

**Stoke Mandeville Parish Council**

*Clerk: Mrs Sarah Copley*

*Telephone: (01296) 613888*

**Minutes of the meeting of the LEISURE COMMITTEE held in the Community Centre, Eskdale Road, Stoke Mandeville on Tuesday 23<sup>rd</sup> April 2013 at 7.30pm**

PRESENT: Cllr B Ezra [Chair], Cllr B Adams, Cllr R Butler, Cllr J Hunt, Cllr D Starr, Cllr P Wood

In the absence of the Clerk on leave, the meeting was clerked by Cllr J Hunt

The meeting had been preceded by a visit to the proposed site for the Outdoor Gym and footpath leading to Leisure facilities in that area.

L13/1	<p><b>APOLOGIES</b> There were no apologies for absence.</p>	
L13/2	<p><b>DECLARATIONS OF INTEREST</b> There were no declarations of interest made.</p>	
L13/3	<p><b>MINUTES OF PREVIOUS MEETING</b> The minutes of the previous meeting held on 19<sup>th</sup> February 2012 were unanimously agreed as a true record and signed by the Chairman.</p>	
L13/4	<p><b>COMMUNITY CENTRE</b></p> <p>a) <b>Store Room Door</b> It was noted that quotations had been received for a replacement door to the Parish Council's Store Room at the rear of the building as follows:</p> <ul style="list-style-type: none"> <li>• UPVC Door £615.00</li> <li>• Wooden Door £295.00</li> </ul> <p>It was unanimously AGREED to recommend to Council that the quotation of Paul Merrison for a replacement wooden door be accepted.</p>	
L13/5	<p><b>QUEEN ELIZABETH II FIELD</b></p> <p>a) <b>Arrangements for the Annual Parish Meeting</b> - No further actions were identified insofar as Leisure facilities were concerned.</p> <p>b) <b>Litter pick</b> - It was agreed to recommend to the Parish Council that Mr Haines be requested to undertake additional litter collections around the field on Fridays during May until September.</p> <p>c) <b>Fencing to rear of Houses adjoining QEII Field</b> - It had been noted that part of the fencing alongside the Centre was worn and needed attention. The Clerk had clarified with Vale of Aylesbury Housing Trust that three properties belonged to the Trust and the remaining three were in private ownership. The matter was discussed and it was agreed to recommend that the fence be tidied and that a coat of stain be applied on the PC side of the fence. The position to be reviewed in 12 months time.</p> <p>d) <b>Hire of Field for Event</b> - A request had been received for use of the field for a "Party in the Park" event with live music and the erection of a marquee. No objection was raised to the hire of the Field for this event to be in accordance with the Lettings Policy of the Parish Council.</p> <p>e) <b>Working Party</b> - Discussion ensued on the possibility of organising a working party to clear overgrown vegetation and broken branches from trees and ditches alongside the playing field. The Clerk had obtained guidance from Community Impact Bucks and a risk assessment from the Insurers. It was AGREED to recommend to Council to go ahead with this work during the week end of 8/9 June. Furthermore, that a skip be hired for two days</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>at a cost of £150. All members of the Council, if possible, to be involved in the clearance.</p> <p><b>f) Plaque to Commemorate Queen Elizabeth II Status</b> – It was reported that arrangements had been made for the installation of the Plaque, which had been presented to the Chairman of the Council last September. This would take place at the Annual Parish Meeting scheduled for 2<sup>nd</sup> May. Earlier arrangements for the plaque to be placed in the reception area of the Centre were no longer viable. It was therefore AGREED that the plaque be placed on the outside central wall of the Centre in the patio area and that Buckinghamshire Playing Field Association be invited to nominate a representative to cut the ribbon. The Clerk would make arrangements for the plaque to be placed.</p>	Clerk
13/6	<p><b>PLAYGROUND</b></p> <p><b>a) Equipment</b></p> <p>Three quotations had been received for the supply of an inclusive roundabout and a team nest swing in the Children’s Playground. On consideration of the three quotations received it was AGREED to recommend to Council that the quotation of Playdale in the sum of £13,288.61 be accepted. Funding would be drawn down from the S.106 monies held by AVDC in respect of the Church Court development. It was noted that the Pollyanna Playgroup had been consulted on the type of equipment to be purchased and had been fully supportive.</p> <p><b>b) Other Maintenance</b></p> <p>The Committee was advised that enamel from the ‘Springer’ and the Seesaw had cracked off and therefore the spring had rusted. It was agreed to draw this to the attention of ROSPA on the next inspection and that the springs be painted with Hammerite.</p>	
13/7	<p><b>TENNIS COURT</b></p> <p><b>a) New Nets</b></p> <p>The tennis nets had been purchased and arrangements were being made for these to be hung.</p> <p><b>b) Cleaning of Tennis Court</b></p> <p>It was noted that the two tennis courts needed surface cleaning as this had not been done for some time. Sports Courts who had provided the courts had been contacted and quoted £625 to pressure wash both courts. Water pressure to that end of the field was an issue and to connect to the water hydrant would cost an additional £150 or a bowser could be hired for £175. In consideration of the cost Councillors AGREED that the clearance working party give an initial surface clean without the use of a high pressure hose on 8/9 June and that the outcome of this be reviewed with further action being taken if necessary.</p> <p><b>c) Fencing Around Tennis Court.</b></p> <p>The Clerk had reported that the high fencing at the front of the courts needed attention because of broken wires at the front. Furthermore, that an additional section of fencing be installed to the safety fence of the playground alongside the courts so that the original torn fencing could be removed. It was AGREED to recommend to Council that this work take place.</p>	JH
13/8	<p><b>OUTDOOR GYM</b></p> <p><b>a) Public Consultation</b></p> <p>DS reported on the results of public consultation [circulated] on the proposed outdoor gym to be provided as a legacy to the Paralympics. This would include equipment which could be used by disabled people. The results of consultation had been favourable.</p> <p><b>b) Progress Report of Working Party</b></p> <p>The Working Party had met on 8<sup>th</sup> April to discuss funding and identify possible contractors. DS had visited a site where similar equipment was being installed for Amersham Town Council. He had also met with three potential contractors who had recommended Surfer, Chest Press, Four Wheel Spinner, Leg Press, Horseback Rider, Rower, Space Walker and Balance Beams. Three</p>	

	<p>quotations had been received from suppliers at a rounded figure of some £30k to be sought from outside funders. All quotations included installation costs and hard surface footpath to the tennis courts, basket ball area and skate park. This information enabled bids to be made to the Sports England with top up funding from the Stoke Mandeville &amp; Other Parishes Charity. The Clerk had sought details on necessary insurance and it was noted that a small increase of £87 would be necessary. There was detailed discussion on requirements, recognising that this was a local facility for all ages and abilities. It was proposed by Cllr Butler, seconded by Cllr Wood and unanimously <b>AGREED</b> that Council be recommended to formally support the proposal to go ahead on the site identified subject to adequate funding being forthcoming. DS was thanked for the work he had undertaken.</p>	
<p><b>13/9</b></p>	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next meeting would be 18<sup>th</sup> June 2013 at 7.30pm.</p>	

Signed .....*B Ezra*.....

Dated: 25<sup>th</sup> June 2013