

## Stoke Mandeville Parish Council

Clerk: Mrs Sarah Copley - Tel: 01296 613888

### **NOTICE OF THE ANNUAL MEETING OF STOKE MANDEVILLE PARISH COUNCIL**

To: Cllrs J Hunt, B Adams, R Butler, A Clark, B Ezra, D Kennedy, M Palmer, M Rogers, D Starr, B Tyndall, S Watson and P Wood.

You are hereby summoned to attend the annual meeting of **STOKE MANDEVILLE PARISH COUNCIL** to be at Community Centre (Committee Room), Eskdale Road, Stoke Mandeville on **Tuesday 13<sup>th</sup> May 2014** commencing at **7.30pm** for the purpose of transacting the following business.

**Members of the Public and Press are welcome to attend.**

### **AGENDA**

- 1. ELECTION OF CHAIRMAN** - To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office.
- 2. ELECTION OF VICE CHAIRMAN** - To elect a Vice Chairman of the Council
- 3. APOLOGIES FOR ABSENCE** - To receive any apologies for absence
- 4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
  - a) To declare any non registered pecuniary or personal interests relating to the Agenda
  - b) To consider any written requests for dispensation received
- 5. OPEN FORUM FOR PARISHIONERS** -To adjourn the meeting to allow public participation and for issues to be raised with the Council
- 6. MINUTES OF PREVIOUS MEETING**
  - a) To approve the Minutes of the Meeting of the Parish Council held on 8<sup>th</sup> April 2014, copy enclosed
  - b) To receive a report on actions taken and note any outstanding actions (see appendix at end of minutes)
- 7. MEMBERSHIP AND REMIT OF COMMITTEES (Chairman)**

To review and agree the membership of Committees (see enclosed sheet)
- 8. APPOINTMENT TO EXTERNAL BODIES (Chairman)**
  - a) Greater Aylesbury Local Area Forum (currently M Rogers)
  - b) Wendover Local Area Forum (currently J Hunt)
  - c) ARLA Liaison Group (currently B Adams)
- 9. REVIEW OF STANDING ORDERS (Chairman of Finance Committee/Clerk)**

To review the Council's Standing Orders (copy enclosed)
- 10. FINANCE (Chairman of Finance Committee/Clerk)**
  - a) **Payment of Invoices** – payments for agreement (to be tabled)
  - b) **Bank reconciliation and finance report** – to be noted (to be tabled)
  - c) **Audit of 2013-14 accounts and Annual Return** – To receive the accounts for 2013-14 and to agree and sign the annual return for the external auditor (copy enclosed)
- 11. CAR PARKING**
  - a) To receive an update on issues near the hospital and agree any further action (BT/MR)
  - b) To receive an update on issues in Stoke Mandeville Village and agree any further action (JH/Clerk)

**12. HS2**

- a) **Petitioning** – Cllrs Hunt, Rogers and Starr to update on Petitioning Issues.

**13. CONSULTATIONS**

- a) **Vale of Aylesbury Local Plan** – ends 28<sup>th</sup> May - to consider the response from the Council (information enclosed)

**14. COMMITTEE REPORTS**

a) **Leisure Committee (BE)**

- To note minutes of meeting held on 29<sup>th</sup> April (copy enclosed) and consider any recommendations therein (see appendix 1)
- To consider request to rent the field on 19<sup>th</sup> July (Clerk to report)

b) **Finance and Governance Committee (DS)**

- To note minutes of meeting held on 22<sup>nd</sup> April (copy enclosed) and consider any recommendations therein (see appendix 1)

c) **Planning Committee (JH)**

- To note minutes of meeting held on 23<sup>rd</sup> April (copy enclosed) and consider any recommendations therein (see appendix 1)
- To consider response to application **14/00989/APP 29 Ligo Avenue, Stoke Mandeville** for a first floor side and rear extension with dormer windows.

d) **Environment Committee (DK)**

- To note date of next meeting is 20<sup>th</sup> May
- To consider entering into an agreement with Bucks County Council to clear footpaths within the parish – Clerk to report
- To consider planting and maintenance of the raised flower bed on the green
- To raise any other issues relating to Environment

**15. CLERK'S REPORT** - To receive report from the Clerk on matters of note (copy enclosed).

**16. CORRESPONDENCE** - To note receipt of the correspondence and agree any action to be taken (appendix 2)

**17. POINTS OF INFORMATION**

To enable Councillors to report on any issues within the parish or meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council.

**18. DATE OF NEXT MEETING** – Tuesday 10<sup>th</sup> June 2013 at 7.30

**Sarah Copley, Clerk to the Council**  
**8<sup>th</sup> May 2014**

**Appendix 1**  
**Recommendations from Committees**

- 1. Finance & Governance Committee 22<sup>nd</sup> April 2014**
    - a) To adopt the risk assessment carried out in March (copy enclosed)
  
  - 2. Planning Committee 23<sup>rd</sup> April 2014**
    - a) To hold a public meeting for Neighbourhood Planning in the autumn
    - b) To submit expressions of interest for New Homes Bonus funding for improvements for pedestrian safety across the bridge on Station Road and a pedestrian crossing for Wendover Road
  
  - 3. Leisure Committee 29<sup>th</sup> April 2014**
    - a) To hold a "Theatre in the Villages" event at the Community Centre
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**Appendix 2**  
**Correspondence for Council Meeting**

<b>From</b>	<b>Details</b>	<b>Reply required?</b>
AVDC	Query regarding the spelling of Bradenham/Braddenham Walk	Y
Roy Johnson	Report on condition of footpaths from Ramblers Society	N
HS2	Letter detailing purchase schemes (in relation to Marsh Lane land)	N
HS2	Letter outlining HS2 Petitioning period	N
AVDC	Letter promoting the Aylesbury Vale village pub competition	N
Buckinghamshire Business First	Notification of fibre broadband to be installed in Stoke Mandeville and request to help advertise this	Y
AVDC	Notification of prices for Dog Waste Service	N
Janice Worger	Thank you note for flowers	N
HS2	Additional land requirements (copy enclosed)	N