

**STOKE MANDEVILLE PARISH COUNCIL**

*Clerk: Mrs Sarah Copley*

*Telephone: (01296) 613888*

**Minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> June 2013 in the  
Committee Room at the Community Centre, Eskdale Road**

**PRESENT:**

Cllrs: J Hunt (Chairman), B Adams, M Duncan, D Starr, B Tyndall, S Watson, P Wood

Clerk: Sarah Copley

<p><b>13/44 APOLOGIES</b></p> <p>Apologies were received from: Parish Councillors B Ezra (holiday), A Clark (unwell) and M Palmer (work). Cllrs Kennedy and Butler were absent. Apologies were also received from Cllrs. Paternoster and Thompson [AVDC] and Cllr C. Adams [BCC]</p>	
<p><b>13/45 INSURANCE COVER</b></p> <p>Andy Cotter of Came and Co attended and gave an informative talk to Councillors about the type of insurance cover needed by Parish Councils and risk management strategies. There was an opportunity for questions and discussion. The Chairman thanked AC for coming along to the meeting. AC agreed to review the Council's risk management assessment.</p>	
<p><b>13/46 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b></p> <p>There were no declarations of interest made and no requests for dispensation had been received.</p>	
<p><b>13/47 OPEN FORUM FOR PARISHIONERS</b></p> <p>There were no members of public present and no matters raised under this item.</p>	
<p><b>13/48 MINUTES</b></p> <p>The Minutes of the meeting held on 14<sup>th</sup> May 2013 had been previously circulated. It was unanimously agreed that the Chairman sign the minutes as a correct record.  The table of actions was noted.</p>	
<p><b>13/49 FINANCE</b></p> <p>a) <b>Payment of Invoices</b> – the list of payments tabled were <b>AGREED</b>. b) <b>Bank reconciliation and finance report</b> – the bank reconciliation and finance report were noted. c) <b>Maintenance at the playing field</b> – an inspection of the playing field had highlighted some maintenance requirements. It was <b>AGREED</b> to accept the quotation of £225 from Mr Merrison to replace the worn wooded slats on the wooden benches. It was further agreed to replace the concrete litter bins with plastic bins. The Clerk would obtain costs for the new bins. The damaged concrete bin in the playground would be withdrawn from use forthwith and removed as soon as possible. d) <b>Play Equipment</b> – the Council <b>AGREED</b> to accept the recommendation from the Leisure Committee that the s106 funds from the Church Court development should be used to fund a "Nest" Swing and Roundabout for the Eskdale Road Playing Field, both of which were inclusive. Quotations had been sought from three providers and the estimate from Playdale in the sum of e £13,288.61 to include safety surfacing, was accepted. e) <b>SMVCA Annual accounts</b> – the association had provided a copy of their annual accounts for 2012-13 which were noted. There were no queries raised.</p>	<p align="center">Clerk</p> <p align="center">Clerk</p>

