

Stoke Mandeville Parish Council

Clerk: Mrs Sarah Copley - Tel: 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs J Hunt, B Adams, R Butler, A Clark, B Ezra, M Rogers, D Starr, B Tyndall, S Watson and P Wood.

You are hereby summoned to attend a meeting of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road, Stoke Mandeville on **Tuesday 8th July 2014** commencing at **7.30pm** for the purpose of transacting the following business.

Members of the Public and Press are welcome to attend.

AGENDA

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non registered pecuniary or personal interests relating to the Agenda
 - b) To consider any written requests for dispensation received
- 3. OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council
- 4. CASUAL VACANCIES**
 - a) **Resignation of Councillor** - To report the resignation of Councillor David Kennedy from the Parish Council and to note procedures for filling casual vacancy.
 - b) **Co-option of Councillor for Stoke Leys Ward** - To consider process for the consideration of applications received for the casual vacancy for Stoke Leys Ward.
- 5. MINUTES OF PREVIOUS MEETING**
 - a) To approve the Minutes of the Meeting of the Parish Council held on 10th June 2014, copy enclosed
 - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
- 6. FINANCE (Clerk)**
 - a) **Payment of Invoices** – payments for agreement (to be tabled)
 - b) **Bank reconciliation and finance report** – to be noted (copy enclosed)
 - c) **Reference books** – to consider purchasing the following reference books for the office:
 - Governance and Accountability in Local Councils A Practitioners Guide 2014 (£20)
 - The Clerks Manual (£47.50)
 - Cemetery Management and Administration for Local Councils (£27)
 - d) **Plaques for new benches** - to consider purchasing plaques for the three new benches
 - e) **Training for members**
- 7. CAR PARKING**
 - a) Cllr Rogers to report on meeting with Buckinghamshire Healthcare Trust.
 - b) Any other issues
- 8. HIGH SPEED RAIL 2**
 - a) **Deposit of Additional Provision** – To note letter from HS2 Ltd dated 26th June 2014 (attached for information)
 - b) **Any Other Issues Relating to HS2**

9. DEVOLVED SERVICES

To consider further information received from Bucks CC on devolved services (background information enclosed and report from Clerk to follow)

10. WARD BOUNDARY REVIEW

To note the results of the Boundary Commission’s report on the ward boundaries for Aylesbury Vale (summary report enclosed)

11. COMMITTEE REPORTS

a) Leisure Committee (BE)

- To note draft Minutes of the meeting held on 24th June 2014 (copy enclosed) and consider any recommendations therein:
 - i) To consider the quotation of £450 from Safe & Sound to repair the wet pour surface
 - ii) To consider funding 50% of the cost of loft insulation for Community Centre £700 in total.
 - iii) To consider the quotation of £125 from RCF Windows to replace a double glazed unit in one of the Committee Room windows
 - iv) To consider submitting an Expressions of Interest for New Homes Bonus funding for adult gym equipment.

12. CLERK’S REPORT - To receive report from the Clerk on matters of note.

13. CORRESPONDENCE - To note receipt of the correspondence and agree any action to be taken

From	Details	Reply required?
Salvation Army	Request to put a clothing recycling bin in the Community Centre car park	Y
Aylesbury Vale District Council	Review of Polling Districts and Polling places	N
East West Rail	Information sheet on the Aylesbury – Princes Risborough Line (encl)	N

14. POINTS OF INFORMATION

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

15. DATE OF NEXT MEETING – Tuesday 9th September 2014 at 7.30pm (there will not be a meeting in August)

The Chairman will move that the remainder of business be considered within Part 2 of the meeting, the nature of which would prejudice the public interest by reason of the confidential nature of the business.

16. COUNCIL’S LAND AT MARSH LANE

To receive an update from the Clerk

Sarah Copley, Clerk to the Council
3rd July 2014