

MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Meeting of the Parish Council Meeting held on Tuesday 11th October 2016
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: S Atkinson, R Butler, S Kirve, S Pluckwell, M Rogers, D Starr, P Wood

Clerk: Mrs Sarah Copley

Other: County and District Councillors B Adams and C Adams

Bucks CC – County Cllr M Appleyard, Paul Hodson, Marco Dias

One member of public

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| 16/144 | APOLOGIES Apologies for absence were received from Cllrs Ezra, Hunt and Clark. | |
| 16/145 | DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received. | |
| 16/146 | MODERNISING LOCAL GOVERNMENT IN BUCKINGHAMSHIRE County Cllr Mike Appleyard and Paul Hodson, Locality Manager gave a presentation and update on Bucks County Council's business case for a unitary authority for Bucks. They outlined the benefits and expected cost savings to moving to a single unitary. Cllr Appleyard explained that there would be opportunities for parishes to take on more devolved services and urged the Council to start considering what they would like to do. BCC had submitted their proposal to DCLG and a decision was expected in January. | |
| 16/147 | OPEN FORUM FOR PARISHIONERS <ul style="list-style-type: none">• Local resident Ken Barnes reported that a group of local residents would be applying to the Secretary of State to call in the planning application for 117 houses on land east of Lower Road (application number 15/04341/AOP). The application was still awaiting decision but AVDC's Development Committee had delegated the application to officers for approval subject to a s106 agreement being drawn up. The residents therefore had a short timeframe in which to ask the Secretary of State to call in the application and were asking for the support of the Parish Council. Cllr Starr asked what was meant by "support", Mr Barnes confirmed that they were not asking for financial support, but would put in their application that they had the support of the Council and may also wish the Council to appear if necessary to discuss its reasons for objecting to the application. As this matter was not on the agenda the Chairman explained that it would need to be deferred to a future meeting for a decision.• Cllr B Adams reported that local residents in Bowmont Drive had been in contact with the Ombudsman with respect to the charges being made by a maintenance company for communal areas. He would update the Council further when the outcome was known.• Cllr C Adams said that TFB would be completing works in Eskdale Road later that week. He had also been in contact with Vale of Aylesbury Housing Trust regarding the overgrown trees in Eskdale Road. | |
| 16/148 | MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• The minutes of the meeting held on 13th September were agreed as a correct record and duly signed by the Chairman.• The Actions list was reviewed and actions taken noted. Speedwatch exercises were discussed and the Clerk was asked to look into training for councillors. | |

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| 16/149 | <p>PARISH COUNCILLOR VACANCIES</p> <p>The vacancies for the Hawkslade and Village wards had been advertised in accordance with the legislation and AVDC had confirmed that day that there had been no requests for an election and that the Council could now co-opt new members to the Council. An advertisement would be placed on noticeboards and the website.</p> | |
| 16/150 | <p>FINANCE</p> <p>a) Payment of invoices - the list of payments tabled was AGREED and is attached to these minutes as Appendix 1. One further payment of £600 plus VAT to Jenny Lampert Assoc for production of the Policy Review for the Neighbourhood Plan was agreed.</p> <p>b) Bank Reconciliation and Finance Report – the bank reconciliation and finance report were noted and accepted.</p> | |
| 16/151 | <p>OUTDOOR GYM AND ACCESSIBLE PATHWAYS</p> <p>a) Work was due to begin on the outdoor gym and pathways later that week, the contractor just needed confirmation on the position of the U shape of the gym equipment. After discussion it was AGREED that the “U” shape should face towards the pathway to allow easy access to the equipment. Work would commence that Thursday. Cllr Starr reported that the contractor had confirmed the pathways met disability guidelines.</p> <p>b) As requested at the previous meeting, the contractor had quoted to infill the “U” with grass matting to improve accessibility, this would be an additional £1500 plus VAT. It was unanimously agreed to accept this quote and go ahead.</p> | |
| 16/152 | <p>HIGH SPEED 2</p> <p>a) MR reported that the Council would appear before the Select Committee on 25th October, evidence had to be submitted by 20th October. MR would arrange a meeting for the working group with HS2 before 20th October.</p> <p>b) The working group had met and agreed to cover the following in its petition - Hawkslade cutting, northern extension of A4010 realignment, better sound mitigation across the parish, better noise mitigation at maintenance loop, improved screening at Risborough Road and improved compensation for businesses.</p> <p>c) HS2 had written to the Council requesting to extend the access licence for the old church site until 31st October 2018 and would pay a licence fee of £1000. This was unanimously agreed.</p> <p>d) Charlotte Hewes, the new Community Engagement Manger for this area would be visiting the Council on 20th October to outline community engagement plans.</p> | |
| 16/153 | <p>LEISURE COMMITTEE</p> <p>a) The minutes of the meeting held on 20th September were noted and the recommendations therein considered.</p> <p>b) It was agreed that no amendments be made to the terms and conditions for the hire of the playing field.</p> <p>c) Provision of Defibrillator – the Clerk reported that she had been in contact with the ambulance service who confirmed that it would be of benefit to have a defibrillator at the Community Centre despite its proximity to the hospital. She had also spoken to Sharps who confirmed it would be possible to provide electrical supply to the defibrillator near the entrance to the Centre. After discussion, it was unanimously AGREED to purchase and install a defibrillator at the Community Centre. The cost would be approximately £1400 plus installation.</p> | Clerk |
| 16/154 | <p>ENVIRONMENT COMMITTEE</p> <p>a) The minutes of the meeting held on 27th September were noted and the recommendations therein considered.</p> <p>b) The Committee’s recommendation to accept the quote from B&C Shelters for a bus shelter to be located at the bus stop on Orwell Drive opposite Lambourne Avenue was unanimously agreed.</p> | Clerk |

