

**Stoke Mandeville Parish Council**

*Clerk: Mrs Sarah Copley*

*Telephone: (01296) 613888*

**Minutes of the meeting of the LEISURE COMMITTEE held in the Community Centre, Eskdale Road, Stoke Mandeville on Tuesday 6<sup>th</sup> December 2016 at 2.30pm**

PRESENT: Cllr B Ezra (Chair), Cllr R Butler, Cllr J Hunt, Cllr D Starr, Cllr P Wood

Clerk: Mrs Sarah Copley

L16/40	<p><b>APOLOGIES</b> No apologies were received.</p>	
L16/41	<p><b>DECLARATIONS OF INTEREST</b> There were no declarations of interest.</p>	
L16/42	<p><b>MINUTES OF PREVIOUS MEETING</b> The minutes of the previous meeting held on 20<sup>th</sup> September were unanimously agreed as a true record and signed by the Chairman.</p>	
L16/43	<p><b>QUEEN ELIZABETH II PLAYING FIELD</b> The Clerk reported that the elephant springer had a missing bolt, she had replaced it and it just need the cap putting back on which would be done the following day.</p>	
L16/44	<p><b>RE-ENACTMENT EVENT</b> Cllr Pluckwell had passed details about a group of history enthusiasts who stage re-enactment events. The cost would be in the region of £1,000-£1,500 depending on the size of the event. After discussion it was agreed that the Clerk should contact the group for further details concerning how the event is organised and managed and report back to the Council with the additional information.</p>	Clerk
L16/45	<p><b>ADULT EXERCISE EQUIPMENT</b></p> <p>a) The equipment and footways were now complete. ROSPA had carried out a post installation inspection of the equipment and highlighted two minor issues which the Clerk had referred to Safe and Sound for remedy.</p> <p>b) Signage for the equipment was required to highlight some safety issues and acknowledge the funding organisations. The wording for the sign was discussed, the Clerk would make amendments to the draft and circulate to the group for agreement.</p>	Clerk
L16/46	<p><b>COMMUNITY CENTRE</b></p> <p>a) Drains – The committee were reminded that it was a year since repairs were made to the drains by the Community Centre. However, there had been incidences of the drains blocking again, the most recent being after the fireworks event at the beginning of November.  The Clerk was asked to establish how regularly the drains were blocking and whether it followed large events at the Centre. The company who had cleared the drains had commented that it was due to wipes being flushed as well as the shallow fall of the pipes. SMVCA had put up numerous signs in the toilets asking that only toilet paper be flushed so additional signage was not required.  There followed some discussion about when the problem had started and it was commented that it may coincide with the new toilets being installed which had water saving features meaning that less water was being pumped through the pipes. The Clerk would look back at the records to see if this was a possibility.</p> <p>b) There had been an issue with the locking mechanism on the one of the emergency doors from the hall. The Clerk had asked RCF to provide a quote to repair the mechanism and also service the other doors which were also starting to stick. No quote had been received as yet.</p>	

	c) There was also an issue with the main door to the hall which kept catching and caused difficulties for hirers in locking it. One of SMVCA committee members had offered to sand the door to see if this improved it. This would be monitored.	
<b>L16/47</b>	<b>ANY OTHER ISSUES (FOR INFORMATION)</b> No matters reported.	
<b>L16/48</b>	<b>DATE OF NEXT MEETING</b> The next meeting date would be on 21 <sup>st</sup> March 2017 at 2.30pm	

Signed \_\_\_\_\_

Dated: 21<sup>st</sup> March 2017