

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 9th April 2013 in the
Committee Room at the Community Centre, Eskdale Road**

PRESENT:

Cllrs: J Hunt (Chairman), B Adams, R Butler, M Duncan, B Ezra, D Kennedy, M Palmer, D Starr, B Tyndall, S Watson, P Wood

District Councillors: P Yerby, C Paternoster, C Adams

Three members of public

Clerk: Sarah Copley

13/1	HAMPDEN FIELDS – PRESENTATION FROM PHIL YERBY Phil Yerby, Chairman of Hampden Fields Action Group (HFAG) attended the meeting at his request to talk to S.6 of the Appeals procedure. Mr Yerby explained that HFAG proposed to invoke Rule 6 to give HFAG official status at the inquiry being held by the Planning Inspectorate on the Hampden Fields and two other planning applications. Rule 6 would allow HFAG to cross examine witnesses and call their own witnesses. HFAG requested the support of local parish councils, including Stoke Mandeville, in the form of a letter. <i>In response to questions from Councillors, Mr Yerby reassured the Parish Council that there would no financial obligation to the Council or requirement to provide Council representation at the inquiry. HFAG were fund raising to cover the costs.</i>	
13/2	APOLOGIES Apologies were received and accepted from Cllr Clark.	
13/3	DECLARATIONS OF INTEREST There were no declarations of interest.	
13/4	DISPENSATIONS No requests for dispensation had been received.	
13/5	OPEN FORUM FOR PARISHIONERS Two parishioners attended to raise concerns over commuter parking in Hampden Road and Orchard Close. The Chairman explained that the Council is aware of the problems and working with Chiltern Railway and other forums on measures to alleviate the problem. The Parishioners were asked to leave their contact details with the Clerk so that contact could be made with them.	
13/6	MINUTES The Minutes of the meeting held on 12 th March 2013 had been previously circulated. It was unanimously agreed that the Chairman sign the minutes as a correct record. The table of actions was noted.	
13/7	FINANCE a) Payment of invoices The list of payments was approved. b) Bank reconciliation and Finance report The bank reconciliation and finance report for the month were noted. c) Appointment of Internal Auditor It was unanimously AGREED to appoint HASE services as internal auditor for the 2012-13 accounts. d) Stoke Mandeville and Other Parishes Charity Grant	

	<p>The Council had successfully applied for a grant from SM&OP charity for non precept items which included grass cutting at a cost of £8299. The actual cost for grass cutting for 2013-14 would be £3,293.13 due to change of contractor. It was AGREED that the Clerk would advise SM&OP of the new figure in order for the grant to be reduced.</p>	Clerk
<p>13/8</p>	<p>CAR PARKING</p> <p>a) Near Stoke Mandeville Hospital</p> <p>Cllr Tyndall reported that the NHS Trust decision on the multi storey car park had been deferred to a meeting due to take place the following day.</p> <p>Cllrs Tyndall and Duncan met with contractors building ASDA and hospital representatives regarding contractor parking on residential roads. Contractors had been asked to park on site and not in local roads. Cllr Duncan had emphasised to hospital representatives the strength of local residents' views on the parking problems.</p> <p>It was unanimously AGREED that the Parish Council would write to the Hospital Trust to formally express the problems and the view that it is the cost rather than lack of spaces causing these issues and that the multi storey car park will not solve the problem unless the charges are reasonable. It was further AGREED that a copy would be sent to the press.</p> <p>b) Commuter Parking in the village</p> <p>Cllr Duncan had requested a meeting between Chiltern Rail and the Parish Council to discuss possible solutions to encourage commuters to use the station car park.</p> <p>Cllr Hunt had raised parking issues at the last GALAF meeting.</p> <p>The Council would continue to work with residents, Bucks CC and other forums.</p>	JH
<p>13/9</p>	<p>NEIGHBOURHOOD PLANNING</p> <p>Information about funding available to parish councils to implement a neighbourhood plan had been circulated to all Councillors. It was unanimously AGREED that the Council enquire about applying for a grant and that the planning committee would meet the appropriate officer of AVDC to begin the process of establishing what is required in drawing together a Neighbourhood Plan.</p>	JH
<p>13/10</p>	<p>ANNUAL PARISH MEETING</p> <p>The new date of the meeting had been advertised on notice boards. Exhibition materials would be provided by Bucks CC, there would also be a slides show of photos from the Olympics and Jubilee celebrations and the QEII plaque would be unveiled.</p>	
<p>13/11</p>	<p>HS2</p> <p>a) Cllr Starr had attended a sound seminar representing the Parish Council.</p> <p>b) Cllr Hunt would attend a meeting with Ellesborough Parish Council and representatives from Bucks CC and the National Trust and would report back at the next meeting.</p> <p>c) Request from HS for access to Council Land</p> <p>HS2 had written to the Council requesting access to the allotments and the Council's land at Marsh Lane for survey purposes for which they would pay £1000 for each. It was unanimously AGREED to permit this access and accept the fees.</p> <p>The Chairman reminded Councillors that part of the Council's land in Marsh Lane was within the safe guarded zone for HS2.</p> <p>d) Consultation on Exceptional Hardship Scheme – Phase 2</p> <p>The consultation document received from the Stoke Mandeville Action Group Against</p>	Clerk