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| | <p>c) Parish priorities – following discussion at the Environment Committee meeting, the Clerk had contacted Bucks CC who had agreed to meet with Parish Councillors to discuss highways priorities in the parish, the Clerk was asked to invite them to future Council meeting.</p> | Clerk |
| <p>16/155</p> | <p>PLANNING COMMITTEE</p> <p>a) The request made during the public forum for the Parish Council to support the resident’s application to the Secretary of State to call in the application for 117 houses on land East of Lower Road was raised and it was agreed to delegate to the Planning Committee for consideration at their meeting on 20th October due to the urgency of the matter.</p> <p>b) Application 16/03329/APP 18 Kingsland Road – Two storey side/front extension This application was considered and it was agreed to raise no objections.</p> <p>c) Application CM/63/15 – The applicant had lodged an appeal against the refusal to remove condition 10 of permission for CM/69/14 (The Waste Recycling Process and Storage operation shall be undertaken solely under cover within the Operational & Storage Sheds and not elsewhere within open areas of the site.). This was noted and agreed that the Council’s objection remained.</p> <p>d) Protocol on Pre Application meetings with Developers – The Planning Committee had reviewed this policy at a previous meeting and recommended that the Council adopt it, this was AGREED.</p> | |
| <p>16/156</p> | <p>NEIGHBOURHOOD PLAN</p> <p>Members of the Steering Group had met with AVDC to discuss the merits of continuing with the production of a Neighbourhood Plan. The steering group were next due to meet on 13th October and would make a formal decision then whether to continue or not.</p> | |
| <p>16/157</p> | <p>CLERK’S REPORT AND CORRESPONDENCE RECEIVED</p> <ul style="list-style-type: none"> • There had been a further issue with blocked drains at the Community Centre that day, the Clerk had called out Weatherhead to clear the blockage as the toilets were backed up. She had also requested a quote to flush them regularly to try to prevent blockages. • The correspondence received was noted. | |
| <p>16/158</p> | <p>POINTS OF INFORMATION</p> <ul style="list-style-type: none"> • Cllr Butler asked if there would be another grass cut and the Clerk confirmed that they were in the parish that week to do the final cut. • A complaint had been made about the overflowing bin outside the Co-op, Cllr Starr would speak to the Co-op manager to see if they emptied it or if it was AVDC. | DS |
| <p>16/159</p> | <p>MEETING DATES FOR 2017</p> <p>The schedule of meeting dates for 2017 had been circulated and was noted. It would be posted on the website and noticeboards in due course.</p> | |
| <p>16/160</p> | <p>DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be held on 8th November.</p> | |
| <p>16/161</p> | <p>CONFIDENTIAL ITEMS</p> <p>It was unanimously agreed to close the meeting to public and press for the following item as it related to a legal matter.</p> | |
| <p>16/162</p> | <p>COUNCIL’S LAND AT MARSH LANE</p> <p>Cllrs Hunt and Starr and the Clerk had met with the owner of the neighbouring property at his request to try to resolve the boundary issue however there had been no agreement and it was agreed both parties would contact surveyors.</p> <p>A site meeting had been arranged for the following day with Andrews Eades, a local surveyors firm.</p> <p>The neighbour had submitted a freedom of information request for copies of all paperwork relating to the land. The Clerk had forwarded the Publication Scheme to the</p> | |

