

STOKE MANDEVILLE PARISH COUNCIL

Clerk: Mrs Sarah Copley

Telephone: (01296) 613888

**Minutes of the Parish Council Meeting held on Tuesday 10th December 2013 in the
Committee Room at the Community Centre, Eskdale Road**

PRESENT:

Cllrs: J Hunt (Chair), B Adams, R Butler, B Ezra, D Starr, B Tyndall, S Watson, P Wood

Clerk: Sarah Copley

District Councillor C Paternoster

County Councillor C Adams

One member of public

13/121 APOLOGIES Apologies were received from Parish Councillors A Clark (unwell), D Kennedy (business), and M Palmer (business). Apologies were also received from District Councillors S Kenell and S Chapple.	
13/122 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION No requests for dispensation had been received. Cllr Tyndall advised that District Councillors had been given dispensation to speak about the parish grants at Council meetings.	
13/123 OPEN FORUM FOR PARISHIONERS Cllr Butler reported that a property in Station Road appeared to be running a business from a residential property. Vans were parking on the road during the morning rush hour while they were loaded with boxes, this was causing an obstruction and queues on Station Road in the mornings. Cllr Butler would provide details of the property concerned in order for the Clerk to raise with the Planning Enforcement Officer at AVDC.	Cllr Butler/ Clerk
13/124 MINUTES OF PREVIOUS MEETING The Minutes of the meeting held on 11 th November 2013 had been previously circulated. It was unanimously agreed that the Chairman sign the minutes as a correct record. The table of actions was noted. The Clerk was asked to circulate the list of street furniture to village ward Councillors in order for the audit to be carried out. It was noted that the new bins had been installed on Risborough Road and Wendover Road and that the wooden posts installed at the entrance to the allotments.	Clerk
13/125 CASUAL VACANCY The resignation of Stoke Leys ward Councillor Duncan was noted. The Chairman recorded thanks to Cllr Duncan for his hard work and commitment on behalf of the Council. The Clerk reported that the casual vacancy had been advertised on the parish notice boards and website and AVDC returning officer had been informed. The deadline for parishioners to request an election would be 24 th December. If no election was requested then the vacancy would be filled by co-option by the Parish Council at its January meeting.	Clerk
13/126 FINANCE a) Payment of Invoices – the list of payments tabled was AGREED . b) Bank reconciliation and finance report – the bank reconciliation and finance report	

<p>were noted.</p> <p>c) Insurance cover – The Clerk reported that the insurance company had confirmed the new play equipment was covered under the Council’s policy for public liability. To cover the new equipment against loss or damage would cost £25 for the remainder of the year. After discussion it was AGREED that the new equipment would be added to the schedule for loss or damage when the policy was due for renewal.</p> <p>d) Public Notice in Bucks Herald – it was AGREED to fund a public notice in the Bucks Herald giving notice that the Council intended to carry out remedial works in the Swallow Lane Burial Ground.</p> <p>e) Notice board for Dalesford Road – the Environment committee had considered the three quotations received for a new notice board for Dalesford Road at their last meeting and recommended that the Council accept the quote from Signs of Cheshire of £1,195 plus £275 to deliver and install the notice board. After consideration, it was unanimously AGREED to accept this quotation.</p>	<p>Clerk/JH</p> <p>Clerk</p>
<p>13/127 PRECEPT FOR FINANCIAL YEAR 2014-15</p> <p>a) 2014-15 Draft budget The draft budget for 2014-15 was discussed. AVDC had not yet made a decision regarding the level of grant available to parish councils, although the recommended grant for SMPC was £502. The draft budget included provision for replacement street lights following notification from Sharps that 31 lamps needed to be replaced. It was agreed that a working party would be formed to work on this project to ensure that impartial advice is obtained on the best lighting solution for the area where the lights needed to be replaced.</p> <p>Councillors noted that the budget and precept would be discussed further with a view to agreeing the precept level at the Council meeting on 14th January 2014.</p> <p>b) Councillor Allowances Information regarding the statutory allowance available for elected Parish Councillors received from AVDC had been circulated prior to the meeting. Cllr Starr proposed that the Parish Councillors be paid an allowance commencing in the financial year of 2014-15 available to elected Councillors who wished to accept it and that the sum of £200 per Councillor be contained within the budget. Cllr Ezra seconded the proposal which was carried by four votes to three abstentions.</p> <p>The Clerk would produce a draft Policy on Councillor allowances for consideration.</p> <p>c) Bid to SM&OP Charity In order to support non statutory items in the budget, in was AGREED to submit a bid to the Charity for £10,000.</p>	<p>Clerk</p> <p>Clerk</p>
<p>13/128 CAR PARKING ISSUES</p> <p>a) Stoke Mandeville Village It was agreed to take this item under the Environment Committee.</p> <p>b) Stoke Leys</p> <ul style="list-style-type: none"> • Details of the Experimental Traffic Regulation Order (ETRO) proposed by Bucks CC had been circulated and were noted. • Cllr Tyndall reported that the ETRO would not be applied for until after a public meeting where residents will be given a chance to express their views and preferences. • Cllr Tindal reported that a meeting for residents organised by BCC would take place on either 15th or 16th January at Booker Park School. Attendees would be Steve Kenton (BCC Parking Officer), Anne James (BCC), Brian Tyndall (District Councillor), Brian Roberts (County Councillor), Inspector Kelly (Thames Valley Police), Clinton Green (NHS Trust), Jim Stuckey (ASDA store manager). Cllr Hunt was asked to chair the meeting, Parish Councillors were asked to attend. • If there was support from residents for the ETRO, then the application would be 	

