

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 14th October 2014
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: J Hunt (Chair), B Adams, R Butler, A Clark, M Rogers, D Starr, R Swinney, S Watson and P Wood

Clerk: Sarah Copley

County Councillor C Adams

Mr Paul Hodson, Bucks County Council

14/150 WELCOME AND APOLOGIES Apologies were received and accepted from Councillor Ezra. The Chairman welcomed Cllr Richard Swinney attending his first meeting as a newly co-opted Councillor for the village ward. The Clerk confirmed Cllr Swinney had signed the Declaration of Acceptance form and completed his Register of Interests.	
14/151 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION Cllrs Hunt and Starr declared a personal interest in agenda item 10 – nominations of Trustees to the Charity. No requests for dispensation had been received.	
14/152 OPEN FORUM FOR PARISHIONERS Two members of the Aylesbury South Neighbourhood Police Team attended to give an update of the issues in the area they cover. There have been a number of burglaries recently from houses, sheds and vehicles. The Police had produced promotional literature reminding people to lock up property. The contact details for the Aylesbury South team would be circulated to the ward councillors. Aylesbury South team have Speedwatch equipment available for use in their area. County Cllr C Adams reported that the gullies had been cleared to help prevent flooding over winter.	
14/153 CASUAL VACANCIES FOR STOKE LEYS AND STOKE GRANGE WARDS The Clerk report that there had been no requests for an election for the Stoke Grange Ward, both vacancies were now able to be co-opted. Notices had been placed on the notice boards and website but no response received yet.	
14/154 MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on 9 th September were agreed as a correct record and signed by the Chairman. b) The table of actions was noted.	
14/155 DEVOLVED SERVICES Paul Hodson from Transport for Bucks and the Localities Team at Bucks CC gave an update on the devolved services offer being made by BCC. 55 parish and town councils had expressed an interest in taking on the services. The Cabinet member was expected to make a decision whether to proceed in April 2015 and which services would be included in the final offer. It was AGREED that the Parish Council write to the Cabinet lead to urge for an early decision in order to allow parishes to plan and budget for these services. There was still some clarification needed on the maps for Stoke Mandeville Parish and Paul would look into this. The Environment Committee would continue to work on this matter to draw up a	Clerk / JH

<p>specification for quotes which would be finalised once the services on offer and maps were clarified.</p> <p>Mr Hodson left the meeting at the end of this item. Cllr Clark thanked Cllrs Hunt and Rogers for their work to date on this matter.</p>	
<p>14/156 FINANCE</p> <p>a) Payment of Invoices – the list of payments tabled was approved.</p> <p>b) Bank reconciliation and finance report – the bank reconciliation and finance report were noted. Cllr Starr gave an overview of the current financial position which was noted.</p> <p>c) Repair to playground equipment – the Clerk reported that someone had removed a fixing from the elephant springer which had to be repaired as a matter of urgency and she had therefore ordered a replacement from the manufacturer at a cost of £23 (including delivery). This expenditure was AGREED in retrospect.</p> <p>d) Repair to tennis court nets – there had been some vandalism to one of the tennis courts resulting in damage to the headline wire and lacing rod. A quote for replacement parts had been obtained of £45 (inclusive of delivery and VAT). It was unanimously AGREED to accept this quote and repair the tennis net.</p>	
<p>14/157 STREETLIGHT UPGRADE</p> <p>Cllr Rogers reported that the Environment Committee had a presentation from Aylesbury Mains on the different types of lighting available and merits of each.</p> <p>Cllr Hunt said that another local parish were upgrading their lights to LEDs and had put in one as a trial, it was thought there was merit in this idea. It was understood that a group of five parishes were working with BCC.</p> <p>Further research would be required before the Council went ahead with the upgrade and the Environment Committee would undertake this.</p>	
<p>14/158 DEVELOPMENT PLAN</p> <p>The development plan was reviewed and the Clerk would update with the amendments discussed.</p> <p>There was a discussion about how to publicise the work of the Parish Council and the services it provides. The Clerk was asked to obtain a cost for stickers with the Parish Council logo that could be used to highlight assets provided by the Council.</p> <p>The Clerk was asked to get statistics on usage of the Council’s website.</p>	<p>Clerk</p> <p>Clerk</p>
<p>14/159 NOMINATION OF TRUSTEES TO STOKE MANDEVILLE AND OTHER PARISHES CHARITY</p> <p>The current term of office of Robin Hunt, Pat Starr and Stuart Allen as Trustees to the Charity would expire on 31st December 2014. All had indicated they were willing to continue and it was unanimously AGREED that they be re-nominated. (Cllrs Starr and Hunt abstained from the vote.)</p>	<p>Clerk</p>
<p>14/160 HIGH SPEED RAIL 2</p> <p>a) Property Consultation It was noted that the Council’s response to this consultation had been submitted within the deadline.</p> <p>b) Bilateral meeting with HS2 on 23rd September The report of the bilateral meeting had been circulated and was noted.</p> <p>c) Bucks CC Summit on 8th October The report of the summit meeting had been circulated and was noted.</p> <p>d) Open day at Old Church Site The Chairman reminded Councillors that Bucks Archaeological Society had organised an open day at the Old Church Site on 19th October to raise awareness of the loss of</p>	