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| resident to ensure he accepted the fees chargeable and advised how to access meeting minutes. No further response had been received to date. | |
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Signed _____

Date: 8th November 2016

Appendix 1 – Payments

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Ref</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------------|---------------------------------|------------|--------------------|-----------------------|--|
| From Current Account | | | | | |
| 11/10/2016 | SMVCA | 2270 | 3,651.50 | | Second 50% grant |
| 11/10/2016 | Safe and Sound Playgrounds | 2271 | 1,566.00 | 16/118 | Repairs to playground equipment |
| 11/10/2016 | Vale Countryside Volunteers | 2272 | 140.00 | | Old church side maintenance |
| 11/10/2016 | E Sharp Electrical | 2273 | 1,800.00 | 15/165 | Street light maintenance |
| 11/10/2016 | Aylesbury Town Council | 2274 | 450.00 | 16/60 | Clearance of earth from burial ground |
| 11/10/2016 | Staples | 2275 | 38.29 | | Stationery |
| 11/10/2016 | E Sharp Electrical | 2276 | 885.60 | | Reconnection charge |
| 11/10/2016 | E Sharp Electrical | 2277 | 110.05 | | Street light maintenance |
| 11/10/2016 | BALC | 2278 | 31.85 | | CIlr Induction training course (CIlr Atkinson) |
| 11/10/2016 | Greg O'Callaghan | 2279 | 312.00 | | Removal of tree from playing field |
| 11/10/2016 | The Bell | 2280 | 32.75 | | Tea/Coffee for NP event |
| 11/10/2016 | Aylesbury Vale District Council | 2281 | 4,000.00 | | Hawkslade Community Centre grant |
| 11/10/2016 | J&S Landscapes | 2282 | 100.00 | | Cut grass at Marsh Lane |
| 11/10/2016 | J&S Landscapes | 2282 | 75.00 | | Repair to bench and install bin, Hawkslade |
| 11/10/2016 | Post Office Counters | 2283 | 340.65 | | HMRC - PAYE & NI |
| 11/10/2016 | S Copley | 2284 | 107.96 | | Salary balancing pmt |
| 11/10/2016 | Jenny Lampert Associates | 2285 | 720.00 | | NP Consultancy - Policy Review |
| 14/10/2016 | BAS Associates | DD | 72.00 | | Q3 Payroll |
| 15/10/2016 | People's Pension | DD | 179.44 | | Pension October |
| 15/10/2016 | EON | DD | 779.27 | | street light electricity |
| 19/10/2016 | British Telecom | DD | 28.97 | | office phone |
| 28/10/2016 | Mr Roger Haines | SO | 628.98 | | grounds maintenance - September |
| 28/10/2016 | Mrs Sarah Copley | SO | 1,070.00 | | Oct salary s/o |
| From Clerks Account | | | | | |
| 20/09/2016 | Post Office | Debit Card | 1.74 | | Recorded delivery |
| 21/09/2016 | Land Registry | Debit Card | 6.00 | | title deeds enquiry |
| 21/09/2016 | Land Registry | Debit Card | 6.00 | | title deeds enquiry |
| 28/09/2016 | Land Registry | Debit Card | 6.00 | | title deeds enquiry |
| 30/09/2016 | Post office | Debit Card | 1.74 | | Recorded delivery (allotment notice) |
| Total Payments | | | 17,141.79 | | |

Appendix 2 - Actions

| Minute | Action | By whom | Update/Complete |
|---------------|--|----------------|------------------------|
| 16/34 | All Cllrs to carry out inspection of Street furniture in their wards and send results to Clerk | All | |
| 16/34 | Contact Bucks CC regarding the parking area for the allotments | MR | |
| 16/99 | Revise format of development plan | Clerk / MR/JH | |
| 16/148 | Make enquiries regarding speedwatch training | Clerk | ✓ |
| 16/151 | Order additional grass mats for outdoor gym installation | Clerk | ✓ |
| 16/153 | Place order for defibrillator | Clerk | ✓ |
| 16/154 | Place order for bus shelter for Hawkslade | Clerk | |
| 16/154 | Arrange BCC attendance at future PC meeting | Clerk | ✓ |