	HS2 (SMAG) had been circulated to Councillors and was noted.	
13/12	<p>WORKING PARTY FOR GROUND & RUBBISH CLEARANCE AT QUEEN ELIZABETH II FIELD</p> <p>Councillors agreed to take part in a working party to clear debris and overgrowth from the ditch along the far side of the field. A date would be organised, the Clerk would obtain advice regarding risk assessment for the exercise.</p>	Clerk
13/13	<p>ENVIRONMENT COMMITTEE</p> <p>The minutes of the meeting held on 19th March were noted and the recommendations therein discussed:</p> <p>It was unanimously AGREED to accept the quotation of £65 to repair the notice board on Wendover Road.</p> <p>It was unanimously AGREED to accept the quotation of £500 from Sharps to re-number the street lights in the parish.</p> <p>It was unanimously AGREED to increase the allotment rents to £25 for a full plot and £12.50 for half plot. The Clerk would write to tenants to advise them of this decision.</p> <p>a) Floodlights at Bucks CC Sports and Social Club</p> <p>Cllr Duncan reported he had received Complaints had been received from local residents regarding the use of floodlights at the club, the lights are regularly left on until 11pm disturbing residents whose houses back onto the field. It was AGREED that the Council would write to the sports club, Cllr Tyndall would take up this issue as District Councillor for the area. It was agreed that the outcome of the exercise be conveyed to the parishioner who had raised this.</p> <p>b) Speedwatch on Lower Road</p> <p>Cllr Duncan had carried out a speed watch exercise on Lower Road near the 'Zebra' crossing. The average speed had been 39.5mph in the afternoon and 37.2 in the morning. Whilst there Cllr Duncan did not notice any issues with cars breaking for the zebra crossing. The results of the survey would be publicised. The Clerk would contact Transport for Bucks to see if improved signage for the zebra crossing and school could be installed at the corner.</p> <p>c) Old Church Site</p> <p>The maintenance programme for 2013 was discussed and it was unanimously AGREED to fund a day from Vale Countryside Volunteers at a cost of £110. The date for the work would be 26th June.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk / BT</p> <p>Clerk</p>
13/14	<p>LEISURE COMMITTEE – OUTDOOR GYM</p> <p>Cllr Starr reported that the working group had met and looked through the quotes received so far and possible funding sources. It was unanimously AGREED to submit one bid to Sports England for £30,000 and one to SM&OP Charity for £5,000.</p> <p>Cllr Starr would forward details of the quotes and photos to the Clerk for circulation to all Councillors.</p>	DS / Clerk
13/15	<p>PLANNING</p> <p>a) Planning Application 13/00713/APP 15 Anns Close, Aylesbury</p> <p>This application to extend the time limit of planning permission 10/00616/APP was considered and NO OBJECTIONS raised.</p> <p>b) Planning Application 13/00723/APP Longacre, Risborough Road</p> <p>This application was considered and NO OBJECTIONS raised.</p>	

