-style-type: none"> 1. Overdevelopment of the site - the provision of 37 dwellings per hectare was more suited to an urban development and the design of the dwellings was out of keeping with the surrounding rural area. 2. The affordable housing was not “peppered” throughout the site but “clustered” in certain areas .which was not good planning practice 3. Traffic and highways – Additional traffic to be generated from the development would aggravate the already difficult conditions of manoeuvrability along Eskdale Road as well as exiting to Station Road where considerable problems already exist especially in turning right into Station Road. 4. Parking provision – Only four-bedroom houses were to be provided with garage facilities with other types of housing having allocated parking places. 5. The provision of narrow roadways in the pedestrian areas with non designated road level pavements was considered to be undesirable, dangerous for pedestrians and unsuitable for a rural development. 6. No reassurance given on the potential contamination by asbestos on the site. 7. The proposals for a pedestrian access emerging on a blind spot near the railways bridge was opposed. No engagement had taken place with the owners of this private roadway. Access up the roadside bank to a roadside “blind” spot at the railway bridge in order to cross the A4010 to access the station was considered not only undesirable but dangerous. 							
<p>16/130 FINANCE</p> <ol style="list-style-type: none"> a) Payment of invoices - the list of payments tabled was AGREED. The Clerk reported that the insurance renewal had been received that afternoon and was £7,888.44. The Council was still in a long term agreement which expired on 9th October 2018. The Council agreed to this payment (cheque number 2269). b) Bank Reconciliation and Finance Report – the bank reconciliation and finance report were noted and accepted. The Council’s reserves were currently: <table data-bbox="300 1249 933 1361" style="margin-left: 40px;"> <tr> <td>Statutory - 25% precept</td> <td style="text-align: right;">£25,953</td> </tr> <tr> <td>Earmarked reserve for elections</td> <td style="text-align: right;">£3,500</td> </tr> <tr> <td>General reserve</td> <td style="text-align: right;">£20,665</td> </tr> </table> c) Audit of 2015-16 Accounts – The report of the external auditor was noted and had been displayed on notice boards and the website in accordance with the legal requirements. 	Statutory - 25% precept	£25,953	Earmarked reserve for elections	£3,500	General reserve	£20,665	
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<p>16/131 OUTDOOR GYM AND ACCESSIBLE PATHWAYS</p> <ol style="list-style-type: none"> a) Grant funding for both strands of the project had now been secured - £9,000 from Community Chest, £3,503 from SM&OP Charity, £15,000 from SUEZ Communities Trust. One condition of the SUEZ funding was for a Contributing Third Party Payment to be made to them of £1725 which was agreed. b) The layout of the equipment and pathways had been previously circulated and was noted and agreed. There was a preference for the equipment to be laid out in a “U” shape. The Clerk was asked to get a revised quote to include grass matting in the centre of the “U” and to submit a bid to the Charity for this additional sum. Cllr Starr would work with the contractor to ensure the width of the pathways met guidelines. c) The Council had previously agreed to accept the quote from Safe and Sound for provision and installation of equipment and safety matting. The Council considered the three quotes received for the pathways and agreed to accept the quote from Safe and Sound to provide a bound gravel pathway and new access to the tennis courts. 							

