

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 13th October 2015
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: J Hunt, S Kirve, M Rogers, S Pluckwell, D Starr, R Swinney

Clerk: Sarah Copley

Cllr B Adams (District and County Councillor)

One member of public.

15/154 APOLOGIES Apologies were received and accepted from Cllrs R Butler, B Ezra, A Clark, A Garrett and P Wood.	
15/155 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received.	
15/156 OPEN FORUM FOR PARISHIONERS Nothing raised under this item.	
15/157 MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on 8 th September were confirmed as correct subject to the removal of the word “been” in 15/142(e) and duly signed by the Chairman. b) The minutes of the extraordinary meeting held on 6 th October were confirmed as correct and duly signed by the Chairman. c) The Actions list was reviewed: <ul style="list-style-type: none">• Minute 15/123 – the lease agreement for the new photocopier had been posted out, once it was signed then a delivery date would be arranged.• Minute 15/132 – the report on meeting attendance was noted.• Minute 15/136 – the district valuation officer had carried out a site visit to the Council’s four pieces of land and their report was awaited.• Minute 15/137 – the Clerk had obtained two quotes to date for a replacement front door at the Community Centre, however the closer on the door had been adjusted and the door was now locking and closing easily. It was AGREED to put the door replacement on hold and monitor it.• Minute 15/141 – the Clerk had contacted the supplier regarding salt bins and was awaiting confirmation of price before placing the order.• Minute 15/153 – Agripower would be carrying out the work on the drains at the Community Centre from 19th October. They had carried out a further site visit and had recommended that the new pipes be concrete capped to help strengthen and protect the system at a cost of £787. This additional cost was AGREED.	
15/158 FINANCE a) Payment of invoices - the list of payments tabled was AGREED and are attached as appendix 1 to these minutes. b) The bank reconciliation and finance report had been circulated and were noted.	
15/159 DEVELOPMENT PLAN 2015 – 2017 The development plan was reviewed and the Clerk would update with the amendments discussed and email to all councillors.	Clerk

<p>15/160 HS2</p> <p>a) Petitioning to the Select Committee</p> <p>The PC and SMAG working group met with HS2 on 9th October to raise issues about key aspects. A note of the meeting had been circulated and matters raised therein were discussed.</p> <p>The Aylesbury Vale councils being represented by Role B Agent Marcus Rogers had been scheduled for the afternoon of 17th November running into 18th November if needed. It was agreed to ask that the Layby Farm businesses are scheduled in with the Parish Council as the Council is petitioning on the impact to businesses in the parish.</p> <p>The working group would meet to determine the order of appearance of Witnesses and for a briefing session.</p> <p>b) ‘Haul’ Route to South of Aylesbury</p> <p>Questions and concerns had been received by some residents of the village about the contents of an article in the Bucks Herald of 7th October 2015 suggesting that discussions had taken place between local authorities about proposed new roads from Terrick A4010 and the A418 Oxford Road linked by the proposed HS2 bypass with an extension to the A418. The Chairman suggested that the Council contact AVDC and BCC to clarify the situation as this had also been mentioned by HS2 representative at the Bi lateral meeting.</p> <p>Cllr Rogers spoke to this item giving details about a number of potential link roads should certain housing developments go ahead within the area. To date there was considerable uncertainty.</p> <p>After discussion Cllr Starr proposed seconded by Cllr Rogers that the Council wait until after Bucks CC and AVDC had presented Petitions to the Select Committee and then a letter should be sent to both Authorities seeking clarification on the situation. Upon being put to the vote the proposal was carried by five votes to one objection.</p>	
<p>15/161 EAST WEST RAIL CONSULTATION</p> <p>The deadline for responses to the consultation was 16th October.</p> <p>It was AGREED that the Council oppose the closure of the level crossing from Southcourt to Old Stoke Road which was under consideration. The response would also request that East West Rail work with HS2 to minimise impact to local residents.</p> <p>The Chairman encouraged everyone to respond to the consultation and notify clerk of any other points to include in the Council’s consultation response</p>	
<p>15/162 RESILIENCE PLAN</p> <p>None of the councillors on the working group were at the meeting to provide an update.</p>	
<p>15/163 PLANNING COMMITTEE</p> <p>a) The minutes of the meeting held on 28th September were noted.</p> <p>b) Green space in Oats Close Development</p> <p>In presenting the Minutes the Chairman reported that the AVDC Community Spaces Officer had attended the Planning Meeting to discuss the Local Equipped Area for Play to be included as part of the 24 homes development at Oats Close Hawkslade. At the back of the development there would be an area of open woodland and green space which was included within the S106 Agreement of April 2014 to be handed over to AVDC as a community asset with a commuted sum for the ongoing maintenance for ten years. As AVDC were no longer adopting green spaces, it had been suggested by the Community Spaces Officer that there may be an opportunity for the Parish Council to adopt this land by a Deed of Variation on the s106.</p>	

