

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 12th January 2016
at the Community Centre, Eskdale Road, Stoke Mandeville**

PRESENT:

Cllrs: J Hunt (Chairman), R Butler, A Clark, B Ezra, A Garrett, S Pluckwell, M Rogers, D Starr, R Swinney, P Wood

Clerk: Absent due to ill health, minutes were taken by Cllr Rogers

County and District Councillors: Brian Adams and Chris Adams

16/1	APOLOGIES Apologies were received from Cllr S Kirve and District Councillors Sue Chapple and Bill Chapple.	
16/2	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no declarations of interest made or written requests for dispensation received.	
16/3	OPEN FORUM FOR PARISHIONERS The meeting was adjourned to enable discussions with Councillors Brian and Chris Adams. Brian Adams, County and District Councillor for Hawkslade reported that AVDC are in process of setting up a private limited trading company to make money to address cuts in Government funding. A number of questions were raised and discussed. Firm details would be announced at a later date by AVDC. Cllr Adams announced that the salt bin for the village at the Risborough Road roundabout would be delivered the following week. Chris Adams County Councillor for village ward highlighted the planning proposal for land at Wendover and Weston Turville. He stated that it could still be possible for pot holes and minor works to be undertaken and he should be advised. JH asked if that included footpaths as footpaths at the bottom end of Risborough Road were nearing on dangerous due to raised surfaces from tree roots. It was agreed that details be sent to CA. MR raised the question of similar initiatives in other wards especially at Stoke Leys and Stoke Grange. It was agreed that a letter be sent to County Councillor Brian Roberts requesting that similar attention be paid to roads in these Parish wards and including joint inspections with relevant Parish Councillors. Cllr Butler reported that moss highlighted at previous meeting had been dealt with within three days of reporting and an exemplary job done. Feedback and thanks had been passed to Aylesbury Town Council who undertook the work under the devolved services contract.	
16/4	MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• The minutes of the meeting held on 8th December were agreed as a correct record and duly signed by the Chairman.• The Actions list was reviewed and actions taken noted.• Cllr Clark advised that Dial-a-Ride would be closing at the end of March.• 15/193 - MR suggested MR, SP, SK and AC compile a list of roads and pavements across Stoke Leys and Stoke Grange that would benefit from maintenance for forwarding to Cllr Brian Roberts• 15/201 - Queens 90th birthday event – there would be a meeting on 18th January to discuss plans for this event	
16/5	FINANCE a) Payment of invoices - the list of payments tabled was AGREED and are attached as appendix 1 to these minutes.	

