

NOTICE OF MEETING

There will be a meeting of **STOKE MANDEVILLE PARISH COUNCIL** to be at Community Centre (Committee Room), Eskdale Road, Stoke Mandeville on Tuesday 8th April 2014 commencing at 8pm for the purpose of transacting the following business.

Sarah Copley, Clerk
3rd April 2014

Please Note that the Annual Meeting of the Parish will commence at 7 pm prior to the Parish Council Meeting as above

AGENDA

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non registered pecuniary or personal interests relating to the Agenda
 - b) To consider any written requests for dispensation received
- 3. OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council
- 4. MINUTES OF PREVIOUS MEETING**
 - a) To approve the Minutes of the Meeting of the Parish Council held on 11th March 2014, copy enclosed
 - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
- 5. FINANCE**
 - a) **Payment of Invoices** – payments for agreement (to be tabled)
 - b) **Bank reconciliation** – to be noted (enclosed)
- 6. HS2**
 - a) To appoint Parliamentary Agent B to act on behalf of the Council in Petitioning the Government's Hybrid Bill.
 - b) To consider matters on which to Petition, as recommended by the Parish Council's Petitioning Working Group (document to follow). Chairman to report.
 - c) To consider correspondence from Wendover representatives
- 7. CAR PARKING ISSUES**
 - a) **Stoke Leys** – Cllr Tyndall to update on the outcome of the residents survey on parking restrictions for the area.
- 8. STAFFING COMMITTEE**
 - a) To note the minutes of the meeting held on 20th March (enclosed) and consider the recommendations therein (see appendix 1)
- 9. PLANNING COMMITTEE**
 - a) To note the minutes of the meeting held on 24th March (enclosed)

10. ENVIRONMENT COMMITTEE

- a) To note the minutes of the meeting held on 25th March (enclosed) and consider the recommendations therein (see appendix 1)
- b) **Provision of Park Benches Hawkslade** - The Council has already agreed the provision of three Park Benches on land at Hawkslade belonging to Aylesbury Vale District Council which has requested the entering of a Legal Agreement for such a provision to take place. Clerk to report.

11. LEISURE

- a) **Hire of Queen Elizabeth II Field** - To consider requests to rent the field for
 - i) Bedgrove Dynamos club presentation day on 21st June
 - ii) a wedding on 9th August in order to have a bouncy castle on the field

12. CLERK'S REPORT

To receive a report from the Clerk on matters of note (copy enclosed)

13. CORRESPONDENCE

To note receipt of correspondence and agree any action to be taken (see Appendix 2)

14. POINTS OF INFORMATION

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

15. DATE OF NEXT MEETING

The next Council meeting will be held on Tuesday 13th May 2014.

Appendix 1
Recommendations from Committees

1. Staffing Committee 20th March 2014

- a) To move the Clerk up one point on the salary scale with effect from 1st November 2013
- b) To adopt a Staff Handbook based on the BALC model handbook
- c) To task the Finance and Governance Committee with drawing up a policy for email communications

2. Environment Committee 25th March 2014

- a) To accept the quotation from Aylesbury Mains to test and inspect the street lights (copy of quotations enclosed)
- b) To replace the notice board opposite Stoke Mandeville Hospital

Appendix 2
Correspondence for Council Meeting

From	Details	Reply required?
AVDC	Vale of Aylesbury Plan Newsletter	N
Vale Countryside Volunteers	Email advising they will be at the Old Church site in June and September, exact dates tbc	N
AVDC	Notification that SMPC would need to enter into a Licence Agreement in order to install benches on AVDC land in Hawkslade	Y Agenda item 10b
Bucks Playing Fields Association	March newsletter (circulated by email)	N
Bucks CC	Advance notice of "BCC/Local Councils Devolution conference" on May 27 th	N
Resident	Concerns regarding the litter bins outside the Co-op on Hawkslade being used for householder waste	Y
AVALC	Request for donation of £15 and report on activities	Y
AVDC	News around the parishes (circulated by email)	N
AVDC	Notice of consultation on the scope of the new Vale of Aylesbury plan, closes 28 th May	Y