

**STOKE MANDEVILLE PARISH COUNCIL**

*Clerk: Mrs Sarah Copley*

*Telephone: (01296) 613888*

**Minutes of the Parish Council Meeting held on Tuesday 10<sup>th</sup> November 2015  
at the Community Centre, Eskdale Road, Stoke Mandeville**

**PRESENT:**

Cllrs: J Hunt (Chairman), B Ezra, S Kirve, M Rogers, S Pluckwell, D Starr, R Swinney, P Wood

Clerk: Sarah Copley

Cllr B Adams (District and County Councillor) and Cllr C Adams (County Councillor)

<p><b>15/172 APOLOGIES</b></p> <p>Apologies were received and accepted from Cllrs R Butler and A Clark. Cllr A Garrett was absent.</p>	
<p><b>15/173 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b></p> <p>There were no declarations of interest made or written requests for dispensation received.</p>	
<p><b>15/174 OPEN FORUM FOR PARISHIONERS</b></p> <p>Report from County Cllr C Adams:</p> <ul style="list-style-type: none"><li>• Anti-skid surfacing had been applied to roundabout at the junction of Station Road, Lower Road and Risborough Road.</li><li>• Cllr C Adams offered an additional salt bin for parish if required which was gratefully accepted and would be placed near the roundabout at the church.</li><li>• Cllr C Adams reported that Bucks CC have frozen any unnecessary spending, including the postponement of routine repairs, improvement projects, non-essential recruitment and staff training. All county councillors had been advised that their leaders fund had been frozen with immediate effect.</li></ul>	
<p><b>15/175 MINUTES OF PREVIOUS MEETING</b></p> <p>a) The minutes of the meeting held on 13<sup>th</sup> October were confirmed as a correct record and duly signed by the Chairman.</p> <p>b) The Actions list was reviewed and actions taken noted.</p> <ul style="list-style-type: none"><li>• Minute 15/146 – It was agreed that in light of the current spending freeze at Bucks CC, no application for funding for lighting at the bus stop would be submitted to the Local Area Forum at this time.</li><li>• Minute 15/164 – the speed limit review for Risborough Road and Lower Road had been signed off by Bucks CC. The next step would be to make the legal order and then install the new signs, there was no date available for this.</li></ul>	
<p><b>15/176 FINANCE</b></p> <p>a) <b>Community Centre Drainage system</b> – it was noted that the work to the drains had been carried out. During the works it was found that there was no isolation valve for the system so the contractors had installed one to future proof the system and help prevent flooding in the event of a burst pipe. The additional cost for this was £330, Councillors were pleased with the work which had been undertaken and it was agreed that the additional costs be met.</p> <p>b) <b>Payment of invoices</b> - the list of payments tabled was AGREED and are attached as appendix 1 to these minutes.</p> <p>c) The <b>bank reconciliation and finance report</b> had been circulated and were noted.</p>	

<p><b>15/177 STREET LIGHTS</b></p> <p>The street light working group met on 4<sup>th</sup> November and agreed to recommend to the Council that the lights in Dorchester Close, Carters Ride, Walnut Close, Ligo Avenue, Coombe Close and Meadow Park be upgraded in this financial year. As well as the 26 lamps to be upgraded, 11 of these columns had also been identified for replacement in the recent structural survey. The cost for this tranche of lights would be:</p> <p>Replacement columns:           £5,500  Replacement LEDs:               £8,450  Total:                                 £13,950  <i>Plus Potential reconnection fee for the new columns: £8,800</i></p> <p>Any street lights which were reported as not working would in future be replaced by LED lights.</p> <p>SP proposed and PW seconded that the Council accept this recommendation which was unanimously <b>AGREED</b>. It was further agreed to instruct Sparkx to carry out this work.</p>	Clerk
<p><b>15/178 HS2</b></p> <p>a) <b>Petitioning to the Select Committee</b></p> <p>Role B Agent M Rogers reported that the Parish Council were scheduled to present its petition to the Select Committee on 18<sup>th</sup> November. The working group had met earlier that day to discuss the outstanding Petitioning items to be raised with the Committee. Councillors and others who were to be present had been identified. Cllr Rogers was working on the presentation which needed to be submitted by the end of the week.</p> <p>b) <b>Site for Interment of Remains and Artefacts Removed from St Mary's Old Church Site</b></p> <p>It was noted that the Parish Council had been negotiating with HS2 with regard to provision of a site for the interment and storage of remains from the old church site. HS2 had suggested three locations shown on the map previously circulated all of which were at the southern end of the village and on the village side of the track as had been requested within the Council's Petition. Councillors were of the opinion that whilst none of these were ideal being so close to the line, Option 'A' was that most preferred as there were no potential access issues. The Chairman would reply to HS2 with the decision and remind them of the petition request.</p> <p>c) <b>Additional Provisions 4 and Supplementary Environmental Statement 3</b></p> <p>HS2 had published Additional Provisions 4 on 12<sup>th</sup> October, petitions on AP4 were due to be submitted by 13<sup>th</sup> November. The deadline for comments on the consultation was 27<sup>th</sup> November.</p> <p>After discussion and upon recommendation from MR it was agreed that the Council would not respond to this consultation.</p>	
<p><b>15/179 VALE OF AYLESBURY LOCAL PLAN (VALP)</b></p> <p>AVDC were consulting on the Issues and Options as part of the new Vale of Aylesbury Local Plan, the deadline for responses was 4<sup>th</sup> December. Further consultations on the Plan would follow in the course of time.</p> <p>The Planning Committee had gone through the consultation questions at their meeting the previous day and had made a number of comments on the response questionnaire., .</p> <p>The Chairman of the Planning Committee asked that in view of the short timescale for the submission of comments, the Planning Committee, which would be meeting on 30<sup>th</sup> November be delegated to formulate and submit the response by the required date which was unanimously <b>AGREED</b>.</p>	

