

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 8th July 2014
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Clrs: J Hunt (Chair), B Adams, R Butler, A Clark, B Ezra, M Rogers, D Starr, S Watson and P Wood

County Councillor C Adams

Clerk: Sarah Copley

14/109 APOLOGIES Apologies were received and accepted from Councillor B Tyndall.	
14/110 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made. No requests for dispensation had been received.	
14/111 OPEN FORUM FOR PARISHIONERS County Cllr Chris Adams confirmed that the roundabout at the Station Road, Risborough Road junction was due to be resurfaced in September with the resurfacing of Station Road from Eskdale Road to the top of Marsh Lane and to Chapel Lane entrance. Due to the number of complaints received from residents he had cut the grass verges in Carters Ride/Dorchester Close.	
14/110 CASUAL VACANCIES a) The Chairman reported that she had received the resignation of Cllr D Kennedy who represented the village ward. The statutory process of filling the vacancy would be undertaken. b) The vacancies for the Village and Stoke Leys had been advertised. There had not been any requests for an election. It was AGREED that the Chairman and Vice Chairman met any candidates interested in the vacancies with a recommendation to co-opt to the September meeting of Council.	
14/111 MINUTES OF PREVIOUS MEETING The minutes of the meeting held on 10 th June 2014 had been previously circulated. It was unanimously agreed that the Chairman sign the minutes as a correct record. The table of actions was noted. Trained councillors were asked to let the Clerk know their availability in order to reschedule the speedwatch exercise for Station Road. The Clerk reported that she had been in contact with Vale of Aylesbury Housing Trust regarding the parking issues in Hampden Road and Eskdale Road. VAHT would be looking into improvements for residents' parking and were also willing to meet with the Parish Council to discuss issues.	SW/DS/RB
14/112 FINANCE a) Payment of Invoices – the list of payments tabled was approved. It was noted that two of the cheques were the return of deposits for hiring the field. The Finance and Governance Committee was asked to consider the procedure for future deposits and hires. b) Bank reconciliation and finance report – the bank reconciliation and finance report were noted.	F&G Committee

<p>c) Reference books – it was unanimously AGREED to purchase the following reference books: “The Clerks Manual”, “Governance and Accountability Practitioners’ Guide 2014”; “Cemetery Maintenance and Administration for Local Councils”. Total cost would be £102.50 plus delivery.</p> <p>d) Plaques for new benches – it was unanimously AGREED to purchase three brass plaques at a cost of £31.50 each for the new benches at Hawkslade. Wording to say “Provided by Stoke Mandeville Parish Council 01296 613888”. Councillors requested that tamper proof screws were used to affix the plaques.</p> <p>e) Training – The Clerk reported that BMKALC were organising training courses for New Councillors and also on the new Financial Regulations. It was AGREED that Cllr Rogers would attend the New Councillor training and Cllr Starr the Financial Regulations course. The Clerk said she was also booked to attend the Financial Regulations training.</p> <p>f) Hire of Queen Elizabeth II Field – an application to hire the field for a family party had been received and it was unanimously AGREED to accept this hire. In the event of any further requests to hire the field over the summer being received, it was unanimously AGREED to delegate the decision the Chairman and Vice Chairman.</p>	<p>Clerk</p> <p>Clerk</p>
<p>14/113 CAR PARKING</p> <p>Cllr Rogers reported that he had met with Clinton Green of the Stoke Mandeville Hospital Trust to discuss parking issues. Mr Green had confirmed that all staff, including agency and bank staff, could purchase parking permits for hospital car parks, the cost of which varied depending on their salary grade. Mr Green asked to be notified of any cars believed to belong to hospital workers which had been parked on local roads.</p> <p>The meeting was informed that a working group consisting of County, District and Parish Councillors would meet with representatives from the hospital, ASDA and local residents bi monthly to look at parking issues and the impact of the Experimental Traffic Regulation Order (ETRO) which was due to be implemented in August.</p> <p>Work on the multi storey car park was due to start in August and be completed by January 2015. It was noted that for six weeks of the build, parking on local roads may increase due to loss of spaces on the hospital site. Cllr Rogers would ask the Hospital Trust to keep residents and the Parish Council advised of the programme.</p> <p>It was AGREED that Cllr Rogers would continue to represent the Parish Council on this issue, including attendance of the working group.</p> <p>Cllr Clark asked about parking provision for disabled people and Cllr Rogers agreed to raise this at the next meeting.</p>	<p>MR</p>
<p>14/14 HIGH SPEED RAIL 2</p> <p>a) Deposit of additional materials</p> <p>It was noted that additional documentation would be deposited with the Parish Council in September in relation to the changes to the alignment of the proposed bypass.</p> <p>b) Other Issues</p> <ul style="list-style-type: none"> • A communication had been circulated from HS2 Ltd announcing a Property Consultation which ended on 30th September. The Council would discuss its response at the meeting on 9th September. No formal consultation document had been received and Councillors were asked to use the e-link given in the communication. • It was noted that several organisations, including HS2 Action Alliance, had their locus standi challenged by HS2. 	
<p>14/115 DEVOLVED SERVICES</p>	