13/50	HS2	<p>a) <b>Baseline Noise Assessment</b> – Cllr Starr reported that he had met with Walker Beak Mason who would be carrying out the noise assessment. The cost would be £1250 as previously agreed (minute ref 12/65), with an additional £250 if the Council wished to have a presentation of the results. It was proposed by Cllr Tyndall, seconded by Cllr Wood and unanimously agreed that the letter to formally engage the contractors be signed. The Chairman and Vice Chairman to sign the letter of engagement.</p> <p>b) The notes of the bilateral meeting with HS2 Ltd held on 20<sup>th</sup> May 2013 were noted. The draft Environmental Statement had been received prior to the meeting and copies circulated to members of the Council. It was agreed that sub group comprising JH/DS/MP/RB meet to draw together the draft response from the Council to be agreed at the next meeting the closing date for comments being 11<sup>th</sup> July 2013.</p> <p>c) Cllr Starr reported that he had attended Ellesborough Parish Council’s annual meeting where Marcus Rogers BCC had given a talk about HS2 mitigation measures.</p> <p>d) Cllr Hunt had attended a Forum Workshop hosted by Community Impact Bucks on behalf of Bucks County Council, regarding the recently issued Draft Environmental Statement.</p> <p><b>Cllr Tyndall left the meeting at 9pm</b></p> <p>e) A letter had been sent to all parish and town councils from Bucks CC inviting them to become an affiliate member of 51m. It was unanimously <b>AGREED</b> that the Parish Council become an affiliate member.</p>	JH
13/51	<b>VALE OF AYLESBURY PLAN</b>	<p>The Vale of Aylesbury Plan had been previously circulated and was discussed. It was agreed that the Plan had been produced on a sound and legal basis, but concerns were registered that although the Plan was said to be non site specific, the Strategic Housing Land Availability Assessment (SHLAA] identified considerable land within the village ward which could be used for large scale development. It was agreed that these concerns be registered within the council’s response.</p>	JH
13/52	<b>FOOTBALL AT THE QUEEN ELIZABETH II FIELD</b>	<p>A request had been received from Aylesbury Town FC to hold children’s football matches on the field on Sunday mornings. The Council agreed that the Queen Elizabeth II Playing Field would not be let for football matches due to the cost of maintaining the ground to the required standard. Earlier discussions with AVDC had revealed that the use of AVDC playing fields for this purpose were considerably subsidised.</p>	
13/53	<b>ENVIRONMENT COMMITTEE</b>	<p>a) The minutes of the meeting held on 28<sup>th</sup> May were noted.</p> <p>b) <b>Footpath maintenance</b> - It was <b>RESOLVED</b> not to accept the funding available for maintenance of the footpaths in Stoke Mandeville due to difficulties finding a contractor willing to undertake this work for the funds offered.</p> <p>c) <b>Allotment entrance</b> - The recommendation not to proceed with the amendments to the allotment access on Lower Road was <b>AGREED</b>. The Council would look at other measures to alleviate wet and muddy conditions arising from car parking along this verge during winter months. In order to prevent cars from driving forward across the verge to the driveways of neighbouring properties consideration should be given to erecting small posts the edge of the grass verge. It was also suggested that the Bell PH be approached to see if they would allow allotment holders to use their car park when the conditions were too wet for parking on the verge.</p> <p>d) <b>Parking at the Hospital</b> - Cllr Tyndall had reported that the Hospital Trust Board had approved the business case to provide a multi storey car park during this calendar year. Cllr Tyndall would request a copy of the project plan for the development, including the risk management plan.</p>	Clerk  Clerk



**13/59 DATE OF NEXT MEETING**

The next meeting would be Tuesday 9<sup>th</sup> July at 7.30pm.

Signed: \_\_\_\_\_

Date: 9<sup>th</sup> July 2013

**PARISH COUNCIL MINUTES 14<sup>th</sup> MAY 2013 – ACTION LIST**

<b>Ref</b>	<b>Action</b>	<b>By Whom</b>	<b>Update / Completed</b>
12/173	Research long term deposit account for Council reserves	Cllr Starr / Clerk	
13/31	Order slate commemorative plaque for the oak tree and arrange installation	Clerk	
13/32	Invite Anne Eden to a future meeting of the Parish Council	Cllr Hunt	
13/38	Audit of street furniture	All	To be completed by end of June
13/49	Research options for replacement bins	Clerk	✓
13/49	Progress s106 claim with AVDC	Clerk	✓
13/50	Write to BCC re affiliated membership of 51m group	Clerk	✓
13/51	Submit response to Vale of Aylesbury plan consultation	JH	✓
13/52	Write to Aylesbury Town FC	Clerk	✓
13/53	Write to BCC with PC's decision re footpath maintenance	Clerk	✓
13/53	Quotation for posts at the allotment entrance	Clerk	
13/53	Approach the Bell re use of car park by allotment holders	JH	
13/53	Add parking survey link to website	Clerk	✓
13/53	Arrange meeting with Janet Blake, Carole Paternoster and Chiltern Rail	JH	
13/53	Quotation to trim back the trees	Clerk	✓
13/57	Contact the three pubs regarding listing pubs as community assets	Clerk	