



**Stoke Mandeville Parish Council**  
Clerk: Mrs Sarah Copley - Tel: 01296 613888

**NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL**

**To:** Cllrs R. Butler, A. Clark, B. Ezra, A. Garrett, J. Hunt, S. Kirve, S. Pluckwell, M. Rogers, R. Swinney, D. Starr and P. Wood

You are hereby summoned to attend a meeting of **STOKE MANDEVILLE PARISH COUNCIL** at the Community Centre (Committee Room), Eskdale Road, Stoke Mandeville on **Tuesday 9<sup>th</sup> February 2016** commencing at **7.30pm** for the purpose of transacting the following business.

*S.Copley*  
Sarah Copley, Clerk to the Council  
4<sup>th</sup> February 2016

**Members of the Public and Press are welcome to attend.**

**AGENDA**

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
  - a) To declare any non registered pecuniary or personal interests relating to the Agenda
  - b) To consider any written requests for dispensation received
- 3. OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council. Items requiring a decision will be included in the agenda for the next meeting.
- 4. MINUTES OF PREVIOUS MEETING**
  - a) To approve the Minutes of the Meeting of the Parish Council held on 12<sup>th</sup> January copy enclosed
  - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
- 5. FINANCE (DS/Clerk)**
  - a) **Payment of Invoices** – to approve payments to be made (to be tabled)
  - b) **Bank reconciliation and finance report** – to be noted
  - c) **Charity Grant** – to note approval of the grant application of £11,000 for 2016-17
- 6. SPEED LIMIT REVIEW FOR RISBOROUGH ROAD AND LOWER ROAD**

To note that the Speed Limit Review Order has now been received and will be available at the meeting for inspection.
- 7. ANNUAL PARISH MEETING**

To discuss arrangements and topic for the Annual Parish Meeting which is scheduled for 12<sup>th</sup> April 2016
- 8. HS2 MATTERS OF REPORT (MR/JH)**
- 9. NEIGHBOURHOOD DEVELOPMENT PLAN**

To note the dates of the workshops are 22<sup>nd</sup> February, 29<sup>th</sup> February and 15<sup>th</sup> March.
- 10. RESILIENCE PLAN**

To receive an update from the working group meeting of 1<sup>st</sup> February 2016 (PW)
- 11. PARISH EVENT FOR CELEBRATION OF HM QUEEN'S 90<sup>TH</sup> BIRTHDAY** – to receive an update

**12. COMMUNITY DEFIBRILLATOR**

To receive an update from Cllr Wood

**13. GOVERNANCE AND RESOURCES COMMITTEE (DS)**

- a) To note the minutes of the meeting held on 19<sup>th</sup> January 2016 (enclosed) and consider the recommendations as follows:
  - To remain in the new external audit scheme (information enclosed)
  - To appoint IAC as internal auditor for 2015-16 accounts
  - To contract with BAS Associates for payroll services from April 2016
  - To adopt the following policies (copies enclosed): Grievance Policy, Disciplinary Policy, Sickness Policy, Training Policy
- b) To consider and adopt the risk assessment carried out (copy enclosed)

**14. PLANNING COMMITTEE (JH)**

- a) To note the minutes of the meeting held on 21<sup>st</sup> January 2016 (enclosed)
- b) Outstanding Planning Issues

**15. ENVIRONMENT COMMITTEE (MR)**

- a) To note the minutes of meeting held on 26<sup>th</sup> January 2016 (enclosed) and consider the recommendations therein:
  - Provide post mounted litter bin for the bus stop on Lower Road at a cost of £49 plus £50 for a post and a 90l litter bin for Hawkslade (minute E16/4)
  - Participation in a litter pick for “Clean for the Queen” (minute E16/4)
  - Devolved Services – Clerk to Report (Minute E16/6)
  - Inspection of Street Furniture and Assets (Minute E16/8)
  - Purchase wheelie bin stickers showing 30mph Speed Limit (Minute E16/9)
  - Purchase of Sign for Burial Ground (Minute E16/10)
  - Allotment Land Marsh Lane – To consider work required and quotation received (Min E16/10)

**16. CLERK’S REPORT AND CORRESPONDENCE**

- a) To receive report from the Clerk on matters of note not on the agenda.
- b) To note receipt of the correspondence and agree any response or action to be taken:

From	Details	Response needed?
HS2	Public Consultation event on 23 <sup>rd</sup> February	N
AVDC	AVDC Chairman's fundraising event: Valentine Tea Dance 13th Feb 2-5:30pm £10 per ticket	N
AVDC	News around the Parishes – circulated via email	N
AVDC	Deadline for applications to New Homes Bonus funding is 29 <sup>th</sup> July	N

**17. POINTS OF INFORMATION**

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council. Please notify the Clerk prior to the meeting.

**18. DATE OF NEXT MEETING – Tuesday 8<sup>th</sup> March 2016 at 7.30pm**