16/132	DEVOLVED SERVICES – WEED CONTROL The recent communication from Transport for Bucks stating that they would no longer be carrying out routine weed spraying was noted. It was agreed to continue weed spraying the footways as part of the devolved services agreement.	
16/133	STOKE MANDEVILLE VILLAGE COMMUNITY ASSOCIATION a) The 2015-16 audited accounts for SMVCA had been circulated and were noted. b) A request for a grant of £7,303 for administrative costs to run the Centre for 2017-18 had been received from Stoke Mandeville Village Community Association. After considerable discussion when the reasons for the grant and the financial standing of the Association were questioned it was unanimously AGREED that the grant be provided.	
16/134	VALE OF AYLESBURY LOCAL PLAN It was noted that the Council's response to the consultation (previously circulated) on the draft plan had been drafted and agreed by the Planning Committee and duly submitted before the deadline of 5 th September.	
16/135	HIGH SPEED 2 a) MR reported that the programme for petitions to 12 th October had been published recently and that it was thought the PC's petition was likely to be heard towards the end of October. The Working Group agreed to convene a meeting to discuss. b) HS2 had invited the Parish Council to meet with them, however, too little time had been given to make arrangements and the meeting had not gone ahead. c) There would be a meeting with Helen Glass, HS2 archaeologist the following day to share progress on old church site.	MR/JH/ DS
16/136	ENVIRONMENT COMMITTEE a) The minutes of the meeting held on 19 th July were noted.	
16/137	PLANNING COMMITTEE a) The minutes of the meetings held on 4 th August, 1 st September and 8 th September were noted. b) The Parish Council had been asked to assign S106 funding of £560,000 in respect of application 16/00448/AOP the erection of 117 dwellings on Lower Road, to an appropriate sport/leisure project. After discussion it was agreed that any forthcoming funding in this respect be allocated towards improving sporting facilities within the parish which could include the purchase of additional land.	
16/138	NEIGHBOURHOOD PLAN In the absence of the Chairman of the meeting, Cllr Hunt provided a verbal report of the meeting which had taken place the previous day. A proposal had been received to consider whether there was any merit in continuing with the NP in light of the draft VALP and current planning climate. It had been agreed that members of the steering group would meet with AVDC NP officers to seek advice particularly about what benefits the plan would give in comparison to its cost, time and effort in preparation. In the meantime the steering group were continuing with the consultation with the local community and evidence gathering in order to inform a questionnaire to be circulated to all residents. There would be a consultation event for local business on 20 th September at the Bell PH. Approval for expenditure for refreshments of up to £100 was AGREED .	
16/139	CLERK'S REPORT AND CORRESPONDENCE RECEIVED <ul style="list-style-type: none"> • The mound of earth in Swallow Lane Burial ground was due to be removed this week by Aylesbury Town Council. • The litter bin had been installed in the dog walking area behind Sheridan Close. The correspondence received was noted.	

<p>16/140</p>	<p>POINTS OF INFORMATION</p> <p>Paralympic Games</p> <p>The Chairman referred to the recently held formal torch lighting ceremony held at the Stoke Mandeville Stadium on 2nd September. Although pleasing that Stoke Mandeville had been associated with the Paralympic Games for many years and that the village sign had been used in the TV coverage, it was disappointing that no representative from Stoke Mandeville had been invited to attend the Ceremony with other civic dignitaries and representatives. It was agreed to write to the organisers expressing the Council's disappointment that no representative from Stoke Mandeville which had borne the name of the Games for Disabled People since 1948 had been invited to attend this event. The Chairman thanked Cllr Clark as Chairman of BUDS for the invitation extended to the Chairman and Clerk to the celebratory Carnival at the Vale Park.</p>	
<p>16/141</p>	<p>DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be held on 11th October, Bucks CC would be attending to discuss unitary authorities. Cllrs Hunt and Ezra gave apologies for that meeting.</p>	
<p>16/142</p>	<p>CONFIDENTIAL ITEMS</p> <p>It was unanimously agreed to close the meeting to public and press for the following item as it related to a legal matter.</p>	
<p>16/143</p>	<p>COUNCIL'S LAND AT MARSH LANE</p> <p>The neighbouring property owner had queried the boundary between his property and that of the Council in Marsh Lane. As a result he had met with the Chairman, Vice Chairman and Clerk of the Council due to his erecting a close boarded and concrete post fence about two metres inside the boundary of the Council's land. He had been advised by recorded delivery that the fence should be removed forthwith but had continued to contest the line of the boundary. After discussion it was agreed:</p> <ol style="list-style-type: none"> 1. to obtain legal advice and instruct a surveyor to establish the boundary line between the two properties, the resident should be advised to instruct his own surveyor for advice 2. in response to the neighbours request, a group of councillors to be JH, DS and RB would be willing to meet with the resident to try to reach an amicable decision before instructing the surveyor 	

