



<p>was unanimously agreed that the Chairman sign the minutes as a correct record.</p> <p>The table of actions was noted.</p> <p>Minute 13/38 – Cllrs Rogers and Palmer would undertake the audit for Stoke Leys. The Clerk and Chairman would complete the village audit.</p> <p>Minute 14/21 – The Clerk was asked to contact Rights of Way for assistance with getting a litter bin installed near the footpath beside the hospital car park.</p> <p>Minute 14/34 – BCC had provided further information regarding the Parish Clearance funding and the contractor had been provided with a copy to ensure that he was willing to undertake the work subject to those conditions. The Clerk would report back at a future meeting.</p>	
<p><b>14/56 FINANCE</b></p> <p>a) <b>Payment of Invoices</b> – the list of payments tabled was <b>AGREED</b>.</p> <p>b) <b>Bank reconciliation</b>– the bank reconciliation was noted.</p> <p>c) <b>Bank Account</b> – It was agreed that the Finance and Governance committee consider moving the Parish Council’s account to NatWest as there was a more local branch which would reduce travel time and costs when banking.</p> <p>d) The Chairman raised the point that as the Council does not operate a petty cash system, any sundries purchased or when taking advantage of cheaper prices by purchasing on the internet, the Clerk has to use her own card and reclaim from the Council. The Chairman asked the Council to consider a debit or prepaid card for use by the Clerk when purchasing sundry items. This was unanimously <b>AGREED</b>. The Clerk would make the necessary arrangements with the bank in consultation with the Chairman and Vice Chairman.</p>	
<p><b>14/57 HIGH SPEED RAIL 2</b></p> <p>a) <b>Parliamentary B Agent</b> – it was unanimously <b>AGREED</b> to appoint Cllr Marcus Rogers as Parliamentary B Agent for Stoke Mandeville Parish Council. Cllr Rogers confirmed that he was willing to undertake this role.</p> <p>b) <b>Petitioning Issues</b> – Cllr Rogers circulated a schedule detailing the issues identified for petitioning by the Petitioning Working Group. It was unanimously <b>AGREED</b> to accept the recommendations of the Working Group. It was further <b>AGREED</b> to include impacts on the schools within the parish in the Petition.</p> <p>In response to a question from Cllr Clark, the Chairman confirmed that any negotiations which might emerge at the request of HS2 Ltd would be reported to the Council. The Working Group would not agree to outcomes without such approval.</p> <p>c) <b>Correspondence from Wendover Representatives</b> – The Parish Council noted the correspondence from Wendover representatives with the request that Stoke Mandeville Parish Council support a tunnel portal at chainage 55.400. After discussion, it was agreed , with one abstention, to respond that the Council was aware that other bodies had commissioned a piece of work to look at the options for a fully bored tunnel through the Chilterns AONB and did not wish to make any further comment until the outcome of this piece of work became known.</p>	
<p><b>14/58 CAR PARKING – STOKE LEYS</b></p> <p>Cllr Tyndall reported that following comments made during the survey process, the Police had undertaken enforcement action with respect to taxis.</p> <p>Cllr Tyndall and County Councillor Roberts had met with Buckinghamshire Healthcare Trust representatives who had advised that work on the new multi-storey car park would start imminently</p> <p>Cllr Tyndall went on to say that Bucks CC had analysed the results of the survey of local</p>	

