

**STOKE MANDEVILLE PARISH COUNCIL**

*Clerk: Mrs Sarah Copley*

*Telephone: (01296) 613888*

**Minutes of the Parish Council Meeting held on Tuesday 8<sup>th</sup> December 2015  
at the Community Centre, Eskdale Road, Stoke Mandeville**

**PRESENT:**

Cllrs: J Hunt (Chairman), R Butler, B Ezra, S Kirve, M Rogers, S Pluckwell, D Starr, R Swinney, P Wood

Clerk: Sarah Copley

Cllr B Adams (District and County Councillor) and Cllr C Adams (County Councillor)

<b>15/191 APOLOGIES</b> No apologies had been received, Cllrs A Garrett and A Clark were absent.	
<b>15/192 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b> There were no declarations of interest made or written requests for dispensation received. The Chairman reminded councillors to keep their register of interests up to date.	
<b>15/193 OPEN FORUM FOR PARISHIONERS</b> <ul style="list-style-type: none"><li>• County Cllr C Adams said that he had ordered a salt bin to go near the church and had supplies of salt if any was needed in the parish. He asked that Parish Councillors contact him with details of any roads in the village which were in need of attention in the next financial year and County Councillor Brian Adams requested the same for Hawkslade.</li><li>• In his capacity as a district councillor, CA stated he had asked Susan Kitchen at AVDC to write to parishes to explain the weight given to Neighbourhood Plans in the decision making process for applications for development.</li><li>• Cllr Butler reported on moss on the pavements in Yew Tree Close and that the current weather conditions had made it very slippery. The Clerk would contact Aylesbury Town Council as this came within devolved services.</li></ul>	Clerk
<b>15/194 MINUTES OF PREVIOUS MEETING</b> <ul style="list-style-type: none"><li>a) The minutes of the meeting held on 10<sup>th</sup> November were confirmed as a correct record and duly signed by the Chairman.</li><li>b) The Actions list was reviewed and actions taken noted. Thanks were recorded to SK for drafting a response to the Stoke Leys ETRO consultation.</li></ul>	
<b>15/195 FINANCE</b> <ul style="list-style-type: none"><li>a) <b>Payment of invoices</b> - the list of payments tabled was AGREED and are attached as appendix 1 to these minutes.</li><li>b) The bank reconciliation was noted.</li><li>c) <b>Grant to Stoke Mandeville Village Community Association</b> – It was proposed by DS, seconded by PW and unanimously agreed to give a grant of £7,303 for 2016-17 to SMVCA.</li><li>d) <b>Donation to Dial-a-Ride</b> – It was proposed by RB, seconded by BE and unanimously agreed to provide a donation of £100 for the current financial year. The clerk would write to Dial-a-Ride expressing concern at the possibility of closure of the service due to lack of funding next year.</li></ul>	
<b>15/196 PRECEPT AND BUDGET FOR FINANCIAL YEAR 2016-17</b> <ul style="list-style-type: none"><li>a) The budget for 2016-17 as recommended by the Governance and Resources Committee at its meeting on 24<sup>th</sup> November had been previously circulated and was discussed. The Committee had recommended an increase of 11% to the precept.  The future demands to be made on the Council in respect of devolved services, replacement street lighting and the regeneration of the Council's land at Marsh Lane were discussed. At the conclusion of the debate, MR proposed and RB seconded that</li></ul>	

