

MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Meeting of the Parish Council Meeting held on Tuesday 12th July 2016
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: J Hunt (Chairman), S Atkinson, R Butler, B Ezra, S Kirve, S Pluckwell, M Rogers, D Starr, R Swinney, P Wood

Clerk: Mrs Sarah Copley

Other: County and District Councillors B Adams and C Adams

16/111 APOLOGIES Apologies for absence were received from Cllr Clark who had another commitment. A vote was taken as to whether the Council should accept the apology for absence and as a result it was agreed that the apology not be accepted. Cllr Garrett was absent. Councillors were reminded that apologies must be given to the Clerk direct and not via another councillor. District Cllrs C Paternoster and S Chapple had sent apologies.	
16/112 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received. Cllr Kirve declared a personal interest in agenda item 10b as he lived next door.	
16/113 OPEN FORUM FOR PARISHIONERS <ul style="list-style-type: none">• Cllr C Adams had forwarded a press release from Bucks CC regarding recent speed education in Risborough Road. The majority of those who were recorded as speeding lived locally.• Cllr C Adams said that he had reported the state of the road and weeds in Eskdale Road to Bucks CC and would raise again at the Cabinet meeting on Thursday.• Cllr C Adams suggested that the Council may wish to consider writing to the new Prime Minister with regard to HS2.	
16/114 MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• The minutes of the meeting held on 14th June were agreed as a correct record and duly signed by the Chairman.• The Actions list was reviewed and actions taken noted.• 16/108 - The council had been made aware that a second Garden Party Event was being organised at the Woolpack PH in August and the Clerk reported on the number of complaints which had been received from residents mainly concerning car parking, noise and roadside litter. She said that residents had been referred to Environmental Health AVDC who were responsible for licencing issues but there was little that the PC could do. Cllr Rogers reported that Animal Antiks were planning a family event at the Bull PH on 13th August. Parking was being provided at Roylands for this event, they would be advising local residents of the event	
16/115 FINANCE <ul style="list-style-type: none">a) Payment of invoices - the list of payments tabled was AGREED.b) Bank Reconciliation and Finance Report – the bank reconciliation and finance report were noted and accepted.c) Land at Marsh Lane – it was AGREED to get the grass cut monthly over the summer months to keep the field in good condition and deter fly tipping which was in evidence once the long grass had been cleared. The cost to this was £100 per cut.	Clerk

16/116	VALE OF AYLESBURY LOCAL PLAN	Clerk MR
<p>The consultation events being held in Aylesbury on 14th July and 5th August were noted and councillors encouraged to attend.</p> <p>The process to form the Council's response was discussed and it was agreed that a public meeting be held on 16th August and members of the public invited to attend to give their views. It was further agreed to invite AVDC Forward Planning to send a representative to speak to the proposals and the district councillors for the parish. Cllr Rogers agreed to give a short presentation of nobody from AVDC could attend.</p> <p>The public meeting would be followed by a Council meeting to agree the Council's response to the consultation, the deadline for which was 5th September.</p>		
16/117	HIGH SPEED 2	
<p>a) Cllr Rogers had agreed to continue as Role B Agent for the Council in Petitioning to the House of Lords Select Committee in his capacity as a parish councillor and would be supported in the preparation for the Council's appearance before the House of Lords Select Committee by Cllrs Hunt and Starr and members of SMAG.</p> <p>No date had been given as yet for the Council's petition to be heard by the Select Committee but it was anticipated that it was likely to be in September/October.</p> <p>The Council recorded a vote of thanks to Cllr Rogers for all the work he had done on behalf of the Council in relation to HS2.</p> <p>b) Link road between Wendover Road and Lower Road</p> <p>The Chairman reported on a recommendation from BCC officer to the cabinet member to seek compulsory powers to acquire the land for a road between the B4443 Lower Road and the A413 Wendover Road, should it not be possible to purchase the land by any other means. The decision was due to be taken the following week.</p>		
16/118	LEISURE COMMITTEE	Clerk Clerk Clerk Clerk
<p>a) The minutes of the meeting held on 21st June were noted and discussed.</p> <p>b) It was agreed to accept the recommendation from the Leisure Committee that the quote from Safe and Sound for supply and installation of adult gym equipment be accepted at a cost of £10,705. Grant funding of £9,000 had been received from AVDC's Community Chest with the remainder being funded by the Parish Council.</p> <p>c) The tree by the entrance to Irvine Drive which had been wilfully damaged had been inspected by a tree surgeon who had advised that the tree would not recover from the damage and that it should be removed. It was agreed that the tree be removed and stump ground out at a cost of £260.</p> <p>d) The two quotes received to carry out the maintenance required for the playground equipment as identified in the recent ROSPA inspection were considered and it was agreed to accept the quote from Safe and Sound as it offered best value for money. The clerk would ask them to carry out the maintenance as soon as possible.</p> <p>e) Two local companies had been invited to quote to replace the blown glass in 7 windows at the Community Centre and repair a broken hinge. It was agreed to accept the lower quote of £649 from RCF Windows.</p>		
16/119	GOVERNANCE AND RESOURCES COMMITTEE	
<p>a) Minutes of 5th July meeting</p> <ul style="list-style-type: none"> • The minutes of the meeting held on 5th July were noted. • The committee had reviewed the following policies and it was unanimously agreed to accept the recommendation of the committee and adopt the policies. <ul style="list-style-type: none"> Code of Conduct – no amendments Complaints Policy – one correction Publication Scheme – minor amendments Risk Management Policy – one minor change (committee name) <p>b) Proposal for Recruitment of Parish Support Officer</p> <p>The Governance and Resources Committee had considered the matter of staffing for the Parish Council and recommended that an assistant be recruited for 12 hours per week. After discussion it was unanimously agreed that an assistant be recruited at a</p>		

