

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 14th May 2013 in the
Committee Room at the Community Centre, Eskdale Road**

PRESENT:

Cllrs: J Hunt (Chairman), B Adams, A Clark, R Butler, B Ezra, M Palmer, D Starr, P Wood

County Councillor Chris Adams

Clerk: Sarah Copley

13/21	ELECTION OF CHAIRMAN Cllr Jenny Hunt was elected Chairman by a unanimous vote and signed the declaration of acceptance of office.	
13/22	ELECTION OF VICE CHAIRMAN Cllr David Starr was elected Vice Chairman by a unanimous vote.	
13/23	APOLOGIES Apologies were received from Cllrs M Duncan (personal), D Kennedy (work commitment), B Tyndall (other LA commitment) and S Watson (family matter)	
13/24	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made and no requests for dispensation had been received.	
13/25	OPEN FORUM FOR PARISHIONERS Cllr Chris Adams introduced himself as the new County Councillor for Stoke Mandeville village and pledged his opposition to HS2	
13/26	MINUTES The Minutes of the meeting held on 9 th April 2013 had been previously circulated. It was unanimously agreed that the Chairman sign the minutes as a correct record subject to amendments to minute numbers 13/1 and 13/15(e). The table of actions was noted.	
13/27	ANNUAL PARISH MEETING The Chairman thanked Cllr Starr and the Clerk for their support with the arrangements for the Annual Parish Meeting. There had been a disappointing turnout from members of the public but positive feedback had been received from those attending. The Minutes of the meeting would be circulated to the next Annual Meeting.	
13/28	MEMBERSHIP AND REMIT OF COMMITTEES It was agreed that membership of the committee would be as follows although it was recognised that Councillors could change or take on additional committees at any time: Finance & Governance – Cllrs Starr, Duncan, Kennedy, Watson and Clark Environment – Cllrs Wood, Kennedy, Starr and Hunt. Co-opted members: Mr J Reid and Mr R Jones Leisure – Cllrs Adams, Butler, Ezra, Hunt, Starr and Wood Planning – Cllrs Adams, Clark, Ezra, Hunt, Palmer and Tyndall. Staffing – Cllrs Butler, Hunt, Starr and Wood. Deputies - Cllrs Ezra and Watson The Chairman reminded Councillors that a chairman for the year should be elected at the	

	first meeting of each committee and that the terms of reference should be reviewed.	
13/29	<p>APPOINTMENTS TO EXTERNAL BODIES</p> <p>The Council agreed to appoint as follows:</p> <p>Greater Aylesbury Local Area Forum – Cllr Hunt, deputy Cllr Adams and Cllr Wood</p> <p>Wendover Local Area Forum – Cllr Clark, deputy Cllr Starr</p> <p>ARLA Liaison Group – Cllr Adams, deputies Cllr Clark and Cllr Wood</p>	
13/30	<p>REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS</p> <p>It was agreed that the current financial regulations remain in place and would be reviewed once the outcome of the government consultation on payments by parish councils was published.</p> <p>The standing orders would be updated to reflect the new code of conduct but no other changes made until the new standing orders were published by NALC later in the year.</p>	
13/31	<p>FINANCE</p> <p>a) Payment of Invoices – the list of payments tabled were AGREED.</p> <p>b) Bank reconciliation and finance report – the bank reconciliation was noted. The Clerk reported that the new computerised accounts system had been installed the previous week and a finance report would be produced for the June meeting.</p> <p>c) Tree plaque – it was AGREED to purchase a slate plaque at a cost of £83.40 to be set in concrete for the Oak tree at the Queen Elizabeth II Field.</p> <p>d) Charity Grant – it was noted that the amount of the charity grant for 2013-14 would be £10,000 which would be paid in two instalments at the end of May and September. The Charity had further agreed to provide a grant of up to £2,500 towards the outdoor gym project. Thanks were recorded for the support of the Charity.</p> <p>e) Audit of 2012-13 accounts and Annual Return – The Clerk reported that the internal auditor had inspected the accounts and raised no issues. The report of the Auditor had been tabled and was duly read by Council. There being no questions or comments, the Return was agreed and signed by the Chairman that the Accounting Statements and the Annual Governance Statement had been approved by the Council.</p> <p>f) Flower Bed, Lower Road – It was AGREED to purchase plants for the flower bed up to a maximum of £250 for summer planting.</p>	Clerk
13/32	<p>CAR PARKING ISSUES</p> <p>a) Commuter parking in the Village</p> <p>Councillors for the village ward had arranged a meeting for residents on Tuesday 21st May. It was agreed that Bucks County Councillor C Adams, the Wendover PCSOs, Aylesbury Vale Housing Trust, Chiltern Rail and AVDC Cllr Paternoster be invited to attend. Cllr Duncan had arranged to meet representatives of Chiltern Rail. The purpose of the meeting would be to discuss on street parking by commuters.</p> <p>b) Car parking around Stoke Mandeville hospital</p> <p>Cllr B Tyndall had reported that the final decision on the multi storey car park would be made by the Buckinghamshire Healthcare NHS Trust on 29th May. A response had been received from Anne Eden, Chief Executive to the Trust, to questions raised by Council at the previous meeting. It was noted Ms Eden had offered to attend a future meeting of the Council and this was agreed.</p>	JH
13/33	<p>HS2</p> <p>The Chairman reported that the Environmental Statement was due to be published later</p>	

