

**STOKE MANDEVILLE PARISH COUNCIL**

*Clerk: Mrs Sarah Copley*

*Telephone: (01296) 613888*

**Minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> November 2014  
at the Community Centre, Eskdale Road, Stoke Mandeville**

**PRESENT:**

Cllrs: B Adams, R Butler, B Ezra, M Rogers, D Starr, S Watson and P Wood

Clerk: Sarah Copley

<b>14/172 APOLOGIES</b> Apologies were received and accepted from Councillors Clark, Hunt and Swinney. In the absence of the Chairman, the meeting was chaired by Vice Chairman D Starr.	
<b>14/173 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b> There were no declarations of interest. No requests for dispensation had been received.	
<b>14/174 OPEN FORUM FOR PARISHIONERS</b> There were no matters raised under this item.	
<b>14/175 CASUAL VACANCIES FOR STOKE LEYS AND STOKE GRANGE WARDS</b> a) There had been one application for the Stoke Leys vacancy from Mr Mungo Duncan. It was unanimously <b>AGREED</b> to co-opt Mr Duncan to the Council. b) There had been no expressions of interest in the vacancy for Stoke Grange ward to date.	
<b>14/176 MINUTES OF PREVIOUS MEETING</b> a) The minutes of the meeting held on 14 <sup>th</sup> October were agreed as a correct record and signed by the Chairman. b) The table of actions was noted.	
<b>14/177 FINANCE</b> a) <b>Payment of Invoices</b> – the list of payments tabled was approved. b) <b>Bank reconciliation and finance report</b> – the bank reconciliation and finance report were noted. Cllr Starr gave an overview of the current financial position which was noted. c) <b>Repair to wetpour</b> – there was a hole in the wetpour near the start of the aerial runway. A quote of £80 from Safe and Sound Playgrounds had been obtained to repair it. It was unanimously <b>AGREED</b> to accept this quote.	Clerk
<b>14/178 ROADSIDE PARKING</b> <b>Stoke Leys</b> – Cllr Rogers reported that the ETRO appeared to be working well. The consultation for the order was on the Bucks CC website and ran until end April 2015. Cllr Rogers would get feedback via the residents group to inform the Council's response to the consultation.	MR
<b>14/179 HIGH SPEED RAIL 2</b> a) <b>Petition</b> It was noted that the Council's petition on the Additional Provisions was submitted on 16 <sup>th</sup> October. b) <b>Open day at Old Church Site</b> Cllr Starr reported that the open day organised by Bucks Archaeological Society had been very successful with over 300 people attending. c) <b>Meeting with adjoining parishes</b>	

