

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 12th February 2013 in the
Committee Room at the Community Centre, Eskdale Road**

PRESENT:

Cllrs: J Hunt (Chairman), B Adams, A Clark, B Ezra, D Starr, S Watson, P Wood

Clerk: Sarah Copley

One member of public

12/167 APOLOGIES Apologies were accepted from Cllrs Butler, Tyndall, Kennedy, Duncan and Palmer.	
12/168 DECLARATIONS OF INTEREST There were no declarations of interest.	
12/169 DISPENSATIONS No requests for dispensation had been received.	
12/170 OPEN FORUM FOR PARISHIONERS There were no items raised under this item.	
12/171 MINUTES The Minutes of the meeting held on 8 th January 2013 had been previously circulated. It was agreed that subject to Minute 12/160 including the correct job title of Marcus Rogers BCC, the Minutes be signed by the Chairman as a correct record.	
12/172 ACTIONS ARISING FROM THE MEETING HELD ON JANUARY 8TH The table of actions was noted. Cllr Tyndall was not present but had provided an update on the position regarding car parking at Stoke Mandeville Hospital which was relayed to Councillors. The NHS trust were finalising the commercial aspects of the contract for the multi-storey car park and the Bucks CC consultation with residents about parking in the area is still ongoing.	
12/173 FINANCE a) Payment of invoices The list of payments was approved. b) Bank reconciliation and Finance report The bank reconciliation and finance report for the month were noted. One prize cheque for the art competition had not been banked due to personal reasons. It was AGREED that should it not be banked before the cheque expired, a new cheque would be issued <i>7.40pm Cllr Clark arrived</i> c) Budget for 2013-14 The budget for 2013-14 recommended by the Finance and Governance Committee was unanimously AGREED subject to moving £700 from the Grounds Maintenance budget line to Allotments. d) Council Reserves The level of reserves the Council holds was discussed. It was AGREED to retain 25% of the precept as a statutory reserve which for 2013-14 would be £20,500. The remaining reserves of £17,500 would be a contingency reserve fund for unexpected expenditure. Cllr Starr and the Clerk would research suitable deposit accounts. e) Stoke Mandeville & Other Parishes Charity	Clerk DS / Clerk

<p>The Clerk reported that SM&OP Charity had approved £14,193 of the Council's request for a grant of £15,193. The Charity were willing to provide a grant for the website upgrade, but three quotations would be required before these funds would be released. The Chairman thanked the Charity for the contribution towards the precept.</p> <p>f) Memberships to external organisations</p> <p>The Council discussed renewal of memberships the Council had in place. It was AGREED to renew the following memberships for the financial year 2013/2014:</p> <ul style="list-style-type: none"> • British Playing Fields Association • Fields in Trust • Bucks Association of Local Councils • AVALC (voluntary contribution) <p>It was AGREED to cancel the subscription to LCR magazine and the membership to the Campaign for Rural England.</p>	Clerk
<p>12/174 RISK ASSESSMENT</p> <p>The Council considered the risk assessment produced by the Chair, Vice Chair and Clerk. The risk assessment was AGREED subject to including an assessment of the measures in place to protect the Council from a claim under the Equality Act 2010.</p> <p>It was further AGREED to invite a representative from the insurance company to speak to Councillors regarding liabilities.</p>	Clerk
<p>12/175 SPEEDING – VAS EQUIPMENT</p> <p>The Clerk reported on a temporary speed indicator device which was available to borrow from Bucks County Council at a cost of £100 for two weeks.</p> <p>It was agreed that the use of a temporary device could be made as part of the Council's work to tackle speeding in the parish.</p>	
<p>12/176 HS2</p> <p>a) Bi Lateral Meeting and Community Forums</p> <p>Cllrs Hunt, Starr, Palmer and Butler reported on meetings they had attended. The Chairman asked that in view of the speed with which the project was moving forward, that PC representatives attending meetings continue to do so without the need to seek approval from council in pursuing the way forward and this was agreed. Reports would continue to be made to Council at the scheduled monthly meetings.</p> <p>b) Mitigation Proposals</p> <p>The Chairman and Cllr Starr reported that they would be attending, with representatives of SMAG, a meeting with Great and Little Kimble and Marsh Parish Council regarding their concerns over the proposals relating to the removal of the proposed HS2 bridge in Marsh Lane and the diversion of the road to Lower Road.</p> <p>c) Chilterns Tunnel</p> <p>Cllr Hunt reported on a proposal from Chiltern Ridges Action Group (CRAG) to extend the bored tunnel through the Chilterns to Nash Lee Road. Copies of the plan were circulated and the proposals were discussed. Concerns were expressed at the potential impact on Stoke Mandeville of HS2 emerging from the tunnel which was near to the maintenance loop and the result noise of the train picking up speed of 400 km per hour. It was unanimously AGREED to oppose the extension further than that already shown on HS2 Ltd plans of January 2012.</p> <p>d) HS2 Mini-summit</p> <p>The invitation to the HS2 mini summit on 5th March had been circulated to Councillors</p>	