<p><b>15/180 EXPERIMENTAL TRAFFIC REGULATION ORDER (STOKE LEYS)</b></p> <p>Bucks CC were consulting on amendments to the ETRO for Stoke Leys, the deadline for responses was 18<sup>th</sup> November. Cllr Rogers would advise local residents of the new proposals in time for a response to be made by the required date. Cllr Kirve offered to assist with this work which accepted and agreed.</p>	MR / SK
<p><b>15/181 RESILIENCE PLAN</b></p> <p>The working group had not yet met. Cllrs Ezra and Wood had both contacted Cllr Clark as leader of the Working Group in order for a meeting to be arranged to discuss further necessary work. It was agreed that the Council write to Cllr Clark to see if he was able to continue with this work.</p>	
<p><b>15/182 PLANNING COMMITTEE</b></p> <p>a) <b>Meeting of Planning Committee 9<sup>th</sup> November 2015</b> Cllr Hunt gave a verbal report on the planning meeting which took place the previous day, the minutes would follow in due course.</p> <p>b) <b>Neighbourhood Plan</b> The Clerk had contacted potential Planning Consultants to assist with this work and it was necessary for the Steering Group to meet with them before a decision was made. Therefore, a meeting with a planning consultant would take place on 19<sup>th</sup> November at 1pm. This would give members of the steering group an opportunity to ask questions about the service provided by the consultant.</p>	
<p><b>15/183 LEISURE COMMITTEE</b></p> <p>a) <b>Play around the Parishes for 2016</b> BE reported that with the Chairman and Clerk she had met with a representative of AVDC to discuss the successful play sessions organised for children at the QEII field during the summer months and the way forward for 2016. It had been noted that due to the economic situation of AVDC, play sessions would no longer be subsidised and therefore the full cost of each session would fall to parish councils. Various packages of activities including the services of Play Leaders had been made available for consideration. It was estimated that for four sessions to be held during the summer holidays would be approximately £1600. After discussion it was <b>AGREED</b> that the Parish Council host four dates during the summer holidays and to submit a bid to the Stoke Mandeville and Other Parishes Charity for a contribution towards the cost.</p> <p>b) <b>Provision of outdoor gym equipment</b> DS provided an update, an application had been submitted to ASDA and a draft application to the Community Chest. An application would also be submitted to SITA and the SM&amp;OP Charity.</p>	
<p><b>15/184 COUNCILLOR ITEMS</b></p> <p>a) <b>Request from St Mary's Parochial Church Council</b> The PCC had requested permission to take a narrow cherry picker through the burial ground to get access for works required to the rain water collector and downpipe on the tower. It was agreed to permit this access.</p> <p>b) <b>Community Defibrillator</b> Cllr Wood suggested that the Council consider providing a community defibrillator in the parish. It was agreed that this be investigated further and Cllr Wood would undertake this and report back at a future meeting.</p> <p>c) <b>Additional salt bin</b> JH had requested that a salt bin be placed at the Church roundabout on the grass verge near to the telephone box. Cllr C Adams agreed to arrange the provision of the salt bin.</p>	

