



Stoke Mandeville Parish Council
Clerk: Mrs Sarah Copley - Tel: 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs R. Butler, A. Clark, B. Ezra, A. Garrett, J. Hunt, S. Kirve, S. Pluckwell, M. Rogers, R. Swinney, D. Starr and P. Wood

You are hereby summoned to attend a Meeting of **STOKE MANDEVILLE PARISH COUNCIL** at the Community Centre (Committee Room), Eskdale Road, Stoke Mandeville on **Tuesday 14th June 2016** commencing at 7.30pm for the purpose of transacting the following business.

S.Copley
Sarah Copley, Clerk to the Council
9th June 2016

Members of the Public and Press are welcome to attend.

AGENDA

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non registered pecuniary or personal interests relating to the Agenda
 - b) To consider any written requests for dispensation received
- 3. PARISH COUNCIL VACANCY**

To consider application for Mr. Stephen Atkinson to be appointed to the casual vacancy for Stoke Grange.
- 4. OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council. Items requiring a decision will be included in the agenda for the next meeting.
- 5. MINUTES OF PREVIOUS MEETING**
 - a) To approve the Minutes of the Annual Meeting of the Parish Council held on 10th May, copy enclosed
 - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
- 6. FINANCE (DS/Clerk)**
 - a) **Payment of Invoices** – to approve payments to be made (to be tabled)
 - b) **Bank reconciliation and Finance Report** – to be noted
 - c) **Staples Advantage Account** – to note that BALC have negotiated discounts with Staples and to consider opening an advantage account
 - d) **Clerk's Salary** - Council to note that agreement has been reached between the National Joint Council and employee representatives on an increment of 1% to be backdated to 1st April 2016 and a further increase of 1% from 1st April 2017
- 7. ANNUAL ACCOUNTS AND ANNUAL REPORT**
 - a) **To note and approve the year end bank reconciliation**
 - b) **To note and approve the Council's asset register**
 - c) **To note and consider the internal auditor's report**
 - d) **Audit of 2015-16 accounts and Annual Return** – to receive the accounts for 2015-16 and to agree and sign the annual return for the external auditor (copy enclosed)

8. FINANCIAL REGULATIONS (DS)

To consider revising the amount that can be approved by Clerk and Chairman for emergency or urgent works, currently £500

9. DEVELOPMENT PLAN (JH)

To review the Council's development plan (copy enclosed)

10. LOCAL COUNCIL AWARD SCHEME

To confirm that the Council meets the criteria for the Foundation Level in order to submit the application (copy enclosed)

11. HS2

To receive a report on

- a) meeting with David Lidington at the Houses of Parliament on 8th June concerning noise and other mitigation measures - attended by JH/DS/MR as well as members from SMAG
- b) MR to report on up to date situation with locus standi
- c) Stoke Mandeville Link Road and Land Acquisition – page from BCC website attached for information <https://democracy.buckscc.gov.uk/mgIssueHistoryHome.aspx?IssueId=51524&OptionNum=0> (JH/MR)

12. RESILIENCE PLAN (PW)

To receive a report from the working group

13. NEIGHBOURHOOD PLAN (MR)

- a) To receive an update

14. PLANNING COMMITTEE (JH)

- a) To note the minutes of the meeting held on 19th May (enclosed) and 9th June (to follow)
- b) To note AVDC will be consulting on the draft Vale of Aylesbury Local Plan from 7th July – 5th September

15. ENVIRONMENT COMMITTEE (MR)

- a) To note the minutes of the meeting held on 24th May and consider any recommendations therein:
 - i) To adopt the Terms of Reference
 - ii) To carry out litter picks bi-annually
 - iii) To fund a bus shelter to be installed at the bus stop at the junction of Orwell Drive and Lambourne Avenue
 - iv) To apply to Secretary of State for change of use of allotment land in Marsh Lane for a burial ground
- b) To note break in to allotment sheds on 5th June

16. STOKE MANDEVILLE AND OTHER PARISHES CHARITY (BE)

To receive the accounts for 2015-16 (copy enclosed)

17. CLERK'S REPORT

- a) To receive report from the Clerk on matters of note not on the agenda.

18. CORRESPONDENCE

- a) To note receipt of the correspondence and agree any response or action to be taken:

From	Details	Response needed?
Resident	Complaint regarding Woolpack Garden Party on 4 th June	Yes (further information being sought concerning licences for the event)

b) **POINTS OF INFORMATION**

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council. Please notify the Clerk prior to the meeting.

c) **DATE OF NEXT MEETING** – Tuesday 12th July 2016 at 7.30pm