	<p>b) The bank reconciliation and finance report had been circulated and were discussed. The high legal fees associated with the Council's recent case were noted. Cllr Rogers asked whether it would be possible to allocate part of the budget to ward councillors to spend in their areas. The Clerk would be asked to look at the legal position for this.</p> <p>c) Grass cutting 2016 – it was AGREED to accept the recommendation of the Leisure Committee to engage Aylesbury Vale District Council to undertake grass cutting at the Queen Elizabeth II Field for 2016 at a cost of £4497.17.</p> <p>d) Quote for guttering – the guttering at the Community Centre was in need of cleaning out and the clerk had obtained a quote of £80 from Paul Merrison to carry out this work. It was AGREED that this quote be accepted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
16/6	<p>BUDGET FOR FINANCIAL YEAR 2016-17</p> <p>The draft budget for 2016-17 had previously been circulated and Cllr Starr talked through the amendments following the decision to raise the precept taken at the December meeting. After discussion it was unanimously AGREED to accept the budget and that the precept of £116,420 for the next financial year be forwarded to the precepting authority AVDC.</p>	
16/7	<p>NEIGHBOURHOOD PLAN GRANT APPLICATION</p> <p>It was reported that a meeting had taken place with Sue Jobbins, one of the Council's consultant advisors, who had assisted with the grant application process for neighbourhood planning funding. One of the questions in the application asked for the aims of the organisation. After discussion, the aim of the Parish Council was agreed as:</p> <p><i>"The Parish Council aims to improve the quality of life for those who live in the parish of Stoke Mandeville by improving and developing the physical environment, developing an inclusive community and enhancing work and leisure opportunities whilst protecting the historic elements and open spaces of the Parish."</i></p> <p>The Clerk would add to the application form and submit the bid for the government grant. It was emphasised that the money needed to be applied for in blocks on a task basis. Workshops were being set up for February and March which would be the first of those activities.</p>	<p>Clerk</p>
16/8	<p>HS2</p> <p>a) David Lidington - Select Committee appearance</p> <p>David Lidington MP was due to appear before the Select Committee on 26th January for any outstanding issues with the exception of tunnelling. He had approached the Parish Council asking that any points to be followed up by HS2 Ltd be forwarded to him.</p> <p>The Chairman said that she had canvassed the PC/SMAG working group and other residents who had submitted petitions. MR as the Parliamentary Roll B Agent offered to respond this request with key outstanding issues and to send a letter to the Chairman of the Select Committee asking for progress to this effect.</p> <p>b) The Chairman said she had written to Ben Nicol (HS2 Ltd) about the Old Church site and was awaiting further information on a proposed site for the storage of remains and artefacts post excavation.</p> <p>c) HS2 survey of Old Church Site</p> <p>It was reported that HS2 intended to visit the old church site to carry out non invasive surveys in week commencing 18th January.</p>	
16/9	<p>RESILIENCE PLAN</p> <p>A meeting of the Resilience Plan Working group had been arranged for Thursday 14th January but this would now need to be changed as a number of people could no longer make it. SP handed over research material on Resilience Plans to PW following internet research.</p>	<p>PW</p>
16/10	<p>COMMUNITY DEFIBRILLATOR</p> <p>Cllr Wood updated the Council on her further research with British Heart Foundation.</p>	

	<p>Cllr Clark suggested that Stoke Mandeville station might be an appropriate location to site the defibrillator. Cllr Wood would contact the Ambulance Service and Chiltern Rail for further discussions to make progress.</p>	PW
16/11	<p>LEISURE COMMITTEE</p> <ul style="list-style-type: none"> • The minutes of the meeting held on 15th December 2015 were noted. • The information from the clerk relating to the request from a bride for a Helicopter to land on the QEII field was noted. Further information was being sought from the helicopter operator. It was noted that it was the service operator's responsibility to ensure the safety of the landing site and of people and property. • Park Room – A leak had been reported from the Park Room roof during the recent high winds and rain. It was agreed to ask Mike Carroll, roofer, to investigate the problem. • Use of field - A track of flattened grass around the perimeter of the field had been noticed with some land damage at the end of the field. A report from a passer-by had stated this had been a runner dragging a large tyre as "endurance" training. It was AGREED that enquiries be made as to the identification of the runner. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk/RS</p>
16/12	<p>PLANNING COMMITTEE</p> <p>a) Application 15/02821/A17 Whitethorn Farm, Stoke Mandeville [S17] This application for the erection of seven houses had again been considered after a site visit by AVDC Councillors and at a subsequent meeting of the Development Management Committee on 7th January had been agreed.</p> <p>b) Application 15/02952/APP Construction of One Detached Dwelling on Land To Rear Of 281 Wendover Road An amended application for changes to the design of the dwelling had been submitted for comment. The application was discussed and it was agreed to raise no objections.</p> <p>c) The Chairman reported that Gladmans had submitted a new application for the Land to the East of Lower Road opposite the Bell following non determination of the original application. This would be considered by the Planning Committee at its meeting on 21st January. All members of the Council were invited to attend.</p>	
16/13	<p>ENVIRONMENT COMMITTEE</p> <p>A resident of Hampden Road had requested that the Council consider providing an additional dog waste bin in this area and suggested it was put beside the litter bin in the layby. The charge from AVDC to supply and install a dog waste bin was £308.21 plus VAT. It was agreed that Cllr Starr would visit the site and report back to the Environment Committee on its suitability.</p>	DS
16/14	<p>CLERK'S REPORT AND CORRESPONDENCE</p> <p>a) The Clerk had requested permission to attend a training course organised by BMKALC during February dealing Accounts and Finance which was AGREED.</p> <p>b) Correspondence - The following was noted</p> <ul style="list-style-type: none"> • E Sharp Electrical - labour rates increased to £40 per hour plus VAT for 2016 • Information had been received via BALC from the Pageant Master of The Queens's 90th Birthday Beacons and urging that Parish and Town Councils light beacons. Considerable discussion ensued when it was agreed to seek further information from BCC on obtaining and using beacons with the possibility of this taking place on the playing field. • Dial-a-Ride – A letter of thanks had been received for the Council's donation of £100. • Notice that AVDC have applied for a Faculty Jurisdiction to carry out memorial safety testing in the closed churchyard. It was considered that this was irrelevant as the PC had not taken on responsibility for the closed Churchyard and should be returned to AVDC or the Parochial Church Council. • Buckinghamshire and Milton Keynes Association of Local Councils had forwarded an invitation from the Lord Chamberlain's office inviting three longstanding Councillors 	