<p>12/184 PARISH COUNCIL DEVELOPMENT PLAN 2013 - 2015</p> <p>A draft development plan produced by the Chair and Clerk was circulated to Councillors who were requested to send comments before the next council meeting on 12th March, with a view to the plan being adopted.</p>	<p>All</p>
<p>12/185 CLERK'S REPORT</p> <p>The Clerk reported.</p> <ul style="list-style-type: none"> • The street light in Eskdale Road which had been knocked over by a motorist had now been replaced by Sharps. UK Power Network had agreed to reconnect the electricity supply which would be done in late February. All invoices would be referred to the insurance company. • Overflowing drains in Brudenell Drive and Risborough Road had been reported to Transport for Buckinghamshire. Contractors had jetted the drain in Brudenell Drive but the one in Risborough Road was still causing an issue. The Clerk would request a timescale for the work to be done. • Photographs of the repainted milestones had been sent to the Milestone Society who would upload them to their website. They had noted that the former wording "Stoke Mandeville" had now been replaced by "Stoke M" on the Risborough Road milestone. • Marsh Lane crossing would be closed on 2nd June for the annual testing of the barriers. • The footpath on Lower Road near the hospital would be closed for two weeks from 11th March. • Web hosting and design costs were being researched and the Clerk would report back to the next Finance and Governance committee meeting. • The Clerk had received the results of the CILCA modules that had been resubmitted and reported that she had now passed and was CILCA qualified. 	<p>Clerk</p>
<p>12/186 CORRESPONDENCE</p> <p>The list of correspondence was noted.</p> <p>A resident had written to complain about delivery vans to the Co Op shop in Hawkslade reversing over the verge leaving it muddy and unsightly. The Clerk would report to the AVDC.</p> <p>A consultation on Gypsy and Travellers Needs Assessment had been received, it was AGREED to delegate to the Planning Committee to respond. The Clerk would circulate the details by email and Councillors who are not members of the Planning Committee were invited to email their comments.</p>	<p>Clerk</p> <p>All</p>
<p>12/187 POINTS OF INFORMATION</p> <p>Cllrs Hunt and Clark had attended the meeting with AVDC Cabinet on 30th January and gave a verbal report. It was agreed that it was a useful forum and Councillors would be given an opportunity to suggest questions to be asked at future events. A presentation on District ward boundaries was given and parishes will be consulted later this year.</p> <p>Cllr Adams had represented the Parish Council the Community Impact Bucks project 'Men in Sheds' showcase event and reported that it was a good initiative and well attended.</p>	
<p>12/188 DATE OF NEXT MEETING</p> <p>The date of the next meeting would be Tuesday 12th March, at 7.30pm.</p>	
<p>Due to the confidential nature of the business to be discussed, it was agreed to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960.</p>	

<p>12/189 GRASS CUTTING FOR 2013-14 The Council considered the three quotations received and unanimously AGREED to award the contract for grass cutting to Aylesbury Vale District Council.</p>	
<p>12/190 LAND AT MARSH LANE Due to the current tenancy ending on 2nd June 2013, it was unanimously AGREED that:</p> <ul style="list-style-type: none"> i) The Council would write to the current tenant reminding them of the expiration of the tenancy on 2nd June 2013. ii) Cllr Clark would document the options for future of this land and submit to the Clerk for further consideration by Council 	<p>Clerk Cllr Clark</p>

Signed: _____

Date: 12th March 2013

PARISH COUNCIL MINUTES 12TH FEBRUARY 2013

Appendix 1 - Action list

Ref	Action	By Whom	Update / Completed
12/156	Find out where the consultation had been circulated	Clerk	BT taken up with Steve Kenton
12/173	Amend budget line for grounds maintenance and Allotments	Clerk	✓
12/173	Research long term deposit account for Council reserves	Cllr Starr / Clerk	
12/173	Advise BALC of the decision to cancel the LCR subscription	Clerk	✓
12/174	Arrange presentation by Insurance Company	Clerk	✓
12/177	Organisation of event to commemorate the renaming of the field	Leisure Committee	Agenda item for 19 th February meeting
12/180	Order signs to be put at the station	Clerk	✓
12/180	Arrange entry to Best Kept Village competition	Clerk	
12/183	Obtain costs for purchase of projector	Clerk	
12/184	Comments to Clerk regarding the Development Plan	All	
12/185	Contact TfB regarding drain on Risborough Road	Clerk	✓
12/186	Contact AVDC re lorries reversing over verge	Clerk	✓
12/186	Circulate consultation and all to send comments to Clerk or Planning Chairman	All	✓
12/191	Write to tenant Produce options paper	Clerk Cllr Clark	✓