<p>submitted immediately after the meeting, yellow lines would be painted approximately 8 weeks later depending on weather. If there is no support for the ETRO then BCC will not apply for it.</p> <ul style="list-style-type: none"> • The ETRO would be financed by developer (ASDA) funding. 	
<p>13/129 HS2</p> <p>a) Bilateral Meeting with HS2 Ltd – the bilateral meeting held on 4th December was attended by Cllrs Hunt and Starr, three members of SMAG, Mr Jakobi and a resident. Cllrs Hunt and Starr provided a verbal report to councillors of the meeting.</p> <p>b) Chiltern Tunnel – Cllr Starr gave a verbal report regarding the likely impact on Stoke Mandeville village should a bored tunnel through the Chilterns be extended to the edge of the AONB. Although it had been said by the proposers that the noise impact would be minimal, concerns were raised regarding the impact of bringing the portal further towards Stoke Mandeville Village especially as a large construction site would be required at the northern end of the tunnel near Nash Lee Road. The Chairman reminded Council that this was the fourth time in just over a year that the Council had considered this item in order to find a solution. It was proposed by Cllr Butler, seconded by Cllr Wood and unanimously AGREED that the Council’s position remain unchanged in that the tunnel portal (whether it be a green tunnel or a bored tunnel) should remain at a chainage of 55.050 and not move further towards Stoke Mandeville.</p> <p>c) Old Church Site and Burial Ground Risborough Road – Cllr Hunt reported that the position of HS2 Ltd to fund as mitigation the excavation of the remains at the old church site and relocate them elsewhere in the village was uncertain and she suggested that this might be a subject about which the Council may wish to petition.</p> <p>d) Consultation on the Environmental Statement – the consultation documents had been lodged with the Parish Council and the consultation period ends on 24th January 2014. It was AGREED to hold two open days for residents to view the consultation materials, Councillors to contact the Clerk with their availability to help on the two dates – 5th January at Stoke Mandeville Community Centre and 11th January at Hawkslade Community Centre, 10.30am-1pm. The Council’s response to be considered at the next meeting.</p> <p>e) Petitioning the Hybrid Bill – Councillors were advised that any individual or body could petition against anything to which they object or wish to promote in a Hybrid bill if they are directly affected - including those representing the interests of people and businesses within the Bill limits. It was noted there would be a need for technical advice for the petition which would require funding. It was unanimously AGREED that:</p> <ul style="list-style-type: none"> • the Parish Council would petition on the Hybrid Bill with regard to mitigation measures for Stoke Mandeville • provision for funding technical advice would be included in the budget for 2014/15 • a working “think tank” consisting of Cllrs Hunt, Starr, Palmer and Butler would work with four SMAG representatives on topics for petitioning. It was recognised that it would be inappropriate for both organisations to submit a joint petition. <p>Letter from HS2 Ltd</p> <p>The Clerk reported that a letter had been received from HS2 Ltd advising that the old church site would be subject to a compulsory purchase order should HS2 go ahead.</p>	<p>All</p>
<p>13/130 PLANNING COMMITTEE</p> <p>a) The minutes of the meeting held on 2nd December 2013 were noted.</p> <p>b) The examination of the Vale of Aylesbury Plan was taking place that week, District Councillor Paternoster would be attending each day and would provide feedback.</p>	