<p>Information received from Bucks County Council had been circulated prior to the meeting.</p> <p>The Parish Council awaited a decision from BCC whether the 40mph roads in the village (Risborough Road, Lower Road and Wendover Road) could be included in the devolved services agreement and if so, what the funding would be for those roads.</p> <p>Feedback from the GALAF and other meetings attended by Parish Councillors was that one of the biggest concerns for parishes was the lack of joined up working as AVDC and VAHT who already undertook grass cutting in parishes had not been included in the discussions.</p> <p>The Council agreed to defer the decision on whether to accept the devolved services until the September Council meeting by which time BCC required expressions of interest for an April 2015 start date. It was agreed that the Environment Committee would consider the practical issues at its meeting on 22nd July. Cllr Rogers would contact Aylesbury Town Council regarding clustering with them should the Council decide to go ahead.</p>	MR
<p>14/116 BOUNDARY REVIEW OF AYLESBURY VALE</p> <p>The report of the Boundary Commission's final review was noted. Stoke Mandeville Village would be placed in the Stoke Mandeville and Aston Clinton District ward, along with Aston Clinton, Weston Turville, Drayton Beauchamp and Buckland. There would be no change for Hawkslade, Stoke Leys and Stoke Grange wards since the initial announcement.</p>	
<p>14/117 LEISURE COMMITTEE</p> <p>a) The minutes of the meeting held on 24th June were noted and the recommendations therein discussed:</p> <p>b) It was AGREED to accept the quote of £450 from Safe and Sound to repair the split in the aerial runway surface.</p> <p>c) It was AGREED to contribute 50% of the £700 cost to insulate the loft of the Community Centre the remainder being contributed by the SMVCA.</p> <p>d) It was AGREED to accept the quote of £125 from RCF Windows to replace the blown sealed unit in the Committee Room.</p> <p>e) It was AGREED to submit an Expression of Interest for New Homes Bonus funding for the adult gym equipment, as well as for a reduction in the speed limit for Risborough Road.</p> <p>f) The Clerk had obtained a quotation from Safe and Sound Playgrounds to replace the worn deck on the junior multiplay which had been raised in the ROSPA report. The grab handle had since broken and Safe and Sound had also quoted to replace that. The quote for both repairs was £585. It was unanimously AGREED to accept this quote and for the work to be undertaken as soon as possible.</p> <p>g) The Clerk had investigated outdoor games benches, which could be used as a picnic bench and games table. The cost to supply, deliver and install was £567 from Playdale. It was AGREED to investigate the possibility of using remaining s106 funds from the development at Church Court to purchase a bench for the playground.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/DS</p> <p>Clerk</p> <p>Clerk</p>
<p>14/118 CLERKS REPORT</p> <ul style="list-style-type: none"> • The Clerk had attended the BALC Insurance training which had been very informative. • As previously reported the RSPCA bin did not belong to the RSPCA but to a third party. Police were still investigating and the RSPCA were taking legal advice as to whether they can take on the bin. • To commemorate the start of World War I, a national Lights Out memorial was due to take place on 4th August between 10pm and 11pm. The Clerk would pass 	

<p>on the information to SMVCA.</p> <ul style="list-style-type: none"> • Cllr Hunt reported that the church were holding a memorial service at midday on 4th August and it was AGREED to purchase a wreath for the service. 	
<p>14/119 CORRESPONDENCE</p> <p>The list of correspondence circulated was noted.</p> <ul style="list-style-type: none"> • The Salvation Army had requested to put a clothing recycling bank in the Community Centre car park. The bank would be badged "Salvation Army, working with Stoke Mandeville Parish Council". It was unanimously AGREED to permit this request. • The Polling Station review was noted. Cllr Clark reported that BUDS had been asked to review polling stations for disability access and would advise of feedback on the Community Centre. 	AC
<p>14/120 POINTS OF INFORMATION</p> <p>Cllr Clark reported that the Parish Council would be receiving a formal invitation to sponsor one of the plaques on the Stoke Mandeville Way. There would be a cost to this and the matter would be discussed once further details and costs were received.</p> <p>Councillors were reminded that there would be a working party meeting for members of the Planning Committee and other interested Councillors on 14th July to find out more about Neighbourhood Plans.</p>	
<p>14/121 DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would take place on Tuesday 9th September at 7.30pm.</p>	
<p>Due to the confidential nature of the business to be discussed, it was agreed to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960.</p>	
<p>14/122 LAND AT MARSH LANE</p> <p>The tenancy for the Council's land had expired on 21st June 2014. The Council AGREED to accept the advice from the solicitor on the next steps to take.</p> <p>It was further AGREED that the land be restored for allotments, the Environment Committee would consider the steps needed to be taken in order for the land to be divided into allotment plots.</p>	

Signed _____

Date: 9th September 2014

Appendix 1 – Actions

	Action	By whom	Update/Complete
14/56	Debit / prepaid card for bank account	Clerk/JH/DS	
14/97	Review internal auditor report and recommendations	F&G Committee	✓
14/111	Speedwatch exercise for Station Road	DS/SW/RB	✓
14/112	Consider procedure for field hire deposits	F&G Committee	
14/112	Book BALC training courses for DS and MR	Clerk	✓
14/112	Place order for plaques for the new benches	Clerk	✓
14/115	Contact Aylesbury Town Council regarding clustering for devolved services	MR	✓
14/117	Place order for repair of wetpour	Clerk	✓
14/117	Advise SMVCA that the PC will contribute 50% of the loft insulation costs (£350)	Clerk	✓
14/117	Place order for replacement sealed unit for Committee Room	Clerk	✓
14/117	Submit Expression of Interest for NHB funding for : Adult gym equipment Speed limit reduction	DS/Clerk JH/Clerk	
14/117	Place order for repair of junior multiplay	Clerk	✓
14/117	Submit application for s106 funds for games table	Clerk	
14/118	Wreath for WWI memorial service	JH//Clerk	✓
14/119	Circulate feedback of polling station disability access	AC	
14/122	Progress solicitor's advice regarding Marsh Lane land	Clerk	✓