

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 14th July 2015
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: A Garrett, J Hunt, S Kirve, M Rogers, S Pluckwell, D Starr, R Swinney and P Wood

Clerk: Sarah Copley

Cllr B Adams (District and County Councillor), Cllr C Paternoster (District Councillor), Cllr B Chapple (District Councillor)

15/111 APOLOGIES Apologies were received from Cllrs Butler, Clark and Ezra and County Councillor Chris Adams.	
15/112 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION Cllr Rogers advised that he was now a governor for Stoke Mandeville Combined School and would update his register of interest. There were no declarations of interest made or written requests for dispensation received.	
15/113 OPEN FORUM FOR PARISHIONERS No matters raised.	
15/114 COUNCILLOR VACANCIES An application to be co-opted to the Council from Mr Santosh Kirve had been received. It was unanimously agreed to co-opt Mr Kirve. Cllr Kirve signed the declaration of office and joined the meeting. One vacancy remained for Stoke Grange Ward.	
15/115 MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on 9 th June were confirmed as correct and duly signed by the Chairman. b) The Actions list was reviewed: <ul style="list-style-type: none">• 15/102 – Sparkx had inspected the light in Carters Ride and advised that as the property in question was between two street lights, both would need to have a bracket fitted to reduce glare into the house. As neither were directly outside the house the positioning of the bracket would also reduce the light spill onto the pavement and road. It was agreed to take no action at this point in time so as not to compromise the lighting in the area.• 15/104 - It was noted that the speed limit consultation would end on 22nd July, the Chairman encouraged councillors to write in with their support.• 15/97 - Email addresses had been set up for all councillors, the clerk would email each with their account password	Clerk
15/116 FINANCE a) Payment of invoices - the list of payments tabled was AGREED . b) The bank reconciliation and finance report had been circulated and were noted. c) Repair to bus shelter roof – it was AGREED to accept the quote of £199.98 from Amersham Town Council to replace the felt on the roof of the bus shelter on Wendover Road.	Clerk

<p>15/117 STREETLIGHT UPGRADE</p> <p>a) Upgrade to LEDs</p> <p>Cllr Starr talked through a five year forecast for the Council to show the impact of upgrading street lights over a four year period. The Governance and Resources committee had reviewed the forecast and recommended that the Council consider either a longer programme of upgrade or to replace lights as and when they fail in order to spread the cost over a further period of time.</p> <p>After extensive discussion, Cllr Garrett proposed that the council set an end date of 1/4/21, but to spend £20,000 this year to get the project off the ground. She further proposed that a sub group be set up to oversee the project and judge on an annual basis the appropriate amount to invest.</p> <p>Cllr Wood seconded this and it was unanimously AGREED.</p> <p>The working group would consist of Cllrs Rogers, Starr, Swinney and Pluckwell.</p> <p>b) Replacement of unsafe columns</p> <p>As reported at the June meeting, a number of the street light columns had been identified as being in need of replacement following structural survey. The quotes received were consider and it was unanimously AGREED to accept the quote from Sparkx Ltd.</p>	<p>Clerk</p>
<p>15/118 REGISTRATION OF COUNCIL'S LAND</p> <p>a) The confirmation from Bucks Law Plus that that the Community Centre and Recreation ground title had been upgraded from a Possessory Title to Title Absolute was noted.</p> <p>b) The Council had also instructed Bucks Law Plus with regard to registering the allotment land and burial ground. Conveyance for both pieces of land had been located and the cost for Bucks Law Plus to register each piece of land would be up to £450. The Council agreed to commit to a total of £900 to register both sites.</p>	<p>Clerk</p>
<p>15/119 HS2</p> <p>a) Report of meeting with David Lidington MP on 10th July</p> <p>JH, MR, DS with members of SMAG had met with D Lidington on 10th July. No new information was forthcoming. It was noted that the Clerk of the HS2 Select Committee had offered to conduct a preparatory session for hearing by the Committee in the room where the hearings take place in Parliament. This had been scheduled for the afternoon of 23 July July. Interested parties were asked to contact the Senior Researcher for David Lidington.</p> <p>b) Chiltern Tunnel</p> <p>MR advised that the Chiltern Tunnel petitions had begun to be heard by the Select Committee - transcripts of which were available on the Select Committee website.</p> <p>The Chairman had written to David Lidington MP, Martin Tett, Chairman of the Bucks Mitigation and Compensation Panel and other proponents of an extended Chiltern Tunnel. It had also been copied into HS2 Ltd and the HS2 Select Committee confirming Parish Council's decision to oppose the proposals set out in PBA report. The responses from Martin Tett and Wendover PC were noted.</p> <p>SMAG had also written to D Lidington to oppose the proposals set out in the PBA Report.</p> <p>MR reported that Aylesbury Town Council shared the Council's concerns about the impact on Aylesbury Vale of an extended Chiltern Tunnel over a considerable period of time especially on Aylesbury town and the immediate surrounding area</p> <p>c) Visit of Select Committee and Additional Provisions.11th June 2015</p>	