<p>The inspector's report was expected to be available on 24th January 2014.</p>	
<p>13/131 FINANCE AND GOVERNANCE COMMITTEE</p> <p>a) The minutes of the meeting held on 25th November were noted.</p>	
<p>13/132 ENVIRONMENT COMMITTEE</p> <p>a) The minutes of the meeting held on 29th October were noted and the recommendations therein discussed.</p> <ul style="list-style-type: none"> • The specification for the remedial works at the burial ground in Swallow Lane was AGREED, quotations would be sought once the public notice had been published in the Bucks Herald. • It was AGREED to purchase benches for Hawkslade, the Clerk was asked to obtain quotations. <p>b) Roadside car parking in the village – A meeting had taken place with Chiltern Rail on 19th November to discuss issues about commuter parking on residential roads in the village and attended by Cllr R Butler, Cllr M Duncan, AVDC Councillor C Paternoster, and the Clerk of which a report had been previously circulated. The matter had subsequently been discussed by the Council's Environment Committee. On behalf of AVDC Cllr Paternoster reported that she had since met with Janet Blake (BCC) who had agreed to contact Chiltern Rail with regard to commuter roadside parking issues in the county. After discussion it was AGREED that</p> <ul style="list-style-type: none"> • The Council should approach Chiltern Rail to see if they could provide any funding for parking restrictions in the village. • Cllr Hunt would raise this issue at the Wendover LAF as Wendover were also experiencing the same problem. • The Clerk would request "3 for Free" promotional posters from Chiltern Rail to put on parish notice boards and website. 	<p>JH/Clerk</p> <p>JH</p> <p>Clerk</p>
<p>13/133 CLERK'S REPORT</p> <p>a) A complaint had been received from a resident regarding mud on the pavement along Lower Road near the allotment entrance which was very slippery and causing problems for pedestrians. The Clerk had contacted AVDC Street Cleaning team to request that the path be cleared and reminded allotment holders not to park on the verge during winter. It was AGREED to ask Roger Haines to clear the pavement monthly during the winter months.</p> <p>b) The car park off Marsh Lane had become very overgrown. The Clerk was asked to contact the tenant and remind them of their obligation to keep this area clear of rubbish. Also to ask Roger Haines for a quote to trim overgrown weeds from this area.</p> <p>c) Complaints had been received regarding bright street lights shining into residents' homes. The Clerk was asked to advise complainants that the Council would be reviewing street lighting provision in the new year.</p> <p>d) The British Legion were running a poppy seed campaign to commemorate the centenary of WWI. Local authorities were being encouraged to plant poppy seed on their land. It was AGREED to purchase poppy seeds to a value of £20 when they are available from B&Q.</p>	<p>Clerk</p> <p>Clerk</p>
<p>13/134 CORRESPONDENCE</p> <p>The list of correspondence was noted and discussed.</p> <p>The Clerk would complete the questionnaire from Transport for Buckinghamshire.</p>	
<p>13/135 POINTS OF INFORMATION</p> <p>Cllrs Wood and Starr had met with Emily Miller of BCC regarding the Olympic Legacy and plans for Palalympic ceremony in March 2014.</p> <p>Cllr Hunt had attended the Greater Aylesbury LAF and gave a verbal report.</p>	

Cllr Adams had attended the ARLA liaison meeting. ARLA would be providing details of the routes used by their lorries.	
13/136 DATES FOR FUTURE MEETINGS The next Parish Council meeting would be Tuesday 14 th January 2014 at 7.30pm.	

Signed _____

Date: 14th January 2014

Appendix 1

	Action	By whom	Update/Complete
13/38	Audit of street furniture	All	Still outstanding – Stoke Leys Stoke Mandeville village
13/83	Speedwatch exercise for Station Road	Clerk / trained councillors	
13/111	Investigate alternative investment account for reserves	DS/Clerk	
13/118	Book “Play around the Parishes” dates for 2014	Clerk	
13/126	Public notice to go in the Bucks Herald	Clerk / JH	
13/126	Place order for new notice board at Dalesford Road	Clerk	✓
13/127	Policy for Councillors Allowances	Clerk / F&G committee	
13/127	Bid to the SM&OP Charity	Clerk	✓
13/129	Contact the Clerk with availability to help at the HS2 Consultation Open Days on 5 th and 11 th January	ALL	✓
13/132	Contact Chiltern Rail regarding funding for traffic regulation orders	Clerk/JH	
13/132	Raise commuter parking issues at Wendover LAF	JH	✓
13/132	Request “3 for free” promotional material from Chiltern Rail	Clerk	✓
13/133	Arrange for pavement near allotment entrance to be swept monthly	Clerk	✓
13/133	Quote from Mr Haines to clear the car park area off Marsh Lane	Clerk	