<p>Cllr Pluckwell proposed, seconded by Cllr Starr, that the Parish Council express an interest in adopting the green spaces and woodland at the rear of the new development off Oats Close as per the s106 agreement dated 24/4/14. On being put to the vote the proposal was carried with five in favour and one abstention.</p>	
<p>15/164 ENVIRONMENT COMMITTEE</p> <ul style="list-style-type: none"> a) The minutes of the Environment Committee meeting held on 29th September were noted. b) MR reported that residents of Stoke Leys had not yet received details of the new consultation on amendments to the scheme. The Clerk was asked to write to County Cllr B Roberts to request an update on when the consultation would begin. c) DS reported that the tree survey didn't take place as planned due to bad weather but would be rearranged. d) Road Safety Poster Competition SM Combined school had won an award for the work it is doing on its school travel plan. They were keen to work with Council on speeding issues in the village. The Committee had recommended that the Council sponsor a road safety poster competition for the school children with the winning entries being printed on boards to be displayed in the area and a small prize for winners. It was unanimously AGREED to fund the competition up to £100. e) Speed Limit Review Confirmation had been received from Bucks CC that the decision on the speed limit reduction would be made on 15th October. After this TFB would determine the locations of the speed limit terminal signs and village name plate which would be moved to the start of the 30mph limit to increase impact. Roundels would also be painted on the road. It was agreed to accept the report as it was in order for the cabinet member to sign it off but to engage with TFB on the positioning of signs. f) The next meeting of the Environment Committee was scheduled for 17th November, this would be changed due to the Council appearing in front of the Select Committee that day. 	<p>Clerk</p>
<p>15/165 GOVERNANCE AND RESOURCES COMMITTEE</p> <ul style="list-style-type: none"> a) The minutes of the planning meeting held on 6th October were noted. b) A recommendation had been made from the Committee that any street lights that failed were replaced by an LED rather than the old style light. This was AGREED unanimously. c) Local Council Award Scheme – the Chairman and Vice Chairman of the Council would work on this with the Clerk to establish what level the Council could apply for. 	
<p>15/165 NEIGHBOURHOOD PLAN</p> <p>The first meeting of the steering group for the Neighbourhood Plan had been held on 22nd September and the minutes noted.</p> <p>The Clerk had been in contact with two planning consultants who were working with local parishes to request quotes. Both would provide a project plan for the Council to work to.</p> <p>The next meeting was scheduled for 27th October but this would need to be cancelled due to demands of HS2 petitioning. The group would therefore next meet on 8th December. There would not be a stand at the fireworks event on 7th November.</p>	

<p>15/166 CLERK'S REPORT</p> <ol style="list-style-type: none"> 1. There would be a burial at Swallow Lane Burial ground on 12th November. 2. The Clerk had attended the Transport for Bucks budget consultation event on 7th October. 3. The grounds maintenance contractor was now on annual leave from until 25th October. A litter pick at the playing field would be needed the following week. 4. There would be a Parish Liaison meeting held at Bucks CC on 14th October at 6pm. 5. Bucks CC had invited parishes to attend a meeting on 25th November where amongst other topics would be a discussion on further devolution of services. 											
<p>15/167 CORRESPONDENCE</p> <p>The list of correspondence was noted.</p> <table border="1" data-bbox="247 607 1256 792"> <thead> <tr> <th>From</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>AVALC</td> <td>Invitation to AGM on 23rd October</td> </tr> <tr> <td>BALC</td> <td>Invitation to AGM on 3rd November</td> </tr> <tr> <td>SMAG</td> <td>Invitation to AGM on 19th November</td> </tr> <tr> <td>AVDC</td> <td>Notice of the passing of District Cllr John Cartwright</td> </tr> </tbody> </table> <p>It was agreed that the Chairman would write to Neil Blake on behalf of the Parish Council to express condolences at the passing of Cllr Cartwright.</p>	From	Details	AVALC	Invitation to AGM on 23 rd October	BALC	Invitation to AGM on 3 rd November	SMAG	Invitation to AGM on 19 th November	AVDC	Notice of the passing of District Cllr John Cartwright	JH
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<p>15/168 POINTS OF INFORMATION</p> <p>JH attended the Wendover LAF and gave a verbal update.</p>											
<p>15/169 DATE OF NEXT MEETING</p> <p>The following meeting would be held on Tuesday 10th November at 7.30pm.</p>											
<p>15/170 Due to the confidential nature of the business to be discussed, it unanimously AGREED to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 (DS/SK)</p>											
<p>15/171 UPDATE ON LEGAL CASE</p> <p>The update from the Solicitor was noted.</p>											

