

Stoke Mandeville Parish Council
Clerk: Mrs Sarah Copley
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To: Finance & Governance Committee Members: Cllrs Butler, Clark, Hunt, Kirve, Starr, Swinney and Wood

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **GOVERNANCE AND RESOURCES COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road on **Tuesday 5th July 2016**, commencing at **7.30pm**.

Sarah Copley

Sarah Copley, Clerk to the Parish Council
30th June 2016

Members of the Public and Press are welcome to attend.

AGENDA

- 1. APOLOGIES** - To receive any apologies
- 2. DECLARATIONS OF INTEREST** - To declare any non registered pecuniary or personal interests regarding the Agenda.
- 3. MINUTES** - To approve the minutes of the meetings held on 19th April (enclosed).
- 4. FINANCIAL REPORT**
To review the spend to date for 2016-17
- 5. INSURANCE POLICY**
To review the current insurance cover and consider any changes to be recommended to the Council (insurance policy and asset register enclosed)
- 6. POLICIES**
To consider review of policies and make any recommendation to the Parish Council, policies due for review are:
 - Equality and Diversity Policy
 - Code of Conduct
 - Complaints Policy
 - Publication Scheme
 - Risk Management Policy
- 7. STAFFING MATTERS**
 - a) To review staffing levels for the Council
 - b) To note any other issues raised by Councillors or Clerk
- 8. POINTS OF INFORMATION**
To enable Councillors to report on any issues
- 9. DATE OF NEXT MEETING**
The date of the next meeting will be Tuesday 18th October 2016