

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Meeting of the Parish Council Meeting held on Tuesday 8th November 2016
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: B Ezra, J Hunt, S Kirve, S Pluckwell, M Rogers, D Starr, P Wood

Clerk: Mrs Sarah Copley

Other: County and District Cllr B Adams, County Cllr C Adams and District Cllr Bill Chapple

16/163	APOLOGIES Apologies for absence were received from Cllrs Atkinson, Butler and Clark. Apologies were also received from District Cllr C Paternoster.	
16/164	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received.	
16/165	OPEN FORUM FOR PARISHIONERS <ul style="list-style-type: none">• County Cllr C Adams reported that Eskdale Road resurfacing and snagging was now complete.• Cllrs B Adams and C Adams reported that they had both undertaken school crossing patrol training in Stoke Mandeville Parish and commented on how extremely busy the junction is at Risborough Road/Lower Road/ Station Road.• Cllr B Chapple reported on a meeting on the Vale of Aylesbury Local Plan (VALP). AVDC now have a 5 year housing land supply due to the recent population figures provided by central government. VALP now due to be consulted on in March and DCLG have agreed this extension. The unmet need from other authorities meant that the requirement for Aylesbury Vale has reduced from 33,000 to 27,000 of which 14,000 had already been approved.	
16/166	MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• The minutes of the meeting held on 8th November were agreed as a correct record and duly signed by the Chairman.• The Actions list was reviewed and actions taken noted.• Cllrs Hunt and Rogers and the Clerk would meet on 5th December to revise the development plan.	
16/167	PARISH COUNCILLOR VACANCIES There had been no expressions of interest in the two vacancies, one for the Village and the other for Hawkslade.	
16/168	FINANCE <ul style="list-style-type: none">a) Payment of invoices - the list of payments tabled was AGREED and is attached to these minutes as Appendix 1.b) Bank Reconciliation and Finance Report – the bank reconciliation and finance report were noted and accepted.c) Maintenance Works at Community Centre – the quote of £400 for maintenance works to re-lay loose slabs, repointing and to supply and install a replacement bollard was considered. It was agreed to carry out the repointing and replacement bollard but that a quote should be obtained to repoint the entire patio area as there were large areas with missing grout. That day it had been reported that the drains were beginning to back up again and that the gutters were in need of clearing and some joints were leaking. It was AGREED to get the drains jetted as soon as possible and to obtain a quote for the guttering works.	Clerk

16/169	<p>OUTDOOR GYM AND ACCESSIBLE PATHWAYS</p> <p>a) The outdoor gym and pathways installation was now complete, subject to some alterations to where the new path meets the car park.</p> <p>b) The invoice had not yet been received, once it was it would be passed onto the grant funders in order to claim the grant funding.</p> <p>c) ROSPA had been instructed to carry out a post installation inspection at a cost of £395 which the Chairman had authorised. This was approved in retrospect by the Council.</p> <p>d) Signage on the use of the equipment would be needed, an acknowledgement of funders should also be included on the sign. The Clerk would get advice on wording and obtain a quote for the sign.</p> <p>e) Councillors thanked Cllr Starr for all his hard work on this project.</p>	Clerk
16/170	<p>HIGH SPEED 2</p> <p>a) Petitioning the House of Lords</p> <p>On 25th October Cllrs Rogers and Starr and a local resident appeared in front of the House of Lords Select Committee. The Council's petition was presented to the House of Lords on six points:</p> <ul style="list-style-type: none"> • Minimise the impact to Hawkslade by providing an extended cutting • Mitigate noise across the parish • Maintain screening of the line, particularly around the maintenance loop and Risborough Road • Improved mitigation for local businesses • Sensitive management, excavation and re-interment of remains of old church site • Better management of consultation and engagement process <p>HS2 had made assurances on improved screening and the provision of 4m high sound barriers across the parish. The decision on the extended cutting was not yet known. The A4010 position where it will meet Lower Road will remain south of the Belmore Centre as the House of Lords had advised in July that it would not allow any additional provisions.</p> <p>Cllr Rogers would provide a copy of all presentations and correspondence whilst acting as the Councils Role B Agent to the Clerk for the Council's records.</p> <p>A draft press release was circulated to the Council and approved for issue, subjected to some amendments from the Chairman.</p> <p>Thanks were given to Cllrs Rogers and Starr for their hard work and time spent on HS2 petitioning.</p> <p>b) HS2 Community Support Fund</p> <p>Cllr Rogers said that the Council needed to start considering projects for submission against the money HS2 has allocated for the Community and Business Fund and Road Safety Fund. Any bids need to give benefit to communities affected by HS2.</p>	MR/ Clerk
16/171	<p>GOVERNANCE AND RESOURCES COMMITTEE</p> <p>a) The minutes of the meeting held on 18th October were noted and the recommendations therein considered.</p> <p>b) DS proposed that the Council apply to Stoke Mandeville and Other Parishes Charity for grant funding of up to £20,000 towards the costs of renovating the aerial runway and tennis courts. This was unanimously AGREED (Cllr Ezra abstained).</p> <p>c) The Council discussed the DCLG consultation on the proposal to cap parish council precepts after which it was unanimously AGREED to write to David Lidington MP stating the Council's opposition to this proposal.</p>	DS / Clerk
16/172	<p>PLANNING COMMITTEE</p> <p>a) The minutes of the meeting held on 20th October were noted.</p>	