	<p>the Council increase the precept by 20% to recognise the development needs of the parish. The increase would equate to an additional £8.11 per annum on a band D property. The proposal was put to the meeting and was carried by seven votes to one and with one abstention. It was agreed that the Chairman of the Governance and Resources Committee and the Clerk would amend the budget accordingly. The precept demand was required to be received by AVDC by 21 January 2016.</p> <p>The Chairman of Governance and Resources Committee reported that it had come to light that expenditure by the Parish Council on the Community Centre could be comprised by being unable to reclaim VAT because of the use of rooms within the building. It was agreed that the clerk write to BMKALC for legal clarification.</p> <p>b) Bid to Stoke Mandeville and Other Parishes Charity – it was <b>AGREED</b> to submit a bid for a grant of £11,000 to support non statutory items which would benefit the entire parish. The vote was 7 in favour and 2 abstentions (RS and BE).</p>	<p>Clerk/DS</p> <p>Clerk</p>
<p><b>15/197</b></p>	<p><b>BUCKS COUNTY COUNCIL BUDGET CONSULTATION</b></p> <p>Bucks CC were consulting on their budget for 2016-17. Due to lack of time it was agreed that all councillors respond as individual parish councillors.</p>	<p>All</p>
<p><b>15/198</b></p>	<p><b>HS2</b></p> <p>a) <b>Petitioning to the Select Committee</b></p> <p>The Council’s petition was heard by the Select Committee on 18<sup>th</sup> November, the uncorrected transcript had been displayed on the Parliamentary website. Most points raised by the Council had been answered by HS2 and the Committee, however mitigation for Hawkslade still needed to be addressed and this was put on record. If the Council had not received a reply from HS2 by January, the recommendation from Role B Agent was to write to Select Committee about the outstanding matters. The Chairman asked that he include the Council’s opposition to the extended Chiltern Tunnel.</p> <p>The Chairman thanked MR for his excellent organisation and work he had undertaken in respect of the presentation to the Select Committee.</p> <p>b) <b>Stoke Mandeville Action Group (SMAG)</b></p> <p>The Chairman reported on the AGM of SMAG which had taken place in November when Steve Atkinson has stood down as Chairman. She said that the organisation had been established by the PC five years ago as a residents group opposing HS2 which had consistently worked in this role alongside the PC. SMAG had now evaluated its future recognising there would still be a role for future involvement. It was agreed to write to Steve Atkinson thanking him for his work as Chairman. SMAG will meet as and when necessary in future with Paul Walter as Acting Chair.</p> <p>c) <b>Access to Old Church Site for HS2</b></p> <p>HS2 had contacted the Council to request a two year access licence to the old church site in order to carry out non invasive heritage survey. They would pay £1000 for the access licence. It was unanimously <b>AGREED</b> to permit access and the Chairman would sign the access agreement.</p>	
<p><b>15/199</b></p>	<p><b>RESILIENCE PLAN</b></p> <p>The working group had not yet met. It was agreed that PW would chair the group and convene a meeting to move this project forward. MR and SP agreed to join the group and a meeting would be convened for January.</p>	<p>PW</p>
<p><b>15/200</b></p>	<p><b>COMMUNITY DEFIBRILLATOR</b></p> <p>PW reported on research carried out into community defibrillators and a number of further queries were raised. It was agreed that PW would research further and report back to the Council in January with a proposal to move the project forward.</p> <p>County Cllr B Adams said he could assist by providing information with funding for a defibrillator for Hawkslade.</p>	<p>PW</p>