	from Buckinghamshire and Milton Keynes to be invited to a Royal Garden Party on 19 th May 2016. After discussion it was agreed to nominate Councillors Ezra and Hunt.	
16/15	POINTS OF INFORMATION Cllr Wood was attending the ARLA community liaison meeting on Thursday 14 January.	
16/17	DATE OF NEXT MEETING The next meeting of the Parish Council would be held on Tuesday 9th February 2016 at 7.30pm.	
16/18	Due to the confidential nature of the business to be discussed, it was unanimously AGREED to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960.	
16/19	UPDATE ON LEGAL CASE It was noted that the defendant had submitted a request to appeal the decision of the judge made on 12 th November but that leave of appeal had been dismissed on 21 December 2016. The Chairman reported that an expression of interest in renting the field had been received and the enquirer had been advised that there was currently no intention by the Parish Council to re let this land which would need to be used for the benefit of the parish.	

Signed _____

Date: 9th February 2016

Appendix 1 – Payments

PAYMENTS

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
From Current Account					
08/12/2015	Dial-a-Ride	2175	100.00	15/195	Donation
22/12/2015	British Telecom	DD	57.00		office broadband
12/01/2016	Bucks CC	2176	2,311.20		Legal fees
12/01/2016	Aylesbury Vale District Council	2177	2,034.00		Dog waste service 2015-16
12/01/2016	Shaping Communities	2178	144.55		NP consultancy fees
12/01/2016	HASE Ltd	2179	58.00		Payroll Q3
12/01/2016	Cllr A Clark	2180	50.00		Councillor allowance Q3
12/01/2016	Mrs S Copley	2181	6.62		salary balancing pmt
17/01/2016	Peoples Pension	DD	177.66		Pension contributions
20/01/2016	British Telecom	DD	26.30		Office telephone
22/01/2016	EON	DD	988.57		Street light electricity
28/01/2016	Mrs S Copley	SO	1,070.00		January salary s/o
28/01/2016	Mr R Haines	SO	628.98		grounds maintenance December
From Clerk's Imprest account					
08/12/2015	Staples	Debit Card	57.73		Laminating pouches, copier paper
08/12/2015	Land Registry	Debit Card	6.00		land titles
Total Payments			7,716.61		

Appendix 2 - Actions

Minute	Action	By whom	Update/Complete
15/124	Arrange speedwatch for Marsh Lane with the school	MR	To be arranged for Spring
16/4	Look into types and costs of beacons available	Clerk	✓
16/5	Research legal position with regard to ward councillors being allocated funds to spend in their wards	Clerk	✓
16/5	Advise AVDC with respect to grass cutting for 2016	Clerk	✓
16/5	Advise Paul Merrison his quote had been accepted to clear out the gutters	Clerk	✓
16/7	Submit NP grant application	Clerk	✓
16/9	Rearrange the date of the Resilience Plan working group	PW/Clerk	✓
16/10	Continue with defibrillator research	PW	
16/11	Ask Mike Carroll to look at the Park Room roof	Clerk	✓
16/11	Look into how other parishes manage fitness training in their parks	Clerk	✓
16/13	Site visit to Hampden Road	DS	