Signed _____

Date: 11th October 2016

Appendix 1 – Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
From Current Account				
16/08/2016	EON	DD	805.24	Street light electricity
17/08/2016	SUEZ R&R	2255	1,725.00	Contributory third party payment for outdoor gym grant
18/08/2016	British Telecom	DD	37.13	office phone
28/08/2016	Mr Roger Haines	DD	628.98	grounds maintenance July 2016
13/09/2016	Mr Roger Haines	2256	15.00	additional work - July
13/09/2016	Information Commissioner's Office	2257	35.00	Data protection renewal
13/09/2016	RCF Windows	2258	779.52	Replacement sealed units for Community centre
13/09/2016	J Welland (J&S Landscapes)	2259	100.00	Grass cutting - Marsh Lane land
13/09/2016	Mazars	2260	480.00	External auditor fee
13/09/2016	Aylesbury Vale District Council	2261	1,530.00	Play around the Parishes 2016
13/09/2016	Siemens Financial Services	2262	378.43	Copier lease
13/09/2016	Mr Roger Haines	2263	35.00	additional work - August
13/09/2016	Mrs Sarah Copley	2264	107.76	Sept salary balancing payment
13/09/2016	Cllr A Clark	2265	50.00	Q2 councillor allowance
13/09/2016	Post Office Counters Ltd	2266	340.85	HMRC PAYE & NI
13/09/2016	E Sharp Electrical	2267	795.37	street light repairs
13/09/2016	E Sharp Electrical	2268	450.00	street light repairs
13/09/2016	Came and Company	2269	7,888.44	insurance renewal
15/09/2016	People's Pension	DD	179.44	Pension September
15/09/2016	EON	DD	805.24	street light electricity
19/09/2016	British Telecom	DD	27.80	office phone
22/09/2016	British Telecom	DD	60.24	office broadband
28/09/2016	Mr Roger Haines	SO	628.98	grounds maintenance - August
28/09/2016	Mrs Sarah Copley	SO	1,070.00	Sept salary s/o
From Clerks Account				
14/07/2016	Land Registry	Debit card	3.00	title deeds to establish hedge ownership Claydon Path
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18/07/2016	Post Office Counters	Debit card	26.40	2nd class stamps
08/08/2016	Post Office Counters	Debit card	3.48	allotment notice letters
09/08/2016	Land Registry	Debit card	6.00	title deeds to establish hedge ownership Dalesford Rd
11/08/2016	Post Office Counters	Debit card	6.45	Registered letter Elm Cottage
16/08/2016	Post Office Counters	Debit card	6.45	Registered letter Elm Cottage
18/08/2016	Post Office Counters	Debit card	32.74	Reg letter Elm Cott, postage allotment invoices
20/08/2016	Post Office Counters	Debit card	79.20	Stamps for NP business mailshot
Total Payments			19,120.14	

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
15/124	Arrange speedwatch for Marsh Lane with the school	MR	To be arranged for Autumn
16/34	All Cllrs to carry out inspection of Street furniture in their wards and send results to Clerk	All	
16/34	Contact Bucks CC regarding the parking area for the allotments	MR	
16/99	Revise format of development plan	Clerk / MR/JH	
16/105	Submit change of use application to Secretary of State	JH/Clerk	✓
16/129	Submit objection to planning application	JH/Clerk	✓
16/131	Progress installation of outdoor gym and pathways	DS/Clerk	✓
16/135	Arrange meeting with HS2	JH/MR/DS	
16/137	Notify AVDC of s106 allocation	Clerk	✓
16/143	Arrange meeting with resident and surveyor	Clerk	✓