<p><b>15/185 CLERK'S REPORT AND CORRESPONDENCE</b></p> <ol style="list-style-type: none"> <li>1. Registration was open for the event on 25<sup>th</sup> November for Parish Councillors to attend a conference organised by BCC.</li> <li>2. A town guide is being produced for Wendover and the surrounding parishes – it was agreed to submit a short item on the Parish Council.</li> <li>3. The new photocopier had been delivered and set up.</li> </ol> <p>The list of correspondence was noted:</p> <ul style="list-style-type: none"> <li>• Clerk and Councils Direct magazine</li> <li>• The Clerk Magazine</li> <li>• Minutes of AVALC exec meeting</li> <li>• Minutes of ARLA liaison group meeting</li> <li>• Invitation from Bucks CC to nominate a member to join the Local Access Forum working group of volunteers taking part in historical research towards achieving more joined-up public access on the rights of way network – this invitation was noted but there were no volunteers at that time.</li> </ul>	<p>Clerk / JH</p>
<p><b>15/186 POINTS OF INFORMATION</b></p> <p>Cllr Pluckwell reported that parking on Anton Way was becoming more of an issue and had spread into surrounding roads. He would contact the PCSO for the area for advice and assistance. County Cllr B Adams was aware of the issues.</p> <p>Cllr Hunt had attended the remembrance service at the church and laid a wreath on behalf of the Council.</p>	
<p><b>15/187 MEETING DATES FOR 2016</b></p> <p>The schedule of meeting dates was noted and the Clerk would put them on the notice boards and website. The full Council dates for 2016 would be:</p> <p>12 January, 9 February, 8 March, 12 April (immediately after the Annual Parish Meeting), 10 May (Annual Meeting of the Parish Council), 14 June, 12 July, 9 August (provisional), 13 September, 11 October, 8 November and 13 December.</p>	
<p><b>15/188 DATE OF NEXT MEETING</b></p> <p>There would be a budget setting meeting of the Governance and Resources Committee on 24<sup>th</sup> November which all Councillors were invited to attend.</p> <p>The next meeting of the Parish Council would be held on <b>Tuesday 8<sup>th</sup> December</b> at 7.30pm.</p>	
<p><b>15/189 Due to the confidential nature of the business to be discussed, it unanimously AGREED to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 (DS/SK)</b></p>	
<p><b>15/190 UPDATE ON LEGAL CASE</b></p> <p>It was noted that the case would be heard at Milton Keynes County Court on 12<sup>th</sup> November when the Chairman would appear as Witness on behalf of the PC. Councillors responded to questions raised by the Solicitor which would be relayed to the Solicitor acting on behalf of the Council.</p>	

Signed \_\_\_\_\_

Date: 8<sup>th</sup> December 2015

## Appendix 1 – Payments

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
<b>From Current Account</b>					
10/11/2015	P Kernan Tree Surgery	2159	1,020.00		Replacement for chq 2108 which has been lost in the post
10/11/2015	Valuation Office Agency	2160	1,795.62	15/136	Valuation of council land
10/11/2015	Agripower Ltd	2161	3,884.40	15/153	Community Centre drainage works reimbursement of wreath and salary balancing pmt
10/11/2015	Mrs S Copley	2162	26.62		street light repairs
10/11/2015	E Sharp Electrical	2163	450.00		2 x call outs for blocked drains and investigation
10/11/2015	Weatherhead Ltd	2164	540.00		replant and maintain flower bed for winter/spring
10/11/2015	Windowflowers Ltd	2165	462.00	15/85	legal fees
10/11/2015	Bucks CC	2166	194.40		photocopier charges
10/11/2015	Altdigital Networks Ltd	2167	12.58		bags of salt
10/11/2015	Cllr Ezra	2168	26.91		Pension contribution - November
17/11/2015	People's Pension	DD	177.66		Office phone - October
18/11/2015	British Telecom	DD	28.73		Streetlight electricity - October
23/11/2015	EON	DD	988.57		October grounds maintenance
28/11/2015	Mr R Haines	SO	628.98		November salary
28/11/2015	Mrs Sarah Copley	SO	1,070.00		
<b>From Clerks Account</b>					
15/10/2015	Excelsior Rota Moulding	Debit Card	172.00		salt bins
<b>Total Payments</b>			<b>11,478.47</b>		

## Appendix 2 - Actions

<b>Minute</b>	<b>Action</b>	<b>By whom</b>	<b>Update/Complete</b>
15/124	Arrange speedwatch for Marsh Lane with the school	MR	
15/177	Place order for street lights	Clerk	✓
15/179	Response to VALP consultation	Planning	✓
15/180	Response to ETRO consultation	MR/SK	✓
15/185	Draft text for article in the new guide being produced for Wendover and surrounding parishes	Clerk/JH	✓