

Stoke Mandeville Parish Council

Clerk: Mrs Sarah Copley

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To: Finance & Governance Committee Members: Cllrs A Clark, D Kennedy, D Starr, S Watson, J Hunt

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **FINANCE AND GOVERNANCE COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room at the Community Centre, Eskdale Road, Stoke Mandeville on **Tuesday 22nd April 2014**, commencing at 7.30pm.

Sarah Copley, Clerk to the Parish Council
15th April 2014

AGENDA

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST** - Councillors to declare any non registered personal or pecuniary interests relating to the agenda.
- 3. MINUTES OF PREVIOUS MEETING** - To approve the Minutes of the previous meeting held on 21st January 2014, copy enclosed.
- 4. FINANCIAL MANAGEMENT**
 - a) To review the unaudited year end accounts for 2013-14 (documents to be tabled)
 - b) To review the budget for 2014-15 (documents to be tabled)
 - c) To consider investment accounts for the Council's reserves
- 5. COUNCIL POLICIES**
 - a) To consider the new model standing orders provided by NALC and make a recommendation to the Council (copy enclosed)
 - b) To review the new model Financial Regulations provided by NALC (copy enclosed) and make a recommendation to the Council
 - c) To develop an email policy for the Council
 - d) To review the list of policies and identify any that should be in place (copy enclosed)
- 6. RISK ASSESSMENT**

To consider the risk assessment carried out by the Chairman, Vice Chairman and Clerk (copy enclosed)
- 7. DATE OF NEXT MEETING** - The date of the next meeting is Tuesday 15th July 2014