<p>in the week.</p> <p>There would be a bilateral meeting with HS2 on 20th May, representatives from the Parish Council and SMAG would attend.</p> <p>Cllr Starr said he had identified three sites for noise assessment equipment to be placed and would continue to progress this.</p> <p>A resident had written to the Council following correspondence with HS2 and BCC objecting to the Marsh Lane diversion. The Clerk and Chairman would draft a response.</p>	<p>Clerk / JH</p>
<p>13/34 NEIGHBOURHOOD PLANNING</p> <p>It was AGREED that Cllrs Hunt, Starr, Adams and Clark would meet with the planning officer at AVDC to learn more about the scheme and the necessary arrangements would be made.</p>	
<p>13/35 COMMUNITY RESILIENCE</p> <p>Bucks CC had requested a contact for the Parish Council in the event of an emergency in the area. It was AGREED that the Clerk and Chairman would be nominated as the contact.</p>	
<p>13/36 ELECTORAL REVIEW OF AYLESBURY VALE CONSULTATION</p> <p>The consultation document was noted and discussed, at the conclusion of which it was AGREED to respond that the number of district councillors should be reduced to be proportional to the County Council and that fewer Councillors would be able to take decisions for Aylesbury Vale effectively eventually moving to a Unitary Authority.</p>	<p>Clerk</p>
<p>13/37 LEISURE COMMITTEE</p> <p>a) The minutes of the meeting held on 23rd April were noted and the following recommendations AGREED.</p> <ul style="list-style-type: none"> • to accept the quotation from Mr Paul Merrison to replace the store room door at a cost of £295. • to fund a second weekly litter pick for the Queen Elizabeth II field from May to September. Mr Haines to be asked to undertake this work. • The field would be hired for an event on 7th July, a marquee would be erected on the field and permission was also given for portaloos to be placed in the car park. • The date for the working party to tidy the field would be 8th and 9th of June. The Clerk would collate details of the times councillors were available to help. • that the Clerk would obtain quotes for repairing the fencing around the tennis court. • to formally support the proposal for an outside gym as a legacy project for the Olympics 2012 to go ahead on the site identified, subject to adequate funding being forthcoming. <p>b) Pollyanna Preschool</p> <p>The Chairman provided a report on a request from Pollyanna Pre School to lease an area of the field alongside the kitchen area of the Community Centre. The matter was fully discussed when Councillor Clark explained similar circumstances with which he was involved elsewhere. It was AGREED to respond to the Pollyanna Pre School that whilst the Council wished to be helpful, due to the constraints in the protection of the Queen Elizabeth II field, it would not be possible for the land to be for the exclusive use of any organisation or individual but would have to be available to the public when the preschool was closed. A compromise would be suggested that the area of the field to the rear of the centre could be fenced off for the use of the preschool during opening hours but must be left open to the public at times when not in use. Any fencing put up would have to be paid for by Pollyanna Preschool who would be responsible for adequate insurance in place for damage and public liability. It was further suggested that the Pre School consider use of the land to the rear of the Centre and encompassing the hire of</p>	<p>Clerk</p> <p>Clerk</p> <p>JH</p>

