

Stoke Mandeville Parish Council

Clerk: Mrs Sarah Copley - Tel: 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs J Hunt, B Adams, R Butler, A Clark, M Duncan, B Ezra, M Rogers, D Starr, R Swinney, S Watson and P Wood.

You are hereby summoned to attend a meeting of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road, Stoke Mandeville on **Tuesday 9th December 2014** commencing at **7.30pm** for the purpose of transacting the following business.

Members of the Public and Press are welcome to attend.

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive and consider accepting the reasons for any apologies for absence

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

a) In accordance with Section 31 of the Localism Act 2011, members to declare any non registered pecuniary or personal interests relating to the Agenda

b) To consider any written requests for dispensation received

3. OPEN FORUM FOR PARISHIONERS

To adjourn the meeting to allow public participation and for issues to be raised with the Council

4. MINUTES OF PREVIOUS MEETING

a) To approve the Minutes of the Meeting of the Parish Council held on 11th November, copy enclosed

b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)

5. DEVOLVED SERVICES

a) To receive a report on the workshop held by Bucks County Council on 4th December attended by Cllrs Starr and Rogers and the Clerk.

b) To consider the options received and any further work to be undertaken.

6. FINANCE (Clerk)

a) **Payment of Invoices** – payments for agreement (to be tabled)

b) **Bank reconciliation and finance report** – to be noted (copy enclosed)

c) **Clerk's Salary** - Council to note that agreement has been reached between the National Joint Council and employee representatives on an increment of 2.2% as from 1st January 2015 and non consolidated payments to be made in December 2014 and April 2015

d) **Grant to Stoke Mandeville Village Community Association** – to consider their request for a grant for 2015-16 in the sum of £ 7,303

e) **New Homes Bonus** – to note the correspondence from AVDC and to consider instructing Transport for Bucks to begin the public consultation, this part of the process is to be funded by Stoke Mandeville Parish Council.

f) **Tree maintenance** – to consider quotes for tree work at the QEII Field, to be tabled

g) **Play around the Parishes** – to consider funding sessions for summer 2015 (information enclosed)

7. PRECEPT AND BUDGET FOR FINANCIAL YEAR 2015-16

a) To consider precept for 2015-16 to be submitted to Aylesbury Vale District Council by 23rd January 2015. Draft precept recommended by Finance & Governance Committee on 25th November and development plan enclosed.

b) **Reserve funds** - to receive an update from Cllr Starr regarding allocation of reserve funds

c) To set the Chairman and Councillor allowances for 2015-16 within s100 of the Local Government Act 2000

d) To consider bid to Stoke Mandeville and Other Parishes Charity for grant to support non statutory items to support the precept.

8. MOBILE VEHICLE ACTIVATED SYSTEM

a) Wendover LAF funded MVAS

- To note the ground screws were due to be installed in the village ward (Lower Road and Risborough Road) and Weston Turville
- To report outcome of seeking to identify volunteers and to report on the training course to organised by TFB in relation to the transportation and operation of the of the MVAS
- To consider whether to purchase a dedicated laptop for use with the MVAS.

b) Greater Aylesbury LAF funded MVAS

- To identify possible sites to be recommended for the MVAS funded by the GALAF

9. HIGH SPEED RAIL 2

- To note further Additional Provisions relating to the Bill are to be deposited with the Parish Council. All material needs to remain available to the public.
- To receive report on meeting concerning Chiltern Tunnel on 26th November 2014 attended by and Cllrs Hunt, Starr and Rogers. (see enclosed reports)
- HS2 Petitioning** – Report from Cllr Rogers as the Council's Parliamentary Agent

10. COMMITTEE REPORTS

a) Environment Committee (MR)

- To note draft Minutes of the meeting held on 18th November 2014 (copy enclosed) and consider the recommendations therein:
 - To consider the revised draft specification and contract for the Grounds Maintenance service [attached]
 - To discuss the trial of three LED lights in the parish
 - To consider funding options for new type street lights
 - To consider upgrading the three notice boards located outside the school, the post office and at Hawkslade Community Centre

b) Finance and Governance Committee (DS)

- To note draft Minutes of the meeting held on 25th November 2014 (copy enclosed)

c) Leisure Committee

- To note the draft Minutes of the joint meeting with SMVCA held on 27th November 2014 (copy enclosed) and consider the recommendations therein

11. CLERK'S REPORT

- To receive report from the Clerk on matters of note
- To consider funding £125 for Clerk to attend BALC training on "Cemetery Management and Compliance"

12. CORRESPONDENCE - To note receipt of the correspondence and agree any action to be taken (see appendix 1)

13. POINTS OF INFORMATION

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

14. DATE OF NEXT MEETING – Tuesday 13th January 2015 at 7.30pm

15. CONFIDENTIAL ITEMS

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

16. LAND AT MARSH LANE

To receive a report from the Clerk

Appendix 1 – List of Correspondence Received

From	Details	Reply required?
East West Rail	Invitation to an event on 17 th December	Y (agenda item 9)
E Sharp Electrical	Notification of labour rate for 2015	N
AVDC	Precept Tax base 2015/16	N
AVDC	Confirmation of Grant for 2015/16	N
Rialtas Business Software	Notification of maintenance fees for 2015	N