<p>D Lidington’s report of the of Select Committee visit had been previously circulated and was noted. MR reported that the Select Committee visit was very positive and well received.</p> <p>Hawkslade Councillors reported that a number of residents were extremely upset when they arrived for the Oats Close stop at the time scheduled but the committee had had completed their visit and left the area. MR will provide contact details of where a letter of complaint needs to be sent.</p> <p>HS2 Ltd had published the Additional Provisions on 13th July and copies had been delivered to the Council that morning. There were two alterations within the parish - additional land needed at Risborough Road and Lower Road - but no mention of an extended A.4010 diversion at the point of emergence. The materials would be reviewed in order to consider whether the council should submit petition for which the deadline was 14th August.</p> <p>Also published that same day were:</p> <p>Additional Provisions Environmental Statement – deadline for comments on this consultation was 28th August.</p> <p>Supplementary Environmental Statement – deadline for comments on this consultation was 28th August.</p> <p>d) Progress with Petitioning to the Select Committee</p> <p>The provisional Select Committee schedule for September and October had been published. The Parish Council was scheduled to appear before the Committee on 20th October. SMAG were scheduled to appear the following week. It was noted these dates are provisional and may change subject to outcome of the Chiltern Tunnel petition.</p> <p>SMAG had organised workshop on 23rd July for petitioners in CFA11 on how to present their petition. There would be a charge of £25 for this training. Cllr Hunt who would likely be attending the Select Committee as a witness as Chairman of the Council requested to attend the workshop. The Clerk indicated she would seek clarification on funding.</p> <p>e) Any Other Issues from Councillors concerning HS2</p> <p>Nothing raised.</p>	
<p>15/120 RESLIENCE PLAN</p> <p>Cllr Clark had given apologies and this item deferred to the next meeting as the working group had not met recently. Cllr Wood would contact Cllr Clark to organise another meeting of the working group.</p>	PW
<p>15/121 COMMUNITY ASSET APPLICATIONS</p> <p>The outcome of the Council’s application to AVDC to register community assets was noted.</p> <p>Three applications had been successful and the properties were now on the Community Assets Register – The Bull PH, The Woolpack PH and Bucks CC Sports and Social Club.</p> <p>Three applications had been refused which were – The Bell PH, The Post Office and Stores, Station Road and The Co-op at Orwell Drive. The Clerk conveyed reasons for these decisions.</p>	
<p>15/122 LEISURE COMMITTEE</p> <p>a) The minutes of the meeting held on 23rd June were noted and the recommendations therein discussed:</p> <p>Minute L15/29 - it was AGREED to adopt the Policy for management of the playground previously circulated.</p>	