	<p>c) Planning application 13/00276/APP Building of Gymnasium 67 Lower Road Stoke Mandeville</p> <p>An invitation had been received from AVDC for a PC representative to attend Development and Control Committee on 2nd May to speak to this application to which an objection was raised by the PC. It was regretted that the Parish Council would not be able to provide representation on this occasion. The Clerk to advise AVDC.</p> <p>d) Planning Officers Delegated Powers</p> <p>A copy of correspondence from AVDC regarding the change to the scheme had been circulated to councillors. The Parish Council had agreed to write to AVDC protesting this change and the Chairman would progress this with the Clerk.</p> <p>e) Hampden Fields, Weston Turville</p> <p>The Council considered whether to support the request of the Hampden Fields Action Group to present a joint letter to the Planning Inspector to allow Rule 6 to be invoked and for the HFAG to challenge the planning application for the erection of 3000 dwellings and other facilities on land between the A41 and the A413 at Weston Turville. The Chairman reminded that the Council had submitted objections to both planning applications for outline permission on highways grounds, for reason of the additional traffic which could be generated and the impact on the Station. <i>After discussion it was AGREED to support the HFAG in this respect by the Chairman signing the joint letter of application on the basis of Mr Yerby's assurances of there being no financial implication for the Council or need for to provide representation at the inquiry.</i></p>	
<p>13/16</p>	<p>CLERKS REPORT</p> <p>An invitation had been received from AVALC to "Reinvigorating Communities" event being held on 29th June.</p> <p>A report from AVALC of the work carried out in 2012-13 had been received and copies provided to Councillors.</p> <p>An application for a memorial stone to be placed at the burial ground had been received. The size and material proposed were in accordance with the Council's policy and permission would be granted.</p> <p>Invoices for the repair of the street light damaged in a car accident had now been received and forwarded onto the insurance company for recovery from the driver's insurance.</p> <p>The ROSPA inspection of the playground would take place in the next 4 weeks.</p>	
<p>13/17</p>	<p>CORRESPONDENCE</p> <p>The list of correspondence noted.</p> <p>A letter had been received from AVDC requesting information relating to a notice sent to the Parish Council in 1989. The Clerk had advised AVDC that the Clerk and Chairman of the time were deceased and that correspondence from that time was not available and that the minutes for that period are held at the County Archives.</p>	
<p>13/18</p>	<p>POINTS OF INFORMATION</p> <p>Cllr Adams reported that the next ARLA Liaison meeting would be 4th June.</p> <p>Cllr Hunt reported on the presentation on East West Rail organised by AVALC. The presentation had been circulated to all parishes.</p>	
<p>13/19</p>	<p>DATE OF NEXT MEETINGS</p> <p>Thursday 2nd May at 7pm – Annual Parish Meeting</p> <p>Tuesday 14th May 2013 – Annual Meeting of the Parish Council</p>	

<p>Due to the confidential nature of the business to be discussed, it was agreed to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960.</p>	
<p>13/20 LAND AT MARSH LANE</p> <p>The Council had responded to the tenant to advise of the Council's decision not to renew the tenancy and no further correspondence had been received.</p> <p>As agreed at the last meeting, an appointment had been arranged for the Clerk and Chairman to meet with Bucks CC Legal on 11th April to seek advice on the Council's obligations. Councillors were reminded that Bucks CC's fee for legal advice was £90 per hour.</p>	<p>Clerk/JH</p>

Signed: _____

Date: 14th May 2013

PARISH COUNCIL MINUTES 9th APRIL 2013 – ACTION LIST

Ref	Action	By Whom	Update / Completed
12/173	Research long term deposit account for Council reserves	Cllr Starr / Clerk	
12/183	Obtain costs for purchase of projector	Clerk	✓
12/197	Register restrictions for the field with the Land Registry	Clerk	✓
12/197	Arrange for repair to skate park	Clerk	Order placed 15 th March
12/199	Progress baseline noise assessment	Cllr Starr	
12/200	Quote for improvements to the access to the allotments from Lower Road	Clerk	✓
12/202	Write to AVDC regarding new process when objecting to planning applications	Cllr Hunt	✓
12/204	Write to AVDC regarding live music at the Bull	Clerk / Cllr Hunt	✓
12/205	Find out who owns the ditches at the back of the playing field - use advice in Wetcourse briefing note	Clerk	✓
13/7	Write to SM&OP Charity re lower grass cutting cost	Clerk	✓
13/8	Write to Hospital trust regarding parking on local roads	Cllr Hunt / Clerk	✓
13/8	Parking in Hampden Road / Orchard Close - Work with residents - Liaise with BCC and AVHT re extra signs to dissuade parking - Meeting with Chiltern Rail	All Cllrs Clerk Cllr Duncan	Ongoing
13/9	Invite AVDC Forward Planning officer to attend a planning committee meeting to discuss neighbourhood plans	Cllr Hunt	
13/10	Annual Parish Meetnig arrangements: - Posters to advertise event - Contact BPFA for someone to unveil the QEII plaque - Quote for new sign for the field - Price from Timpsons for a commemorative plaque for the oak tree - Refreshments	Clerk Clerk Clerk Cllr Wood Cllrs Ezra, Wood	✓
13/11	Return completed forms to HS2 permitting access to Council's land	Clerk	✓
13/12	Working party to tidy up the field - date to be arranged - risk assessment	Leisure Clerk	✓
13/13	Arrange repair of Wendover Rd notice board	Clerk	✓
13/13	Instruct Sharps to go ahead with street light renumbering	Clerk	✓
13/13	Write to allotment holders regarding rent increase	Clerk	✓
13/13	Raise issue of disturbance caused by floodlights at Bucks CC Sports club	Clerk/ Cllr Tyndall	✓
13/13	Publicise results of speedwatch on Lower		

	Road: - in magazine - on website - reply to resident Contact TfB regarding signage for zebra crossing	Cllr Hunt/Clerk Clerk	✓ ✓
13/14	Circulate details of the outdoor gym quotes to Councillors	DS/Clerk	