<p>residents on the proposed experimental traffic regulation order (ETRO) but only 37% of residents had responded to the survey and the results were inconclusive.</p> <p>Considerable discussion ensued during which Cllr Rogers said that as a resident of the area, PCSOs are in attendance frequently and ticket cars that are illegally parked. It was proposed by MR, seconded by DS and unanimously <b>AGREED</b> that Stoke Mandeville Parish Council support the introduction of the ETRO and that Cllr Tyndall would feed this back to Bucks CC.</p>	
<p><b>14/59 STAFFING COMMITTEE</b></p> <p>The minutes of the meeting held on 20<sup>th</sup> March were noted and the recommendations therein discussed, it was unanimously <b>AGREED</b>:</p> <p>a) That the Clerk be moved up one point on the NJC salary scale to LC2 point 30 with effect from 1<sup>st</sup> December 2013 in view of her satisfactory performance as outlined in the appraisal report.</p> <p>b) To obtain further information regarding the People’s Pension scheme.</p> <p>c) To adopt a staff handbook based on the BMKALC model.</p>	JH/Clerk
<p><b>14/60 PLANNING COMMITTEE</b></p> <p>The minutes of the meeting held on 24<sup>th</sup> March were noted. During discussion on the need to seek funding to improve pedestrian safety across the railway bridge in Station Road, Cllr Clark said that BUDS were in negotiations to improve the condition of the footpath on Station Road for disabled people, which could assist any bid from the Council for New Homes Bonus funding.</p>	
<p><b>14/61 ENVIRONMENT COMMITTEE</b></p> <p>a) The minutes of the meeting held on 25<sup>th</sup> March were noted and the recommendations therein discussed, it was unanimously <b>AGREED</b>:</p> <ul style="list-style-type: none"> <li>• To instruct Aylesbury Mains to inspect, test and certify all street lights owned by the Council at a cost of £4855.20.</li> <li>• It was <b>AGREED</b> to purchase an oak notice board to be sited at the entrance to Kynaston Avenue, from Signs of Cheshire at a cost of £1,195 plus £275 delivery and fitting.</li> </ul> <p>b) The Clerk reported that in order to place three park benches on land at Hawkslade it would be necessary for the Parish Council to enter into a Licence Agreement with Aylesbury Vale District Council as owners of the land which would incur legal and planning costs of approximately £750. After discussion District Councillor D. Thompson agreed to take the matter up with AVDC officers on behalf of the Parish and report back to the Clerk.</p>	
<p><b>14/62 LEISURE COMMITTEE</b></p> <p>The Clerk reported on Two requests to rent the Queen Elizabeth II field.</p> <p>a) for a bouncy castle on the field in connection with a wedding reception at the Centre; and</p> <p>b) Bedgrove Dynamos Football Club were to hold a “Presentation Day” at the Centre and requested use of the field for a family fun day to include 5 a side football and a bouncy castle.</p> <p>It was unanimously <b>AGREED</b> to rent the field for both events.</p>	Clerk
<p><b>14/63 CLERKS REPORT</b></p> <p>The Clerk had circulated her report prior to the meeting, there were no questions raised.</p> <p>The Clerk had been in contact with AVDC as the contractors had sprayed weed killer along the fence lines and around benches, bins and the skatepark which had killed large areas of the grass. It was understood that AVDC were taking this up with their</p>	



## Appendix 1

	Action	By whom	Update/Complete
13/38	Audit of street furniture	JH/Clerk MP/MR	Wards outstanding – Stoke Leys Village
13/83	Speedwatch exercise for Station Road	Clerk / trained councillors	
13/111	Investigate alternative investment account for reserves	DS/Clerk	✓
14/21	Progress litter bin for footpath by hospital car park	Clerk / JH / DS	
14/22	Review and revise standing orders	F&G Committee	✓
14/40	Progress Parish Clearance fund with BCC	Clerk	✓
14/46	Letter to lollypop lady re 25 year anniversary	JH	✓
14/54	Write to Bucks CC regarding the roundabout at Risborough/Lower/Station Road junction	Clerk	✓
14/54	Look into issues with the website	Clerk	✓
14/54	Report trees at junction of Marsh Lane and Lower Road to TFB, Cllr Butler to provide further details	RB / Clerk	✓
14/56	Debit / prepaid card for bank account	Clerk/JH/DS	
14/59	Amendment to Clerk's salary	JH/Clerk	✓
14/61	Instruct Aylesbury Mains re test/inspect street lights	Clerk	✓
14/61	Order new noticeboard for Stoke Leys	Clerk	✓
14/61	Licence to install benches at Hawkslade	Clerk	✓
14/62	Confirmation letters for renting the QEII field	Clerk	✓