<p>The parishes within Community Forum Area 11 would meet on 24<sup>th</sup> November. A meeting with other neighbouring parishes would be arranged for a later date.</p> <p><b>d) Next Steps</b></p> <p>It was noted that HS2 Select Committee were visiting places along the line. Bucks CC were encouraging parishes to plan appropriate stops for the committee to maximise the impact of their visit.</p> <p>It was agreed that the joint Council and SMAG working group would be reconvened. Cllrs Hunt, Starr, Butler and Adams would represent the Council on this group.</p>	
<p><b>14/180 PLANNING COMMITTEE</b></p> <p>a) The minutes of the meeting held on 14<sup>th</sup> October were noted.</p> <p>b) Cllr Rogers reported that the temporary stop notice had been lifted on Chiltern View Nursery. It was <b>AGREED</b> that the Council continue to oppose application CM/69/14 for storage sheds at Chiltern View Nursery due to overdevelopment of the site.</p> <p>c) It was noted that AVDC's committee would meet on 12<sup>th</sup> November and consider the New Homes Bonus funding application submitted by the Council.</p> <p>d) The Neighbourhood Planning working group met on 6<sup>th</sup> November, they are currently fact finding for the parish. Cllr Rogers provided printed copies of census data from 2001 and 2011 and would forward an electronic copy to the Clerk.</p>	MR
<p><b>14/181 FINANCE AND GOVERNANCE COMMITTEE</b></p> <p>a) The minutes of the meeting held on 28<sup>th</sup> October were noted and the recommendations therein discussed.</p> <p>b) It was unanimously <b>AGREED</b> to:</p> <ul style="list-style-type: none"> <li>• adopt the Health and Safety Policy. Cllr Adams raised some queries regarding fire safety at the Community Centre which would be included on the agenda for the joint meeting with SMVCA.</li> <li>• adopt the draft Internal Audit policy.</li> <li>• adopt the Data Protection and Information Security Policy</li> <li>• use Dropbox as a backup for the Council's files.</li> </ul> <p>c) The new legislation permitting the recording of Council meetings was noted. It was unanimously <b>AGREED</b> to change Standing Order 3L to reflect this.</p> <p>d) It was noted that the Committee would meet four times a year in future, February, June, October and November.</p> <p>e) There would be a meeting of the Finance and Governance Committee on 25<sup>th</sup> November to discuss the budget and precept requirements for 2015-16, all councillors were encouraged to attend.</p>	Clerk Clerk
<p><b>14/182 CLERK'S REPORT</b></p> <p>a) The maintenance work at the burial ground in Swallow Lane had been carried out that day.</p> <p>b) The hedges were due to be cut back by G O'Callaghan Tree Care the following day.</p> <p>c) A second quote had been obtained for the tree work at the QEII field, still awaiting a third quote.</p> <p>d) The light in Orchard Close remained out of action, Thames Water had provided photographic evidence showing the cable had not been damaged during their recent works. The Clerk had referred the fault back to Sharps for their advice.</p> <p>e) The Clerk had attended a briefing for Clerks on precepts organised by AVDC, she was due to attend further training courses later in the month.</p> <p>f) HMRC had provided advice on the issue of VAT on field lettings and referred the Council to notice VATGPB4510.</p>	
<p><b>14/183 CORRESPONDENCE</b></p> <p>a) The list of correspondence was noted.</p> <p>b) A letter had also been received from HS2 reminding councils of their obligation to</p>	

<p>make available to the public the HS2 Bill material.</p> <p>c) It was agreed not to respond to the consultation on Hackney Carriage Services.</p> <p>d) It was proposed by Cllr Butler, seconded by Cllr Ezra and <b>AGREED</b> to donate £100 to Aylesbury Dial a Ride.</p>	
<p><b>14/184 POINTS OF INFORMATION</b></p> <p>Cllr Adams reported that ARLA had responded positively to the request for a visit from Parish Councillors, he would pass on the contact details to the Clerk to arrange the visit.</p> <p>Cllr Adams had recently been out with the LAT to look at potential sites for the MVAS being funded by the GALAF. Cllr Watson requested that the junction of Eastcote Road and Wendover Road be put forward as a potential site for Stoke Grange ward. The Clerk would contact County Councillor Brian Roberts to find out where the locations would be in his ward.</p> <p>Cllr Rogers had attended a meeting to update on the Vale of Aylesbury Local Plan.</p> <p>The streetlights on Lower Road owned by Bucks CC had recently been replaced with LEDs.</p>	Clerk
<p><b>14/185 DATE OF NEXT MEETING</b></p> <p>The date of the next meeting would be 9<sup>th</sup> December at 7.30pm.</p>	

Signed \_\_\_\_\_

Date: 9<sup>th</sup> December 2014

## Appendix 1 – Actions

	<b>Action</b>	<b>By whom</b>	<b>Update/Complete</b>
14/137	Bank mandate to add Clerk as a signatory and open an imprest account	Clerk	Signatory added
14/138	Specification and quotes for devolved services	Env Committee	
14/144	Submit application to register community assets	Clerk	
14/161	Obtain two further quotes for tree work	Clerk	Awaiting second
14/163	Arrange removal of notice board from the Green	Clerk	✓
14/177	Arrange repair to wetpour	Clerk	✓
14/178	Feedback from residents group on ETRO	MR	
14/180	Provide e-copy of census data	MR	
14/181	Set up dropbox to back up Council's files	Clerk	
14/181	Update Standing Order 3L	Clerk	✓
14/184	Arrange visit to ARLA	Clerk	✓
14/184	Contact Cllr B Roberts re MVAS locations	Clerk	✓