

Stoke Mandeville Parish Council
Clerk: Mrs Sarah Copley - Tel: 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs J Hunt, B Adams, R Butler, A Clark, B Ezra, M Rogers, D Starr, S Watson and P Wood.

You are hereby summoned to attend a meeting of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road, Stoke Mandeville on **Tuesday 9th September 2014** commencing at **7.30pm** for the purpose of transacting the following business.

Members of the Public and Press are welcome to attend.

AGENDA

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non registered pecuniary or personal interests relating to the Agenda
 - b) To consider any written requests for dispensation received
- 3. OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council
- 4. CASUAL VACANCIES**
 - a) **Stoke Grange Ward** – To note the resignation of Councillor Brian Tyndall from the Parish Council and to note procedures for filling casual vacancy.
 - b) **Co-option of Councillors for Stoke Leys and Stoke Mandeville Village Wards**
- 5. MINUTES OF PREVIOUS MEETING**
 - a) To approve the Minutes of the Meeting of the Parish Council held on 8th July 2014, copy enclosed
 - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
 - c) To approve the Minutes of the Extraordinary Meeting of the Parish Council on 21st July 2014, copy enclosed
- 6. FINANCIAL REGULATIONS**

To consider adopting the updated financial regulations based on the NALC Model (copy enclosed)
- 7. FINANCE (Clerk)**
 - a) **Payment of Invoices** – payments for agreement (to be tabled)
 - b) **Bank reconciliation and finance report** – to be noted (copy enclosed)
 - c) **2013-14 Audit** – to note the report of the external auditor (copy enclosed)
 - d) **Banking arrangements** – to review the signatories for the bank account and to consider opening an imprest account for use by the Clerk
 - e) **Quotation for legal work** – to consider the quotation from Bucks CC Legal Services to apply for the title absolute for the Community Centre
 - f) **Winter planting** – To consider the quotation to plant and maintain the raised bed during the winter period
- 8. DEVOLVED SERVICES FOR GRASS CUTTING AND OTHER SERVICES**

To consider the recommendations from the Environment Committee that Parish Council:

 - a) accept the devolved services, provided the 40mph limits in the parish are included;
 - b) cluster with other local parish and town councils, and;
 - c) should the Council agree to accept the devolved services, that the Environment Committee be tasked with drawing up a specification of works and obtaining quotes

9. **CAR PARKING – STOKE LEYS** - Cllrs Rogers to report

10. **HIGH SPEED RAIL 2**

- a) **Property Consultation** – To consider the Council’s response, the Consultation closes on 30th September
- b) **Bilateral meeting for Stoke Mandeville** – Chairman to report
- c) **Open day at Old Church site** – Chairman to report
- d) **Any Other Issues Relating to HS2**

11. **CONSULTATION ON BUCKS CC STATEMENT OF COMMUNITY INVOLVEMENT** – to consider the Council’s response (information enclosed)

12. **COMMITTEE REPORTS**

a) **Finance & Governance Committee (DS)**

- To note draft Minutes of the meeting held on 15th July 2014 (copy enclosed) and consider any recommendations therein. (see appendix 1)

b) **Planning Committee (JH)**

- To note draft Minutes of the following meetings and consider any recommendations therein:
 - 21st July 2014 (copy enclosed)
 - 20th August 2014 (copy enclosed)
 - 4th September 2014 (to be tabled)
- New Homes Bonus – Chairman to report
- Neighbourhood Planning – MR to report on first working group meeting

c) **Environment Committee (MR)**

- To note draft Minutes of the meeting held on 29th July 2014 (copy enclosed) and consider any recommendations therein. (see appendix 1)

13. **CLERK’S REPORT** - To receive report from the Clerk on matters of note

14. **CORRESPONDENCE** - To note receipt of the correspondence and agree any action to be taken (see appendix 2)

15. **POINTS OF INFORMATION**

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

16. **DATE OF NEXT MEETING** – Tuesday 14th October 2014 at 7.30pm

The Chairman will move that the remainder of business be considered within Part 2 of the meeting, the nature of which would prejudice the public interest by reason of the confidential nature of the business.

17. **COUNCIL’S LAND AT MARSH LANE**

To receive an update from the Clerk and Chairman

Sarah Copley, Clerk to the Council
4th September 2014