<p>Minute L15/30 - it was AGREED to accept the quote of £40 from Sharps to remove a redundant rusty spur from lamp column in car park.</p> <p>b) The Clerk reported that she had sent a request to AVDC to lease part of the area adjacent to Sheridan Close for a play ground, but AVDC had responded to say their preference was for the entire stretch of land from Isis Close to Westfield to be leased to the Parish Council. They confirmed that they would retain responsibility for the footpath but that all other maintenance would be the responsibility of the Parish Council. After discussion it was AGREED not to progress this any further until the provision of a play area at the development off Oat Close and Isis Close was resolved.</p>	Clerk
<p>15/123 GOVERNANCE AND RESOURCES COMMITTEE</p> <p>a) The minutes of the meeting held on 7th July were noted and the recommendations therein discussed: Minute F15/17 - it was AGREED to adopt the revised terms of reference. Minute F15/19 - it was AGREED to lease a colour copier at a cost of £315.36 per quarter. Minute F15/22 - it was AGREED to adopt the new Co-option policy.</p>	
<p>15/124 ENVIRONMENT COMMITTEE</p> <p>a) Speeding in Marsh Lane A resident of Marsh Lane had contacted the Council with concerns about speeding traffic in Marsh Lane. They had already contact Bucks CC who advised they considered it a policing issue as the stretch of road in question is in the 30mph zone. The resident had suggested that traffic calming is needed in this area to help prevent an accident. It was AGREED to work with the school to carry out a speed watch exercise in this road to establish the extent of the problem. The results of the speedwatch would be passed to the Police.</p> <p>b) Litter Bin request A Hawkslade resident had requested that the Council provide a litter bin near the new benches in Hawkslade. Another resident had confirmed that this is an issue and that local residents often pick up the litter from around the benches. The Clerk was asked to contact AVDC to advise them of the problem and ask if they would put a litter bin there. It was AGREED to fund a litter bin to be placed by the central bench if AVDC were unable to do so.</p>	<p>MR</p> <p>Clerk</p>
<p>15/125 PLANNING COMMITTEE</p> <p>a) The Planning Committee had met the previous day and minutes would be circulated in due course.</p> <p>b) The Committee discussed the application for reserved matters relating to the development of 24 houses off Oats Close and Isis Close. The committee had agreed to raise no objections to the layout and design of the properties subject to the following:</p> <ul style="list-style-type: none"> • confirmation that adequate provision had been made for large vehicles such as dustcarts and emergency vehicles to access the properties and turn around; • reassurance that the developers would manage the construction phase to minimise the impact on neighbouring residents, adhering to a Code of Construction; • Clarification to be given on the body to be responsible for maintaining the attenuation pond and community woodland once the development is completed. The development made provision for a Local Area for Play (LAP) which the Committee considered inadequate for the area. <p>The Clerk had contacted Abbey Developments to request a meeting with them to discuss the possibility of working together to improve the provision of play equipment.</p>	

