

Stoke Mandeville Parish Council

Clerk: Mrs Sarah Copley - Tel: 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs J Hunt, B Adams, R Butler, A Clark, B Ezra, M Rogers, D Starr, R Swinney, S Watson and P Wood.

You are hereby summoned to attend a meeting of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Community Centre, Eskdale Road, Stoke Mandeville on **Tuesday 14th October 2014** commencing at **7.30pm** for the purpose of transacting the following business.

Members of the Public and Press are welcome to attend.

AGENDA

1. **WELCOME AND APOLOGIES FOR ABSENCE** - To receive any apologies for absence
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non registered pecuniary or personal interests relating to the Agenda
 - b) To consider any written requests for dispensation received
3. **OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council
4. **CASUAL VACANCIES FOR STOKE LEYS AND STOKE GRANGE WARDS**
Clerk to report on action taken
5. **MINUTES OF PREVIOUS MEETING**
 - a) To approve the Minutes of the Meeting of the Parish Council held on 9th September 2014, copy enclosed
 - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
6. **FINANCE (Clerk)**
 - a) **Payment of Invoices** – payments for agreement (to be tabled)
 - b) **Bank reconciliation and finance report** – to be noted (copy enclosed)
 - c) **Repair to playground equipment** – to note that a part has been ordered to **repair the elephant springer** and to agree the cost in retrospect
 - d) **Repair to tennis courts** – to consider purchasing a new net wire and end rod support following vandalism to one of the tennis nets
7. **DEVOLVED SERVICES FOR GRASS CUTTING AND OTHER SERVICES**
To discuss progress to date and consider any action to be taken as outlined in minute E14/67 of Environment Committee dated 30th September
8. **STREETLIGHT UPGRADE**
To receive a report from the Environment Committee regarding the upgrade of older street light stock and to discuss the future needs of the Council.
9. **DEVELOPMENT PLAN**
To review the Council's development plan (copy enclosed)
10. **NOMINATION OF TRUSTEES TO STOKE MANDEVILLE & OTHER PARISHES CHARITY**
The current term of office of Robin Hunt, Pat Starr and Stuart Allen as Trustees of the Charity expires on 31st December

11. HIGH SPEED RAIL 2

- a) **Property Consultation** – In light of there being no further comments received from Councillors, to agree the response already circulated.
- b) **Bilateral meeting for Stoke Mandeville** – Report attached
- c) **BCC Summit held on 8th October** – to receive a report from Cllrs Hunt, Rogers and Starr
- d) **Open Day at Old Church site** – Chairman to report
- e) **Any Other Issues Relating to HS2**

12. COMMITTEE REPORTS

- a) **Leisure Committee (BE)**
 - To note draft Minutes of the meeting held on 16th September 2014 (copy enclosed) and consider any recommendations therein:
 - To carry out maintenance works to the hedging and trees around the recreation ground (quotes pending from G O'Callaghan and Amersham Town Council)
- b) **Planning Committee (JH)**
 - To note draft Minutes of the meeting held on 22nd September 2014 (copy enclosed) and consider any recommendations therein:
 - Neighbourhood Planning – MR to report on the working group meeting
- c) **Environment Committee (MR)**
 - To note draft Minutes of the meeting held on 30th September 2014 (to be tabled) and consider any recommendations therein.
- d) **Staffing Committee (DS)** – To receive Minutes of meeting held on 9th October 2014 (to be tabled)
- e) **Finance and Governance Committee** - To discuss the future thereof.

13. CLERK'S REPORT

- a) To receive report from the Clerk on matters of note
- b) A request has been received from Royal British Legion asking whether the Council wishes to purchase a wreath to lay at the war memorial in St.Mary's Church Stoke Mandeville to commemorate Remembrance Day.

14. **CORRESPONDENCE** - To note receipt of the correspondence and agree any action to be taken (see appendix 1)

15. POINTS OF INFORMATION

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

16. MEETING DATES FOR 2015

To set the meeting dates for 2015, the second Tuesday of each month will be:

13th January, 10th February, 10th March, 14th April, 19th May, 9th June, 14th July, 13th August, 8th September, 13th October, 10th November and 8th December

17. **DATE OF NEXT MEETING** – Tuesday 11th November 2014 at 7.30pm

The Chairman will move that the remainder of business be considered within Part 2 of the meeting, the nature of which would prejudice the public interest by reason of the confidential nature of the business.

18. COUNCIL'S LAND AT MARSH LANE

To receive an update from the Clerk and Chairman

Sarah Copley, Clerk to the Council
9th October 2014

Appendix 1 – List of Correspondence Received

From	Details	Reply required?
SLCC	The Clerk magazine	N
	Clerks and Councils Direct magazine	N
Fields in Trust	Newsletter	N
BALC	List of training courses available (see below)	Y
AVDC	News around the Parishes (circulated by email)	N

BALC training courses:

Community Assets Event with the DCLG: 22 October 2014, The Hub, Easton Street, High Wycombe £45 Member £70 Non-Member

Full sessions with officials from the Department for Communities and Local Government (DCLG)
This event for Clerks and Members, which also includes refreshments and lunch, will examine:

- Community Right to Bid
- Asset Transfer
- Community Finance

Effective Working Relationships - 6 November 2014, Longburrow Hall Main Hall, Stokenchurch £60 Member £95 Non-Member

Effective employee and member relations with Elisabeth Skinner, Academic Lead, Society of Local Council Clerks and Bethan Osborne, former National Human Resources Adviser, Society of Local Council Clerks.

A full session, which includes refreshments and lunch will examine how best to work with your Clerk, Deputy and other officers in a professional manner whilst aiming to meet the needs of your residents, which should also meet your CPD requirements.

Councillor Induction - Wednesday 12 November 2014, Wolverton & Greenleys Town Council £30 Member £50 Non-Member

For existing and new Councillors.

*****Please Note: This is limited to just sixteen delegates and will be offered on a first come first serve basis, primarily for the audiences of Milton Keynes and Aylesbury Vale Local Councils

VAT - 27 November 2014 - Thursday 27 November 2014, Longburrow Hall, Stokenchurch £45 Member £70 Non-Member

A full session looking at the aspects affecting Local Councils including: registration, classifications, taxing land and buildings, village halls and community buildings, claiming and partial exemption