

**Stoke Mandeville Parish Council**

*Clerk: Mrs Sarah Copley*

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**To: Finance & Governance Committee Members:** Cllrs Clark, Duncan, Kennedy, Starr, Watson

**NOTICE OF MEETING**

You are hereby summoned to attend a meeting of the **FINANCE AND GOVERNANCE COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Park Room at the Community Centre, Eskdale Road, Stoke Mandeville on **Thursday 17<sup>th</sup> October 2013**, commencing at 7.30pm.

Sarah Copley, Clerk to the Parish Council  
11<sup>th</sup> October 2013

**AGENDA**

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST** - Councillors to declare any non registered personal or pecuniary interests relating to the agenda.
- 3. MINUTES OF PREVIOUS MEETING** - To approve the Minutes of the previous meeting held on 18<sup>th</sup> April 2013, copy enclosed.
- 4. FINANCIAL MANAGEMENT**
  - a) To note the report from the Internal Auditor and consider any action to be taken
  - b) To review the current spend against the budget
  - c) To review the parish improvement plan budget and make recommendations to Council
  - d) To consider requirements for 2014-15 budget to assist the Council with budget planning and setting the precept level
- 5. COUNCIL POLICIES**
  - a) To consider the new model standing orders provided by NALC and make a recommendation to council (copy enclosed)
  - b) To review the list of current policies and consider any other requirements (copy enclosed)
- 6. WEBSITE** - To receive update from the Clerk regarding the redesign of the Council's website
- 7. ANNUAL REPORT** – To consider content for the annual report of the Council, Clerk to report
- 8. DATE OF NEXT MEETING** - The date of the next meeting is Tuesday 26<sup>th</sup> November 2013