15/201	<p><b>QUEEN'S 90<sup>TH</sup> BIRTHDAY</b></p> <p>A query had been received from the St Mary's Church fundraising group asking whether the PC were considering an event to celebrate the Queen's 90th birthday in June 2016. This was agreed in principle and the Leisure Committee would take this forward.</p>	
15/202	<p><b>PLANNING COMMITTEE</b></p> <p>a) <b>Meeting of Planning Committee 30<sup>th</sup> November 2015</b> The minutes of the meeting were noted.</p> <p>b) <b>Vale of Aylesbury Local Plan</b> – it was noted that the Council's response had been agreed by the Planning Committee under delegated powers and duly submitted by the required date Of 4<sup>th</sup> December.</p> <p>c) <b>Application 15/03973/APP 8 Diane Close, Aylesbury</b> for two storey side and front extension – this application was discussed and agreed to raise NO OBJECTIONS.</p>	
15/203	<p><b>GOVERNANCE AND RESOURCES COMMITTEE</b></p> <p>a) The minutes of the meeting held on 24<sup>th</sup> November were noted.</p>	
15/204	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>The draft minutes of the steering group meeting held that morning were noted and the recommendations discussed. It was <b>AGREED</b> to accept the recommendations therein:</p> <ul style="list-style-type: none"> <li>• To adopt the Terms of Reference for the group</li> <li>• To commission Jennifer Lampert Associates including Sue Jobbins of Shaping Communities to assist with the neighbourhood plan.</li> <li>• To submit a bid to Locality for funding for consultancy fees and to engage Sue Jobbins to assist with preparing the bid at a cost of £100 plus mileage.</li> <li>• To include funding to create a new website within the grant bid.</li> </ul>	Clerk
15/205	<p><b>CLERK'S REPORT AND CORRESPONDENCE</b></p> <p>The Clerk reported that Bucks Law Plus had progressed the registration of Council owned land and the application to register the allotment land was now ready to be submitted to Land Registry.</p> <p>The list of correspondence was noted:</p> <ul style="list-style-type: none"> <li>• "Clean for the Queen" national litter pick to be carried out 4-6 March 2015 – the Clerk was asked to forward this information to the school, pre-school, brownies and scouts groups.</li> <li>• Music in Quiet Places – the Clerk was asked to forward this information to Rev Jan Henderson at St. Mary's Church.</li> </ul>	
15/206	<p><b>POINTS OF INFORMATION</b></p> <p>JH, MR and Clerk attended a conference 'Working Together' held by BCC to discuss ideas for future services to be devolved to parishes including further highways initiatives, services for older people and also services for children and young people on which presentations had been given. No "shopping list" of services or ideas had been offered but parishes had been asked for suggestions of where they felt they could become involved.</p>	
15/207	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting of the Parish Council would be held on <b>Tuesday 12<sup>th</sup> January 2016</b> at 7.30pm.</p>	
15/208	<p><b>Due to the confidential nature of the business to be discussed, it unanimously AGREED to close the meeting to press and public in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960</b></p>	

**15/209 UPDATE ON LEGAL CASE**

It was noted that the case was heard at Milton Keynes County Court on 12<sup>th</sup> November when possession of the land had been granted and costs awarded to the Council. The land had now been vacated and returned to the Council but further enquiries were required to be made as to completion of the case.

Signed \_\_\_\_\_

Date: 12<sup>th</sup> January 2015**Appendix 1 – Payments****PAYMENTS**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
<b>From Current Account</b>					
08/12/2015	SLCC	2169	105.00		SLCC membership
08/12/2015	Cllr J Hunt	2170	31.20		Travel to Select Committee
08/12/2015	Cllr D Starr	2171	50.03		Salt bags and travel to select committee
08/12/2015	Thames Water	2172	116.51		water - allotments
08/12/2015	Post Office Counters	2173	1,277.86		HMRC - PAYE & NI Q2
08/12/2015	Mrs S Copley	2174	49.62		Mileage, parking, salary balancing pmt
17/12/2015	People's Pension	DD	177.66		Pension contribution - November
17/12/2015	British Telecom	DD	28.73		Office phone - October
22/12/2015	EON	DD	988.57		Streetlight electricity - October
28/12/2015	Mr R Haines	SO	628.98		November grounds maintenance
28/12/2015	Mrs Sarah Copley	SO	1,070.00		December salary s/o
08/12/2015	Aylesbury Dial-a-Ride	2175	100.00		Donation
<b>Total Payments</b>			<b>4,524.16</b>		

**Appendix 2 - Actions**

<b>Minute</b>	<b>Action</b>	<b>By whom</b>	<b>Update/Complete</b>
15/124	Arrange speedwatch for Marsh Lane with the school	MR	To be arranged for Spring
15/193	Arrange for moss to be cleared from pathway	Clerk	✓
15/195	Write to Dial-a-Ride with donation	Clerk	✓
15/196	Update the budget	DS/Clerk	✓
15/196	Write to BALC for legal advice re VAT	Clerk	✓
15/196	Submit bid to SM&OP Charity	Clerk	✓
15/197	Respond to Bucks CC budget consultation	ALL	
15/198	Convene meeting of Resilience Plan working group	PW	
15/199	Undertake further research on defibrillators	PW	
15/204	Contact planning consultants to progress bid and workshops for Neighbourhood plan	Clerk	✓