	<p>the Park Room into its activities. Any suggestions concerning use of the building would need to be discussed and agreed with the Community Association.</p> <p>c) The next meeting of the Stoke Mandeville Village Community Association and the Parish Council would be on 23rd May.</p> <p>d) It was AGREED to accept the quotation of £345 from Mr Merrison for installing the new benches on the Field. It was also AGREED to accept the quotation of £325 from Mr Merrison to paint the fencing between the field and houses in Eskdale Road. The Clerk was asked to write to the residents first to request permission.</p>	Clerk
13/38	<p>FINANCE AND GOVERNANCE COMMITTEE</p> <p>The minutes of the meeting which took place on 18th April were noted.</p> <p>It was AGREED that Councillors would undertake a survey of all street furniture in their wards to establish that the current register was accurate and to identify any maintenance that was needed. The asset sheets were circulated.</p>	All
13/39	<p>PLANNING COMMITTEE</p> <p>a) The minutes of the meeting held on 30th April were noted.</p> <p>b) The Aylesbury Vale Plan consultation was open, comments requested by 19th June. All Councillors to send their comments to the Chairman who would put together a draft response. Copies of the documentation were given to Cllrs Palmer, Clark and Adams.</p> <p>c) The Clerk reported that confirmation had been received that there was £112,004 available from s106 for the development at Wiseman Close. This was to be spent on leisure provision. Hawkslade Councillors Starr, Wood and Adams agreed to engage with the local community concerning leisure needs and identify any land which might be possible for such a use.</p> <p>d) The Council had received information that a static caravan had been moved onto a property in Marsh Lane. The Council had written to AVDC planning enforcement to determine whether this was permitted.</p>	All
13/40	<p>CLERK'S REPORT</p> <p>Wendover Road would be closed for resurfacing works from 11-25 June. The Clerk was asked to put a sign up in notice boards.</p> <p>A request had been received regarding weekend football matches this would be considered at the June meeting.</p>	
13/41	<p>CORRESPONDENCE</p> <p>The list of correspondence was noted.</p> <p>A response from AVDC regarding live music from the Bull had also been received stating that they were currently investigating a complaint</p> <p>The Chairman had received an invitation to tour the John Colet school, the Chairman and Cllr Palmer would attend.</p>	
13/42	<p>POINTS OF INFORMATION</p> <p>Cllr Adams had attended a meeting regarding the new lighting for the outdoor sports pitches at Mandeville school and reported that discussions were ongoing to reduce the glare into neighbouring properties.</p> <p>Cllr Hunt had attended at meeting hosted by Weston Turville Parish Council for the parish councils supporting invoking Rule 6 for Hampden Fields. She said she had reiterated the Council's position with regards to providing support for rule 6 in the form of signing the</p>	

letter but would not be providing funds or presence at the inquiry.	
Due to the confidential nature of the business to be discussed, it was agreed to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960.	
13/43 LAND AT MARSH LANE The advice from BCC legal department was noted. It was unanimously AGREED to accept the advice given and that BCC legal department be instructed to act on the Parish Council's behalf in this matter.	

Signed: _____

Date: 11th June 2013

PARISH COUNCIL MINUTES 14th MAY 2013 – ACTION LIST

Ref	Action	By Whom	Update / Completed
12/173	Research long term deposit account for Council reserves	Cllr Starr / Clerk	
13/31	Order slate commemorative plaque for the oak tree and arrange installation	Clerk	
13/32	Invite Anne Eden to a future meeting of the Parish Council	Cllr Hunt	
13/33	Write to resident regarding HS2 queries	Clerk / Cllr Hunt	✓
13/36	Respond to consultation on electoral review on behalf of Council	Cllr Hunt	
13/37	Arrange second weekly litter pick for May-September	Clerk	✓
13/37	Collate availability for working party on 8/9 June	Clerk	✓
13/37	Write to Pollyanna Preschool regarding their request to lease an area of the field	JH	✓
13/37	Write to Eskdale Rd residents regarding painting the fence	Clerk	
13/38	Audit of street furniture	All	
13/39	Comments on the Aylesbury Vale Plan consultation to be sent to Cllr Hunt	All	