Signed _____

Date: 10th November 2015

Appendix 1 – Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
From Current Account					
24/09/2015	British Telecom	DD	55.80		Office broadband
13/10/2015	Methodist Church	2141	15.00		Room hire
13/10/2015	Aylesbury Vale DC	2142	420.00		uncontested election charge
13/10/2015	Cllr D Starr	2143	146.23		Cost claim - HS2 petitioning
13/10/2015	Cllr J Hunt	2144	25.00		Cost claim - workshop fee
13/10/2015	E Sharp Electrical	2145	175.99		street light repair
13/10/2015	Vale Countryside Volunteers	2146	140.00		old church site clearance
13/10/2015	Paul Merrison Property Maint	2147	160.00		Repair to bench and guttering
13/10/2015	Sparkx	2148	10,620.00	15/117	new street light columns and LEDs
13/10/2015	HASE Ltd	2149	58.00		Q2 payroll
13/10/2015	Bucks CC	2150	1,941.60		Legal fees
13/10/2015	E Sharp Electrical	2151	230.80		street light repair
13/10/2015	Aylesbury Vale DC	2152	4,000.00		Grant for Hawkslade Com. Centre
13/10/2015	Amersham Town Council	2153	239.98	15/116	repair to bus shelter roof
13/10/2015	Sparkx	2154	2,880.00	15/117	power supply transfer fee (UKPN)
13/10/2015	SMVCA	2155	3,651.50		Second 50% of grant
13/10/2015	AltoDigital	2156	35.18		photocopier charges
13/10/2015	Mr R Haines	2157	50.00		additional work Sept
13/10/2015	Mrs Sarah Copley	2158	20.77		October salary balancing pmt & travel
19/10/2015	British Telecom	DD	27.29		Office phone - September
20/10/2015	People's Pension	DD	177.66		Pension contribution - October
22/10/2015	EON	DD	956.68		Streetlight electricity - September
28/10/2015	Mr R Haines	SO	628.98		September grounds maintenance
28/10/2015	Mrs Sarah Copley	SO	1,070.00		October salary
From Clerks Account					
15/09/2015	Staples	Debit Card	34.42		stationery
02/10/2015	Staples	Debit Card	9.99		A3 paper
08/10/2015	Post Office	Debit Card	21.17		stamps/recorded delivery
Total			27,792.04		
Payments					

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
15/124	Arrange speedwatch for Marsh Lane with the school	MR	
15/139	Cllr Wood to contact Cllr Clark to arrange meeting of the Resilience Group	PW	
15/144	Write to Best Kept Village organisers	JH	
15/146	Bid for funding for bus shelter and light for Risborough Road and bus shelter for Hawkslade	MR	
15/157	Progress salt bin order	Clerk	✓
15/157	Confirm with Agripower that drain pipes to be concrete capped	Clerk	✓
15/159	Update development plan and circulate	Clerk	✓
15/160	Write to BCC and AVDC re proposed new roads	Clerk/JH	✓
15/161	Submit response to East West Rail consultation	Clerk/JH	✓
15/163	Submit expression of interest in adopting green space in development off Oats Close	Clerk	✓
15/164	Write to Cllr Roberts re consultation on ETRO for Stoke Leys	Clerk	✓
15/164	Rearrange the November meeting of the Environment Committee	Clerk	✓
15/167	Write to Neil Blake re Cllr Cartwright	JH	