<p>c) Neighbourhood Plan - The neighbourhood plan area had been designated as the entire parish of Stoke Mandeville and the neighbourhood planning group were meeting the new Forward Planning Officer at AVDC the following week for guidance on the next steps. It was agreed that it would be preferable for the work be managed in areas covering District Council boundaries being Hawkslade, Mandeville and Village in order to overcome any delays due to the variances in need and differences between those areas.</p>	
<p>15/126 CLERK'S REPORT</p> <ol style="list-style-type: none"> 1. The report of Vale Countryside Volunteers on the work undertaken at the old church site was noted. 2. There would be a burial of ashes into an existing plot on 31st July 3. A complaint about overgrown footpaths had been forwarded on from Bucks CC. One of the footpaths was part of the annual clearance schedule devolved to the Parish Council and Aylesbury Town Council had cleared this the previous week. The other footpath was not part of the annual clearance schedule and had been referred back to BCC Rights of Way Team, however their response was that it was unlikely to be cleared due to budget cuts and other priorities. The Chairman would talk to the landowner to see if he could assist. 4. Notice had been given to an allotment tenant whose plot had become very overgrown resulting in complaints from adjoining tenants. The clerk would arrange for it to be strimmed ready for the new tenant. 	<p>JH</p>
<p>15/127 REPORTS FROM THE LOCAL AREA FORUMS</p> <p>a) Greater Aylesbury</p> <p>Cllr Rogers had attended the recent GALAF meeting and gave a verbal report. He had challenged Bucks CC and the LAF on when the consultation period ended for the ETRO at Stoke Leys. When this had first been introduced, the consultation period was for 6 months. Bucks CC had recently advised the consultation period had been extended but it had been closed on BCC's website and residents were no longer able to comment. Clarification was needed on whether the consultation was live and how people could respond. It was AGREED that the Council write to Bucks CC. Cllr Rogers agreed to assist in drafting the letter.</p> <p>b) Wendover</p> <p>From papers issued for the recent Wendover LAF, it had been noted that SMPC now shown as having observer status. Stoke Mandeville Parish officially was part of the Greater Aylesbury Local Area Forum but the village ward had always been included in the Wendover Forum for TVP, medical and education services., It was AGREED that the Chairman would write to the LAF chairman clarifying the position of Stoke Mandeville in relation to the Wendover LAF.</p>	<p>MR / Clerk</p> <p>JH</p>
<p>15/128 POINTS OF INFORMATION</p> <p>BALC had organised councillor induction training, the Clerk would send the dates to the new councillors.</p> <p>Cllr Starr reported that there was a lot of rubbish along Risborough Road and that he had done a litter pick recently which included plastic bottles that had been flattened, possibly been dropped by the dustmen when emptying the recycling bins. The Clerk would bring to the attention of AVDC waste services.</p>	<p>Clerk</p>

<p>15/129 DATE OF NEXT MEETING</p> <p>If the Council wished to submit a response to the Additional Provisions then a meeting will need to be convened during August. Councillors were asked to keep the Tuesday 11th August available which was the provisional date for August. Cllrs Hunt, Starr and Rogers would review the additional provisions documentation to ascertain if a response was needed.</p> <p>The following meeting would be held on Tuesday 8th September at 7.30pm.</p>	<p>JH, DS, MR</p>
<p>15/130 Due to the confidential nature of the business to be discussed, it was AGREED to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960</p>	
<p>15/131 UPDATE ON LEGAL CASE</p> <p>The Clerk reported that the matter relating to the Council's land in Marsh Lane had been listed for court in August.</p>	

Signed _____

Date: 8th September 2015

Appendix 1 – Actions

Minute	Action	By whom	Update/Complete
15/76	Text for flyer to advertise casual vacancies for Stoke Grange Ward	AC	
15/79	Consider Council's response to ETRO consultation	Env Committee	
15/115	Send email account details to all councillors	Clerk	
15/116	Place order with Amersham TC to repair the bus shelter roof	Clerk	✓
15/117	Place order for replacement street light columns	Clerk	✓
15/118	Instruct Bucks Law Plus for the land registration	Clerk	✓
15/120	Resilience plan working group to meet and progress the project	PW/AC/BE	
15/122	Place order with E Sharps for removal of rusty spur	Clerk	✓
15/123	Arrange lease of colour copier	Clerk	
15/124	Arrange speedwatch for Marsh Lane with the school	MR	
15/124	Contact AVDC re litter bin for Hawkslade	Clerk	✓
15/126	Contact landowner regarding overgrown footpath 6	JH	✓
15/127	Write to BCC regarding consultation for Stoke Leys ETRO	MR/Clerk	
15/127	Write to Wendover LAF chairman to query SMPC's membership status	JH	✓
15/128	Contact AVDC regarding litter along Risborough Road	Clerk	✓
15/129	Review of additional provisions material to determine whether a meeting is required on 11 th August	JH, DS, MR	✓