	<p>b) Land East of Lower Road – residents had requested the application 15/04341/AOP be called in by the Secretary of State. That call in had since been refused by the Secretary of State. The residents are now looking to dispute the process taken by AVDC and Cllr Hunt had suggested that they contact their district councillor.</p> <p>c) An email had been received that day from AVDC announcing that the number of houses required for the VALP had reduced from 33,000 to 27,000. The Chairman said this offered an opportunity to the Parish Council to try to get the allocations in Stoke Mandeville parish reduced in order to reduce the coalescence between Aylesbury and Stoke Mandeville. The Planning Committee would look at this further when it next met.</p>	
16/173	<p>LEISURE COMMITTEE</p> <p>a) Cllr Pluckwell provided details and costs of a re-enactment display and it was agreed the Leisure Committee would discuss further at its next meeting.</p> <p>b) The quote of £265 from E Sharps Electrical to install the defibrillator at the Community Centre was accepted.</p>	
16/174	<p>NEIGHBOURHOOD PLAN</p> <p>a) The Steering Group had met in October and agreed to continue with production of a neighbourhood plan. Priorities for the group remained the collation of evidence and the production of a questionnaire.</p> <p>b) A series of meetings with the planning consultant were arranged over the next month in order to progress the draft objections and production of a questionnaire which would be circulated to all households in the parish early in the new year.</p> <p>c) A developer had been in contact with a potential site in the village and had asked to be kept apprised of the neighbourhood plan. Site assessments would need to be carried out if the plan was to allocate development sites.</p>	
16/175	<p>PARLIAMENTARY CONSTITUENCY BOUNDARY REVIEW</p> <p>The consultation on the boundary review was noted but it was agreed not to make any comment.</p>	
16/176	<p>CLERK'S REPORT AND CORRESPONDENCE RECEIVED</p> <ul style="list-style-type: none"> • There had been a report that the the Perspex window in the bus shelter in Risborough Road was broken. The Clerk would obtain a quote for its replacement. • As an enhancement to the website and parish magazine, the Clerk and Chairman had been working on a monthly e-newsheet which could be circulated to anyone who wished to receive it and put on the website. Councillors welcomed this new initiative. • The list of correspondence was noted. The complaint about speeding on Risborough Road was discussed and it was agreed that the Council would write to Arriva regarding concerns about speeding buses. When the MVAS was returned from Weston Turville PC further data would be obtained. 	Clerk
16/177	<p>POINTS OF INFORMATION</p> <ul style="list-style-type: none"> • Cllr Starr reported that he would be representing the Council at the Remembrance Day service in the Chairman's absence. • Cllr Rogers reported that Eileen Stewart would be returning to school as headteacher the following week. • Cllr Pluckwell reported that the construction vehicles working at the Oat Close site had been seen speeding in Anton Way. He had made the local PCSO aware. 	
16/178	<p>DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be held on 13th December.</p>	
16/178	<p>CONFIDENTIAL ITEMS</p> <p>It was unanimously agreed to close the meeting to public and press for the following item as it related to a legal matter.</p>	

16/179 COUNCIL'S LAND AT MARSH LANE

The surveyors report on the boundary of the Council's land in Marsh Lane had been received and was noted. The Clerk had forwarded a copy to the neighbouring property owner repeating the request that the fence they had erected be removed.

The neighbour had acknowledged receipt of the report and advised he would forward a copy of his surveyors report once received. He had requested copies of photographs before and after the fence panels had been put up between the buildings on the boundary. As there were no photos the Clerk was asked to respond to that effect.

It was agreed to wait for sight of the neighbours report before taking any further action.

Signed _____

Date: 13th December 2016

Appendix 1 – Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
From Current Account				
08/11/2016	E Sharp Electrical	2286	278.70	Street light maintenance
08/11/2016	Siemens Financial Services	2287	378.43	Photocopier lease
08/11/2016	BALC	2288	31.85	Finance training course (Cllr Atkinson)
08/11/2016	Windowflowers	2289	462.00	Raised bed maintenance, Winter-Spring
08/11/2016	E Sharp Electrical	2290	220.10	Street light maintenance
08/11/2016	Andrews Eades Ltd	2291	180.00	Surveyor - boundary report
08/11/2016	Cllr J Hunt	2292	65.49	Cost claim - travel, wreath
08/11/2016	Weatherhead Ltd	2293	480.00	Clear blocked drains
08/11/2016	Mrs S Copley	2294	411.68	Clerk balancing pmt (incl NP overtime)
08/11/2016	Post Office Counters (re HMRC)	2295	565.04	PAYE & NI
08/11/2016	Mr R Haines	2296	20.00	additional work October
11/11/2016	Peoples Pension	DD	238.22	Pension - November
15/11/2016	EON	DD	805.24	Street light electricity October
17/11/2016	British Telecom	DD	40.25	office phone
28/11/2016	Mrs S Copley	SO	1,070.00	November salary s/o
28/11/2016	Mr R Haines	SO	628.98	Grounds maintenance October
From Clerks Account				
12/10/2016	Land Registry	Debit card	6.00	Establish land owner
25/10/2016	Land Registry	Debit card	6.00	Establish land owner
Total			5,887.98	
Payments				

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
16/34	Contact Bucks CC regarding the parking area for the allotments	MR	
16/99	Revise format of development plan	Clerk / MR/JH	Arranged for 5 Dec
16/168	Arrange for drains to be jetted at community centre	Clerk	✓
16/168	Quote for cleaning out gutters and repairing leaking joints	Clerk	✓
16/169	Wording and quote for Sign for outdoor gym	Clerk	✓
16/170	All HS2 documents and correspondence for the archives	MR / Clerk	
16/171	Write to D Lidington re proposal to cap parish councils	DS / Clerk	✓
16/173	Arrange for E Sharps to install the defibrillator once received	Clerk	✓
16/176	Quote for new Perspex window for bus shelter	Clerk	✓
16/176	Write to Arriva re buses speeding in Risborough Rd	Clerk	