	timetable to be agreed and that provision for their salary be made in the budget and precept calculations.	
16/120	<p>PLANNING COMMITTEE</p> <p>a) The minutes of the meetings held on 30th June were noted.</p> <p>b) 16/O2328/APP 10 Bradenham Walk</p> <p>The application for a single storey front extension was considered and it was agreed to raise no objections. (Cllr Kirve who had expressed an interest did not vote)</p>	
16/121	<p>NEIGHBOURHOOD PLAN</p> <p>There would be a meeting of the Steering Group held on Thursday 14th July. A number of local residents had expressed an interest in joining the steering group and had been invited to attend the meeting.</p> <p>The consultation comments received to date had been collated and would be considered by the group. The planning consultant will meet with the topic leads on 27th July to review evidence to date and give advice.</p>	
16/122	<p>CLERK'S REPORT</p> <ul style="list-style-type: none"> • There would be two burials in the Swallow Lane burial ground in July, on 15th and 27th. • The Council had been asked to assign £345,000 s106 funds which would available should the development East of Lower Road go ahead (15/04341/AOP). The Council had previously agreed a list of projects to assign s106 funds to and it was agreed to allocate the funds to improvements to the Community Centre and Recreation Ground. • A resident of Chapel Lane had contacted the Council complaining about a parked motor home in the Lane which was a private road as it compromised vehicles entering and exiting from Chapel Lane to Risborough Road as half of the entrance was blocked. Advice had been taken from TVP who could take no action as this was deemed as a civil matter although they had spoken with the owner of the motor home. Councillors regretted there was no action the Parish Council could take but suggested that legal advice be sought as this could possibly be trespass on private land. 	
16/123	<p>POINTS OF INFORMATION</p> <p>Cllr Hunt had attended the Wendover LAF where the current lack of primary school placements in the Wendover area had been discussed with BCC Educational Officers. It was noted that some 6,000 houses were being proposed in the area through the VALP but in the meantime there were no plans to provide additional schools to cope with increased populations from the number of smaller developments now proposed. It had been stated that William Harding School in Aylesbury was being extended and children from Stoke Mandeville would be offered places there.</p> <p>Wendover Police Station had closed but was offering a contact point in the library on Fridays.</p> <p>Cllr Rogers attended the GALAF which had been poorly attended. Animal Antiks were awarded £5,000 funding.</p>	
16/124	<p>DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be held on 16th August 2016, immediately after the public meeting.</p>	

Signed _____

Date: 16th August 2016

Appendix 1 – Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
From Current Account				
21/06/2016	The Ark	2242	25.00	Room hire - PC/SMAG HS2 meeting
28/06/2016	Mrs L Peiris	2243	100.00	Return of field hire deposit
12/07/2016	Bucks CC	2244	435.60	Legal fees
12/07/2016	Windowflowers	2245	462.00	Summer maintenance of raised flowerbed
12/07/2016	Shaping Communities	2246	803.00	Consultancy and support for NP launch events
12/07/2016	J&S Landscapes	2247	100.00	Cut grass on land at Marsh Lane
12/07/2016	Staples UK Ltd	2248	70.10	office chair and stationery
12/07/2016	E Sharp Electrical	2249	109.57	street light maintenance
12/07/2016	E Sharp Electrical	2250	1,014.00	replacement street light column and lamp
12/07/2016	Mrs S Copley	2251	135.40	July salary balancing pmt
12/07/2016	Post Office Counters	2252	361.11	PAYE & NI for July
14/07/2016	Peoples Pension	DD	184.76	Pension - July
14/07/2016	BAS Associates	DD	72.00	Q2 Payroll
15/07/2016	EON	DD	779.27	street light electricity
19/07/2016	British Telecom	DD	36.67	office phone
28/07/2016	Mrs S Copley	SO	1,070.00	July salary s/o
28/07/2016	Mr R Haines	SO	628.98	Grounds maintenance - June
09/08/2016	Mrs S Copley	2253	107.96	August salary balancing pmt
09/08/2016	Post Office Counters	2254	340.65	PAYE & NI for August
11/08/2016	Peoples Pension	DD	179.44	Pension - August
28/07/2016	Mrs S Copley	SO	1,070.00	August salary s/o
From Clerks Account				
22/06/2016	Post Office	Debit Card	2.06	Post annual return
Total Payments			8,087.57	

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
15/124	Arrange speedwatch for Marsh Lane with the school	MR	To be arranged for Autumn
16/34	All Cllrs to carry out inspection of Street furniture in their wards and send results to Clerk	All	
16/34	Contact Bucks CC regarding the parking area for the allotments	MR	
16/87	Arrange for three quotes for to re-lay and resurface the aerial runway	Clerk	✓
16/99	Revise format of development plan	Clerk / MR/JH	
16/105	Submit change of use application to Secretary of State	JH/Clerk	
16/115	Arrange monthly grass cuts for Marsh Lane land	Clerk	✓
16/116	Publicise public meeting on 16 th August	Clerk	✓
16/116	Presentation for public meeting	MR	✓
16/118	Arrange for installation of outdoor gym	Clerk / DS	
16/118	Instruct Safe and Sound re maintenance of playground	Clerk	✓
16/118	Arrange date for window repairs at Community Centre	Clerk	✓
16/118	Instruct O'Callaghan's to remove the dead tree	Clerk	✓
16/122	Write to AVDC re s106 funds	Clerk	✓