<p>qualified, licensed company. It was AGREED to let the field for this with the condition that the applicant notifies local residents with regard to the fireworks.</p> <p>b) Bucks CC were consulting on their budget for 2015/16. It was agreed that the Clerk would circulate the questions in order to collate a response for the Parish Council. Bucks Business First had published a report detailing the savings of moving to a unitary council system and it was agreed to include a reference to this in the Council's response.</p> <p>c) AVALC would be holding their AGM on 1st November, all Councillors were invited to attend.</p> <p>d) AVDC would hold a Parish Precept workshop for Clerks on 11th November which the Clerk would attend.</p> <p>e) The Clerk requested to attend two training courses in November, one on VAT organised by BALC at a cost of £45 and the other organised by SLCC on Quotes, Contracts and Tendering at a cost of £125. This was unanimously AGREED.</p> <p>f) It was unanimously AGREED to purchase a poppy wreath at a cost of £20 for Remembrance Sunday.</p>	Clerk
<p>14/167 CORRESPONDENCE</p> <p>The list of correspondence and training courses currently offered by BALC was noted.</p>	
<p>14/168 POINTS OF INFORMATION</p> <p>There were no matters raised under this item.</p>	
<p>14/169 MEETING DATES FOR 2015</p> <p>The Parish Council would meet on the following dates in 2015: 13th January, 10th February, 10th March, 14th April, 19th May, 9th June, 14th July, 13th August, 8th September, 13th October, 10th November and 8th December</p>	
<p>14/170 DATE OF NEXT MEETING</p> <p>The date of the next meeting would be 11th November 2014 at 7.30pm.</p>	
<p>Due to the confidential nature of the business to be discussed, it was agreed to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960.</p>	
<p>14/171 LAND AT MARSH LANE</p> <p>The Clerk reported on the recent meeting with Bucks CC Legal Department which was noted.</p>	

Signed _____

Date: 11th November 2014

Appendix 1 – Actions

	Action	By whom	Update/Complete
14/117	Submit application for s106 funds for games table	Clerk	
14/137	Bank mandate to add Clerk as a signatory and open an imprest account	Clerk	Signatory added
14/138	Specification and quotes for devolved services	Env Committee	
14/144	Application to register community assets	Clerk	
14/155	Write to BCC regarding decision on devolved services	Clerk/JH	✓
14/159	Advise SM&OP Charity of the nominations for trustees	Clerk	✓
14/160	Submit petition against the HS2 Additional Provisions by 17 th October	MR	✓
14/161	Instruct G O'Callaghan to cut back hedging around the playing field	Clerk	✓
14/161	Obtain two further quotes for tree work	Clerk	
14/163	Arrange removal of notice board from the Green	Clerk	
14/163	Display footpath map in notice board by school	Clerk	✓
14/163	Write to Thames Water regarding the street light in Orchard Close	Clerk	✓
14/163	Instruct Amersham Town Council to carry out maintenance works at the burial ground	Clerk	✓
14/166	Circulate details of BCC budget consultation, all councillors to provide feedback to the Clerk	All	✓
14/166	Book training courses for Clerk to attend in November	Clerk	✓